



Santee School District

SCHOOLS:
 Cajon Park
 Carlton Hills
 Carlton Oaks
 Chet F. Harritt STEAM
 Hill Creek
 Pepper Drive
 PRIDE Academy
 at Prospect Avenue
 Rio Seco
 Sycamore Canyon
 Alternative
 Success Program

Douglas E. Giles
 Educational Resource Center
 9619 Cuyamaca Street
 Santee, California

**BOARD OF EDUCATION
 REGULAR MEETING
 AGENDA
 May 2, 2023**

District Mission

Providing an extraordinary education in an inspiring environment with caring people

Page #:
5

A. OPENING PROCEDURES – 6:00 p.m.

1. Call to Order and Welcome
2. District Mission
3. Pledge of Allegiance
4. Approval of Agenda

B. REPORTS AND PRESENTATIONS

- | | |
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| 1. Superintendent's Report | 6 |
| 1.1. Developer Fees and Collection Report | 7 |
| 1.2. Use of Facilities Report | 8 |
| 1.3. Enrollment Report | 9 |
| 1.4. Claims Against the District | 10 |
| 2. Spotlight on Education: Special Student Recognition | 11 |

The Board will take a short break to honor the participating students.

C. PUBLIC COMMUNICATION

During this time, citizens are invited to address the Board of Education about any item not on the agenda. Requests-to-speak should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to three (3) minutes. Meetings are recorded.

D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.

Superintendent

- | | |
|--|----|
| 1.1. <u>Approval of Minutes</u> | 14 |
| <i>It is recommended that the Board of Education approve meeting minutes with any necessary modifications.</i> | |

BOARD OF EDUCATION · Dustin Burns, Dianne El-Hajj, Ken Fox, Elana Levens-Craig, Barbara Ryan
 DISTRICT SUPERINTENDENT · Kristin Baranski, Ed.D.

9625 Cuyamaca Street · Santee, California 92071-2674 · (619) 258-2300 · www.santeesd.net

Business Services

- 2.1. Approval/Ratification of Revolving Cash Report** 24
It is recommended that the Board of Education approve/ratify revolving cash checks as listed.
- 2.2. Approval/Ratification of General Services Agreements** 26
It is recommended that the Board of Education approve/ratify agreements with General Service Providers as presented.
- 2.3. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)** 27
It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the month of March 2023.
- 2.4. Acceptance of Donations, Grants, and Bequests** 34
It is recommended that the Board of Education accept donations, grants, and/or bequests listed in the item and authorize letters of appreciation to be sent on behalf of the Board.
- 2.5. Adoption of Resolution No. 2223-18 Requesting Temporary Transfer of Funds** 35
It is recommended that the Board of Education adopt Resolution No. 2223-18 requesting temporary transfer of funds for the 2023-24 school year.
- 2.6. Approval/Ratification of Agreements for Mileage Reimbursement In Lieu of District Transportation** 38
It is recommended that the Board of Education approve/ratify the Parent/Guardian agreements for mileage reimbursement in lieu of District transportation.
- 2.7. Approval of Interdistrict Attendance Agreements** 39
It is recommended that the Board of Education approve the Interdistrict Attendance Agreements listed in the item.
- 2.8. Adoption of Resolutions Authorizing Specific Designated Agents** 41
It is recommended that the Board of Education adopt the resolutions designating authorized agents to receive mail and pick up warrants at the County Office of Education, sign payroll payment orders sign school orders (commercial warrants), and authorizing the replacement of warrants.
- 2.9. Approval of Agreement with DS&C for Municipal Advisory Services** 46
It is recommended that the Board of Education approve the agreement with DS&C for Municipal Advisory Services.
- 2.10. Approval of Agreement with Top Notch Catering, LLC for Summer Meals for ELOP and ASES Programs** 54
It is recommended that the Board of Education approve the agreement with Top N Catering for summer meal service for students in the ELOP and ASES programs.
- 2.11. Approval/Ratification to Contract for Informal Bids through the CUPCCAA Process for Award of Bid #2023-012-001, Gunite Spraying of Slope** 59
It is recommended that the Board award Bid #2023-012-001 for spraying of Gunite on the playground slope at Prospect Avenue Preschool.
- 2.12. Authorization to Solicit Formal Bids for Fresh Produce for Child Nutrition Services Department: Bid #2023-090-001, Fresh Produce** 60
It is recommended that the Board of Education authorize the soliciting of formal bids for Child Nutrition Services Bid #2023-090-001, Fresh Produce.
- 2.13. Authorization to Solicit Formal Bids for Grass Fields at Cajon Park, PRIDE Academy, and Sycamore Canyon** 62
It is recommended that the Board of Education authorize the soliciting of formal bids for the grass field projects at Cajon Park, PRIDE Academy, and Sycamore Canyon.

- 2.14. Authorization to Solicit Formal Bids for Exterior Paint Projects at Cajon Park, Carlton Oaks, Chet F. Harritt, Hill Creek, PRIDE Academy, District Office, and Educational Resource Center** 63
It is recommended that the Board of Education authorize the soliciting of formal bids for the exterior paint at Cajon Park, Carlton Oaks, Hill Creek, Chet F. Harritt, PRIDE Academy, District Office, and Educational Resource Center.
- 2.15. Approval of 2023-24 Student Accident Insurance** 64
It is recommended that the Board of Education approve student accident insurance for the 2023-24 school year available from Guarantee Trust Life Insurance Company through Pacific Educators, Inc. Insurance Services.

Educational Services

- 3.1. Approval to Increase the Agreement with San Joaquin County Office of Education to Provide Claims Administration Services for the Medi-Cal Billing Option Program** 65
It is recommended that the Board of Education approve to increase the agreement with San Joaquin County Office of Education to Provide Claims Administration Services for the Medi-Cal Billing Option Program.
- 3.2. Ratification of Nonpublic School Master Contract with Stein School for Nonpublic School Services** 66
It is recommended that the Board of Education ratify the nonpublic school master contract with Stein School for Nonpublic School Services.
- 3.3. Approval of Memorandum of Understanding with Alliant International University, California School of Education for Placement of Practicum Students, Student Teachers and Interns for the Psychology Program or School Counseling Program** 67
It is recommended that the Board of Education approve the Memorandum of Understanding with Alliant International University, California School of Education for Placement of Practicum Students, Student Teachers and Interns for the Psychology Program or School Counseling Program.
- 3.4. Approval of Affiliation Agreement with Rutgers, The State University of New Jersey, Departments of Rehabilitation and Movement Sciences for Placement of Practicum Students in the Clinical Education Program** 77
It is recommended that the Board of Education approve the Affiliation Agreement with Rutgers, The State University of New Jersey, Departments of Rehabilitation and Movement Sciences for Placement of Practicum Students in the clinical education program.
- 3.5 Ratification of Nonpublic Agency Master Contract with ProCare Therapy due to Cost Increase** 87
It is recommended that the Board of Education ratify the Nonpublic Agency Master Contract with ProCare Therapy due to cost increase.

Human Resource/Pupil Services

- 4.1. Personnel, Regular** 88
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.
- 4.2. Ratification of Internship Affiliation Agreement with San Diego County Superintendent of Schools (SDCOE)** 90
It is recommended that the Board of Education ratify the internship affiliation agreement with San Diego County Superintendent of Schools.
- 4.3. Approval to Purchase Social, Academic, Emotional, Behavior Risk Screener (SAEBRS) Product and Services** 105
It is recommended that the Board of Education approve the purchase of Social, Academic, Emotional, Behavior Risk Screener (SAEBRS) product and services.

E.	DISCUSSION AND/OR ACTION ITEMS	109
	<i>Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.</i>	
	Superintendent	
1.1.	<u>Approval to Live Stream Board of Education Meetings</u> It is recommended that the Board of Education approve the live streaming of Board of Education meetings tentatively commencing July 18, 2023.	110
	Business Services	
2.1.	<u>Approval of Monthly Financial Report</u> It is recommended that the Board of Education approve the Monthly Financial Report, as presented.	111
F.	BOARD POLICIES AND BYLAWS	114
1.1.	<u>Second Reading: Revised Board Bylaw (BB):</u> <ul style="list-style-type: none">• BP 9250 – Revised Board Bylaw 9250 – Renumeration, Reimbursement, and Other Benefits It is recommended that the Board of Education adopt revised Board Bylaw (BB) 9250, being presented as second readings.	115
1.2.	<u>Second Reading: Revised Board Policies (BP)/Administrative Regulation (AR):</u> <ul style="list-style-type: none">• BP 6142.6 – Visual and Performing Arts• BP 6142.7 – Physical Education It is recommended that the Board of Education adopt revised Board Policies (BP) 6142.6 and 6142.7, being presented as second readings.	119
1.3.	<u>First Reading: Revised Board Policies (BP)/Administrative Regulation (AR):</u> <ul style="list-style-type: none">• BP 6020 – Parent Involvement Revised Board Policies/Administrative Regulations are being presented for a First Reading. Action, if any, is at the discretion of the Board of Education.	127
G.	EMPLOYEE ASSOCIATION COMMUNICATION	132
H.	BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS	132
I.	CLOSED SESSION	132
1.	<u>Conference with Labor Negotiator</u> (Gov't. Code § 54957.6) <i>Purpose: Negotiations</i> <i>Agency Negotiators: Tim Larson, Assistant Superintendent</i> <i>Employee Organizations: Santee Teachers Association (STA); and Classified School Employees Association (CSEA)</i>	
2.	<u>Public Employee Performance Evaluation</u> (Gov't. Code § 54957) <i>Superintendent</i>	
J.	RECONVENE TO PUBLIC SESSION	132
K.	ADJOURNMENT	132

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting. As of this posting, the next regular meeting of the Board of Education will be held in-person on May 16, 2023, at 6:00 p.m. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

___ El-Hajj
___ Fox
___ Burns
___ Ryan
___ Levens-Craig

ITEM A. OPENING PROCEDURES – 6:00 P.M.

1. Call to Order and Welcome
2. District Mission
 - *Providing an extraordinary education in an inspiring environment with caring people*
3. Pledge of Allegiance
4. Approval of Agenda for the May 2, 2023, regular meeting

Agenda Item A.

Item B. REPORTS AND PRESENTATIONS

The following items are presented for Board information:

1. Superintendent's Report
 - 1.1. Developer Fees Collection Report
 - 1.2. Use of Facilities
 - 1.3. Enrollment Report
 - 1.4. Claims Against the District

2. Spotlight: Special Student Recognition

DEVELOPER FEES COLLECTION REPORT

2022-23

CUMULATIVE THROUGH MAY 2, 2023

Residential Rate: \$2.53 per square foot - effective 3/18/21; \$2.97 per square foot - effective 8/20/2022
 Commercial Rate: \$0.41 per square foot - effective 5/17/20; \$0.48 per square foot - effective 8/20/2022
 Self Storage Rate: \$0.03 per square foot - effective 5/17/20; \$0.02 per square foot - effective 8/20/2022

COM	RES	SS	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
	X		8539 Fanita Dr	07/01/22	555	\$1,404.15	PA
	X		1842 Pepper Villa Dr	07/21/22	808	\$2,044.24	PD
X			800 Lantern Crest Way	08/01/22	62,224	\$25,511.84	PD
	X		8730 Ruocco Dr	08/19/22	3,811	\$9,641.83	PD
	X		9731 McCardle Way	08/30/22	702	\$2,084.94	SC
	X		9913 Conejo Rd	08/31/22	1,075	\$3,192.75	RS
	X		8620 Dove Hill Dr	09/06/22	1,183	\$3,513.51	CFH
	X		353 Cascade Rd ADU	09/12/22	2,370	\$7,038.90	PD
	X		10337 Buena Vista Ave	09/14/22	880	\$2,613.60	PA
	X		1847 N Mollison Ave	09/30/22	3,339	\$9,916.83	PD
X			7757 Mission Gorge Rd	10/05/22	500	\$240.00	CFH
	X		9580 Bundy Dr	12/02/22	662	\$1,966.14	HC
	X		10148 Marcella Ct	12/05/22	1,432	\$4,253.04	SC
	X		9224 Fairen Lane	12/15/22	865	\$2,569.05	PA
	X		2308 Nielsen St	12/21/22	1,041	\$3,091.77	PA
	X		1347 Roxanne Dr ADU	01/10/23	1,136	\$3,373.92	PD
X			680 W Bradley Ave	01/25/23	4,040	\$1,939.20	PD
	X		8720 Ruocco Drive	01/30/23	3,261	\$9,685.17	PD
	X		9310 Dempster Dr	01/30/23	609	\$1,808.73	CO
	X		1346 Somermont Dr	02/21/23	1,200	\$3,564.00	PD
	X		9440 Mandeville Ct	04/06/23	900	\$2,673.00	CH
TOTAL PAGE 1							\$102,126.61

*Additional square footage (total is over 500 square feet)

** Fee Exempt - Senior / Elder Care Facility

*** Fee Exempt - Less than 500 square feet

**** Fee Exempt - Religious Facility

Requests for Use of Facilities

<i>Fiscal Year:</i>		<i>Report For:</i>											
2022-2023		May 2, 2023											
Site	Organization	Facility(ies) Used	Date From	Date To	Day(s) of the Week	From Time	To Time	Total Days	Total Hours	Attend	Fees	This Week	Board Meeting
Cajon Park	PTSA	Grass Field	4/29/2023	4/29/2023	Saturday	8:00 AM	4:00 PM	1			\$360.00		5/2/2023
Cajon Park	California Fitness Fun - Heartlight	Multi-Purpose Room	5/1/2023	5/22/2023	Monday	1:30 PM	2:30 PM	4					5/2/2023
Cajon Park	California Fitness Fun - Heartlight	Multi-Purpose Room	6/5/2023	6/12/2023	Monday	1:30 PM	2:30 PM	2					5/2/2023
Carlton Hills	SSD Out-of-School Time Programs	Multi-Purpose Room	6/20/2023	8/11/2023	Mon - Fri	7:00 AM	6:00 PM	38					5/2/2023
Chet F Harritt	City of Santee - Summer Day Camp	Multi-Purpose Room	6/20/2023	7/28/2023	Mon - Fri	9:00 AM	5:00 PM	29					5/2/2023
Pepper Drive	Girl Scouts USA	Multi-Purpose Room	4/19/2023	4/19/2023	Wednesday	5:00 PM	7:00 PM	1					5/2/2023
Pepper Drive	California Fitness Fun - Heartlight	Multi-Purpose Room	5/4/2023	6/8/2023	Thursday	2:30 PM	3:30 PM	6					5/2/2023
PRIDE Academy	PTA - Yearbook Committee Meeting	Learning Resource Center	3/27/2023	3/27/2023	Monday	4:30 PM	6:00 PM	1					5/2/2023
PRIDE Academy	SSD Out-of-School Time Programs	Multi-Purpose Room	6/20/2023	8/11/2023	Mon - Fri	7:00 AM	6:00 PM	38					5/2/2023
Rio Seco	SSD Out-of-School Time Programs - Production	Multi-Purpose Room & Classroom 1	4/14/2023	4/14/2023	Friday	12:00 PM	3:00 PM	1					5/2/2023
Rio Seco	SSD - DC Group	Multi-Purpose Room	4/19/2023	4/19/2023	Wednesday	5:30 PM	8:00 PM	1					5/2/2023
Rio Seco	SSD Out-of-School Time Programs - Training	Multi-Purpose Room	6/15/2023	6/16/2023	Thurs & Fri	9:00 AM	5:00 PM	2					5/2/2023

**Santee School District
ENROLLMENT REPORT
4/21/2023
Month 10 Week 1
School Week 35**

SCHOOL	REGULAR ED														SPECIAL ED										Total All								
	EAK 5yo	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	04/21/23	4/1/22*	# Diff	% Diff	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	04/21/23	4/1/2022*	# Diff	% Diff	04/21/23	3/31/2023**	# Diff	
Cajon Park	22	72	71	68	80	98	98	107	109	88	813	827	-14	-1.7%		9	7	10	9	5	6	7	10	5	10	68	64	4	6.3%	881	877	4	
Carlton Hills	22	50	49	55	47	55	58	53	63	74	526	567	-41	-7.2%		11	11	5	3	10	4	4	4	3	55	46	9	19.6%	581	580	1		
Carlton Oaks	24	63	87	79	72	84	84	79	112	86	770	758	12	1.6%		11	10	6	9	8	11	9	13	8	85	68	17	25.0%	855	857	-2		
Chet F. Harritt	23	66	64	63	72	60	68	48	74	51	589	586	3	0.5%		0	0	0	0	0	3	9	3	5	20	25	-5	0.0%	609	609	0		
Hill Creek	12	22	72	69	73	79	73	77	63	52	54	646	663	-17	-2.6%	1	8	4	4	5	5	3	0	0	0	30	28	2	7.1%	676	668	8	
Pepper Drive	22	64	57	77	57	83	85	94	81	70	690	768	-78	-10.2%		0	0	0	0	0	0	0	0	0	0	0	0	0.0%	690	689	1		
Pride Academy	23	57	71	72	69	46	49	65	61	51	564	590	-26	-4.4%		0	0	0	0	0	0	0	0	0	0	0	0	0.0%	564	568	-4		
Rio Seco	19	80	102	96	90	89	94	115	90	103	878	875	3	0.3%		5	10	9	11	5	8	11	10	8	77	68	9	13.2%	955	950	5		
Sycamore Canyon	15	44	48	50	56	31	49	30	0	0	323	337	-14	-4.2%		0	0	0	0	0	0	0	0	0	0	1	-1	0.0%	323	323	0		
SUBTOTAL	31	173	568	618	633	622	619	662	654	642	577	5799	5971	-172	-2.9%	1	44	42	33	33	34	36	43	35	34	335	300	35	11.7%	6134	6,121	13	
Alternative School	0	4	0	1	0	1	3	2	2	1	14	48	-34	-70.8%													0	0			14	14	0
Santee Success								1	4	1	6	4	2	50.0%													0	0	0	0.0%	6	7	-1
NPS											0	0				0	0	0	2	0	2	2	1	3	10	14	-4	-28.6%	10	11	-1		
SUBTOTAL		4	0	1	0	1	3	3	6	2	20	52	-32	-61.5%	0	0	0	0	2	0	2	2	1	3	10	14	-4	-28.6%	30	32	-2		
TOTAL	31	173	572	618	634	622	620	665	657	648	579	5819	6,023	-204	-3.4%	1	44	42	33	35	34	38	45	36	37	345	314	31	9.9%	6164	6153	11	

*21-22 Spring Break 4/4-4/15, **22-23 Spring Break 4/3-4/14

Please note: Special Ed, PK, & EAK 4 yr olds listed below are not reflected in the total count above because they do not receive ADA.

Prepared by R.Wright

	PK	EAK 4yo	Total All
Cajon Park	0	0	881
Carlton Hills	0	0	581
Carlton Oaks	0	0	855
Chet F Harritt	0	0	609
Hill Creek	0	11	687
Pepper Dr	0	0	690
Pride Academy	0	0	564
Rio Seco	0	5	960
Sycamore Canyon	116	0	439
Total PK/EAK	116	16	132

Total Enrollment Including PK
6296

47

CLAIMS AGAINST THE DISTRICT

The following claim was received by Business Services and was settled by the Assistant Superintendent acting as the authorized agent of the Board of Education as reaffirmed by resolution at its April 21, 1992, meeting.

<u>SITE OF OCCURRENCE</u>	<u>DATE OF OCCURRENCE</u>	<u>DESCRIPTION/ACTION</u>
9625 Cuyamaca Street	April 13, 2023	Property Damage

Reports and Presentations Item B.2.

Spotlight on Education:
Special Student Recognition

Prepared by Dr. Lisa Paisley
May 2, 2023

BACKGROUND:

Tonight the Board of Education would like to honor a number of outstanding students in the Santee School District. Each school's teaching and administrative staff has selected these students to be acknowledged for their accomplishments. We are proud to recognize them for the excellent effort they have demonstrated this school year and the wonderful role models they have been to others.

Fabian Guevara
Cajon Park

Tyler Gonzalez
Carlton Hills

Ciant'e Nixon
Carlton Oaks

Conner Mills
Chet F. Harritt

Alexis Svoboda
Hill Creek

Mariyah Gibbs
Pepper Drive

Chance Denstad
PRIDE Academy

Theseus Rodriguez
Rio Seco

Evelyn Ellson
Sycamore Canyon

Agenda Item B.2.

Item C. PUBLIC COMMUNICATION

During this time, citizens are invited to address the Board of Education about any item not on the agenda. The Board has a policy limiting any speaker to three (3) minutes. The Board may not take action on any item presented. Requests-to-speak, should be submitted in advance. Meetings are recorded.

Agenda Item C.

Item D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Requests-to-speak should be submitted in advance.

Agenda Item D.

Consent Item D.1.1.
Prepared by Dr. Kristin Baranski
May 2, 2023

Approval of Minutes

BACKGROUND:

Presented for Board approval –

- April 17, 2023, special meeting minutes
- April 18, 2023, regular meeting minutes
- April 25, 2023, special meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: _____ Second: _____ Vote: _____ Item D.1.1.

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

April 17, 2023
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

The meeting was called to order at 4:30 p.m. by President El-Hajj.

B. PUBLIC COMMUNICATION

There was no public communication.

C. CLOSED SESSION

1. Consideration of Student Matter (Ed. Code § 48918) Student #: 13-2223

The Board entered closed session at 4:30 p.m. to discuss student discipline hearings for student #: 13-2223. This matter was heard by the Santee School Board Members Dianne El-Hajj, Ken Fox, Dustin Burns, Barbara Ryan, and Elana Levens-Craig in closed session. Oral and documentary evidence was received. Following the presentation of evidence, President El-Hajj announced the Board members would deliberate and all other persons were asked to leave the room.

D. RECONVENE TO PUBLIC SESSION AND ADJOURNMENT

The Board reconvened to public session at 6:05 p.m.

ACTION TAKEN BY BOARD

It was motioned by Member Levens-Craig to expel student #13-2223 from the Santee School District for violation of California Education Code Sections 48900 (b) Possessed, sold, or otherwise furnished a weapon (firearm, knife, explosive, or other dangerous object of no reasonable use to the pupil at school or at a school activity off school grounds), and Santee School District Board Policy 5144.1: Students: Suspension and Expulsion/Due Process and Administrative Regulations 5144.1.

The expulsion shall be immediately suspended herewith, and the student shall complete the following elements in a Rehabilitation Plan:

- Achieve and maintain a 2.0 (or better) GPA for academic, effort, and citizenship performance.
- Receive no new suspensions.
- Regularly attend school with no unexcused absences or tardies.
- Perform 10 hours of community service by 6-14-23 and provide written verification.
- Complete a counseling program by 6/14/23 for decision-making/peer pressure review.
- The student shall follow all rules and a behavior plan established by the school site.
- The Board requests that onsite counseling resumes immediately.
- Complete all elements of this Rehabilitation Plan by June 14, 2023 and present documentation to verify completion.

A parent must meet with the Director of Pupil Services by April 24, 2023, to review and sign the Rehabilitation Plan. If the parent fails to meet within the designated time and/or does not sign the Rehabilitation Plan, the student may be expelled without further Board action.

Motion: Levens-Craig
Second Burns
Vote: 5-0

El-Hajj Aye **Ryan** Aye
Fox Aye **Levens-Craig** Aye
Burns Aye

E. ADJOURNMENT

The April 17, 2023 special meeting was adjourned at 6:08 p.m.

Dustin Burns, Clerk

Dr. Kristin Baranski, Secretary

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

April 18, 2023
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President El-Hajj called the meeting to order at 6:00 p.m.

Members present:

Dianne El-Hajj, President
Ken Fox, Vice President
Dustin Burns, Clerk
Barbara Ryan, Member
Elana Levens-Craig, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board
Dr. Marcia Hamilton, Assistant Superintendent, Business Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Dr. Lisa Paisley, Assistant Superintendent, Educational Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Lisa Arreola, Executive Assistant and Recording Secretary

2. District Mission

President El-Hajj welcomed those present and invited the audience to recite the District Mission.

3. Pledge of Allegiance

Mia Lawson, a 4th grade student at Carlton Hills, led members, staff, and audience, in the Pledge of Allegiance.

4. Approval of Agenda

President El-Hajj presented the agenda for approval. Member Burns moved approval.

<i>Motion:</i>	<u><i>Burns</i></u>	<i>El-Hajj</i>	<u><i>Aye</i></u>	<i>Ryan</i>	<u><i>Aye</i></u>
<i>Second:</i>	<u><i>Fox</i></u>	<i>Fox</i>	<u><i>Aye</i></u>	<i>Levens-Craig</i>	<u><i>Aye</i></u>
<i>Vote:</i>	<u><i>5-0</i></u>	<i>Burns</i>	<u><i>Aye</i></u>		

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees and Collection Report
- 1.2. Enrollment Report
- 1.3. Routine Water Testing at Schools

Superintendent Baranski noted the water testing had been concluded at Carlton Hills. She noted that as a precautionary measure, testing was performed on all drinking fountains (70) on campus and shared there were four (4) additional fixtures that required corrective action. Superintendent Baranski noted all drinking fountains are open and within normal range.

Superintendent Baranski shared a draft letter to families notifying them of the testing result findings. Upon discussion, the Board agreed to have Board members, District Office, and School

Administration available to meet with parents to discuss any concerns, after the notification was received. The meeting date was set for Tuesday, April 25 at 6:00 pm, at Carlton Hills.

2. **Spotlight: Mental Mentor Program – Andrew Lawson, Carlton Hills Student**
The Board recognized Andrew Lawson, a 6th grade student at Carlton Hills, for creating the Mentor Mental Program. Andrew explained the program offers peer mentorship for students that are struggling in school and shared a few success stories. The Board expressed their appreciation to Andrew for his leadership and initiation of a great program to help his peers.
3. **Spotlight: Mrs. Evonn Avila, Executive Assistant I, Business Services**
The Board recognized, and congratulated, Mrs. Evonn Avila on her retirement. On behalf of the Board, President El-Hajj expressed their gratitude for her 27.5 years of service to Santee School District, her dedication, and professionalism during her tenure.
4. **Presentation of the Board of Education’s Initial Proposal to Modify Articles of the Collective Bargaining Agreement Between Santee School District and Santee Teachers Association (STA)**
Tim Larson, Assistant Superintendent of Human Services/Pupil Services, shared Santee School District Board of Education’s initial proposal to modify Article XIV – Compensation Provisions of the collective bargaining agreement between the Santee School District and STA.
5. **Presentation of Santee Teachers Association’s (STA) Initial Proposal to Modify Articles of the Collective Bargaining Agreement Between Santee School District and STA**
Tim Larson, Assistant Superintendent of Human Services/Pupil Services, shared Santee Teachers Association’s initial proposal to modify Article IX – Class Size; Article X – Transfers; Article XI – Assignment and Reassignment; Article XV – Salary Provisions; Article XII – Leave Provisions; Article XIII – Hours of Employment; Article XVI – Employee Benefits; and Article XXIII – Term of the Collective Bargaining Agreement between the Santee School District and STA.

Copies of the Board’s and STA’s proposals were posted for the public to read at the Santee Chamber of Commerce, Santee City Hall, District Education Center and all District site offices. Public hearings followed later in the meeting.

C. PUBLIC COMMUNICATION

President El-Hajj invited members of the audience to address the Board about any item not on the agenda. President El-Hajj noted there was a request to speak.

Krista Miller shared an email about her teaching methodologies that she was asked to prepare by the Principal, which she eluded led to her dismissal. She noted emailing Board members and receiving no response.

D. PUBLIC HEARINGS

1. **Public Hearing for Santee School District Board of Education’s Initial Proposal to Modify Articles of the Collective Bargaining Agreement between Santee School District and Santee Teachers Association (STA)**
The public hearing for the Santee School District Board of Education’s Initial Proposal to Modify Articles of the Collective Bargaining Agreement between Santee School District and Santee Teachers Association (STA) was opened. With no comments, the hearing was closed.
2. **Public Hearing for Santee Teachers Association (STA) Initial Proposal to Modify Articles of the Collective Bargaining Agreement between Santee School District and STA**
The public hearing for Santee Teachers Association (STA) Initial Proposal to Modify Articles of the Collective Bargaining Agreement between Santee School District and STA was opened. With no comments, the hearing was closed.

E. CONSENT ITEMS

President El-Hajj invited comments from the public on any item listed under Consent. There were no public comments.

- 1.1. Approval of Minutes
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Revolving Cash Report
- 2.3. Approval/Ratification of Expenditure Warrants
- 2.4. Approval/Ratification of Purchase Orders
- 2.5. Authorization to Sell/Dispose of Surplus Items
- 2.6. Acceptance of Donations, Grants, and Bequests – *pulled for separate consideration*
- 2.7. Approval/Ratification of General Services Agreements
- 2.8. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)
- 2.9. Approval of Uniform Complaint Quarterly Report Required by the Williams Settlement
- 2.10. Adoption of Resolution No. 2223-13 To Close Fund 57608 01-00 for the Santee Explorer Academy Charter School at the San Diego County Treasury
- 2.11. Authorization to Solicit Informal Bids through the CUPCCAC Process for the Sycamore Canyon School Parking Lot Ramp Project
- 3.1. Approval to Increase the Agreement with San Joaquin County Office of Education to Provide Claims Administration Services for the Medi-Cal Billing Option Program
- 3.2. Approval Nonpublic Agency Master Contract with Coastal Speech Therapy, Inc. for Speech Therapy
- 3.3. Adoption of the 2022-2023 Santee Title I Parent and Family Engagement Plan
- 4.1. Personnel, Regular
- 4.2. Ratification of Short-Term Services Agreement
- 4.3. Approval of Shared Classroom Teaching Assignments for the 2023-2024 School Year

Member Burns asked to pull item 2.6. Acceptance of Donations, Grants, and Bequests. Member Ryan moved approval of Consent Items, with the exception the item pulled for separate consideration.

<i>Motion:</i>	<u>Ryan</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

- 2.6. Acceptance of Donations, Grants, and Bequests – *pulled for separate consideration*
 Member Burns noted pulling the item to discuss the donation of the *I Am Jazz* books. He explained not supporting the *I Am Jazz* book, and/or other sensitive literature of any subject matter, for primary grade students without some type of plan in place to notify parents that their student checked-out what could be construed as sensitive literature. Member Burns shared being supportive of parents’ rights and wants to make sure parents are aware their student has checked out a book that may be sensitive in nature so they can have a conversation with their child, if they have any questions. He noted that because no system was in place, he was unable to support the item.

Member Levens-Craig noted the definition of “sensitive” material would vary. Member Burns suggested that as elected officials they could define it. He suggested providing an opportunity for the Superintendent to develop a plan, with minimal impact on staff, that affords parents the opportunity to opt out from having access to sensitive literature or be notified if their student checks out literature which could be construed as sensitive.

Superintendent Baranski noted the possibility of the current system having the ability for parent notification of books their student checks out. Member Burns noted the District would be doing their part in notifying parents and it would place some responsibility on the parents to do their due diligence as needed; and reiterated the partnership between the parents and public education.

Superintendent Baranski explained the books had not been received but it was common practice to accept forthcoming donations.

President El-Hajj noted the donation of \$15,000 for District-wide student events and scholarships from NFL Flag San Diego/Inland Valley; and \$10,000 from the Sycamore PTA for a digital marquee.

Member Burns noted he supported the donations from NFL Flag San Diego/Inland Valley and from the Sycamore PTA but was unable to support the item because there was no plan in place for the notification to parents if their student checked out sensitive literature. Member Ryan moved approval.

Member Burns expressed his appreciation to the Board for the ability to hold discussions and respecting each other's opinions.

<i>Motion:</i>	<u>Ryan</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Vote:</i>	<u>4-1</u>	<i>Burns</i>	<u>Nay</u>		

E. DISCUSSION AND/OR ACTION ITEMS

Superintendent

1.1. Approval of Agreement with Frantz Law Group, APLC - Social Media Litigation

Superintendent Baranski noted that at a County Superintendents' meeting, the Frantz Law Group explained representing various school districts throughout the State that are banning together to take action against the implications and concerns of social media (Tic Toc, Instagram, YouTube etc.) and the impacts and effects it causes at the schools. She recommended the District partake in the litigation. The Board inquired on the effects of YouTube and Apple since those are the programs and devices being used at the schools, and any potential expenses. Superintendent Baranski noted the District uses an educational platform of YouTube, which does not include advertisements or pop-up announcements; different from the other YouTube version; and explained Apple is very conservative when it comes to students and places many safeguards in place; and noted there was no cost to the District to partake in the litigation. Member Burns noted he supported the agreement but shared it would be best to defer to the District's legal counsel before moving forward. Dr. Hamilton, Assistant Superintendent of Business Services, shared it was vetted by the JPA. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

Business Services

2.1. Approval of Monthly Financial Report

Dr. Marcia Hamilton, Assistant Superintendent of Business Services, presented the monthly financial report for cash and budget revision transactions posted through February 28, 2023. The District ended the month with a cash balance in the General Fund of approximately \$34,446,528; sufficient funds to pay all of the District's financial obligations with internal cash. Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Second:</i>	<u>Burns</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

Human Resource/Pupil Services

3.1. Approval of Declaration of Need for Fully Qualified Educators

Tim Larson, Assistant Superintendent of Human Resources/Pupil Services presented the Declaration of Need for Fully Qualified Educators. He explained the annual declaration certifies the District's diligent search to recruit a fully prepared teacher for the assignment(s), and that if a suitable fully prepared teacher is not available to the school district, the District will make a reasonable effort to recruit based on the priority requirements stated in the declaration. Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

F. BOARD POLICIES AND BYLAWS

President El-Hajj noted item F.1.1. was a second reading. Member Burns moved approval. President El-Hajj noted item F.1.2. was a first readings and asked the Board to contact Administration with any questions.

1.1. Second Reading: Revised Board Policies (BP)/Administrative Regulation (AR):

- BP 6120 – Response to Instruction and Intervention
- BP 6142.5 – Environmental Education

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

1.2. First Reading: Revised Board Policies (BP)/Administrative Regulation (AR):

- BP 6142.6 – Visual and Performing Arts Education
- BP 6142.7 – Physical Education

H. EMPLOYEE ASSOCIATION COMMUNICATION

Melanie Hirahara, Santee Teachers Association (STA) President, was present but did not have a report.

I. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Superintendent Baranski shared the Board/Santee City Council Joint Conference Committee was scheduled to meet, but the meeting had to be rescheduled. She shared areas of discussion will include Fanita Ranch, cannabis businesses, and YMCA renovations.

Superintendent Baranski noted she would be joining Member Ryan at the California School Boards Association (CSBA) Coast2Coast Federal Advocacy trip in Washington, DC, the following week. She noted the conference program included joint sessions with legislators and staffers, a variety of daily sessions, and a visit to Capitol Hill. Superintendent Baranski noted the District had scheduled individual meetings with legislators and shared topics of discussion would include mental health issues, special education (IDEA and Title I) funding, pre-school, and staffing shortages.

Superintendent Baranski shared a draft of District's advertisement for Santee Magazine for feedback. The Board provided feedback and commended the Director of Communications and Community Involvement, Cori Harris, for the design.

President El-Hajj shared she would be joining her grandson in Cooperstown, which interfered with promotions. Board members encouraged her participation on the trip and rearranged promotion representation. President El-Hajj shared concerns with the overgrown weeds at the schools. Bryce Storm, Director of Maintenance and Operations, shared the increase in rain has contributed to the excessive growth and explained staff is in the process of receiving certification to use the approved products that would help eliminate the weeds. Member Burns expressed concerns with the

upcoming lunch on lawn events. Mr. Storm shared staff was working to make sure the schools were ready for the upcoming events. Member Levens-Craig noted there was an area by Cajon Park that had overgrown onto the sidewalk and hinders someone with mobility issues. Member Burns noted the option of hiring additional help in the interim, and suggested contacting CalFire for assistance.

President El-Hajj noted one of the Board's goals was to meet with parents in the community. Upon discussion, the Board noted that because of the proximity to the end of the school year, this would commence in the next school year.

Member Levens-Craig expressed her gratitude towards Ms. Bittle at Sycamore Canyon for the adorable cards sent to her and shared looking forward to her upcoming visit to PRIDE Academy and YALE, and to Ms. Gillian Ryan's class at the end of the month.

Member Burns shared already bringing this to the Superintendent's attention but noted concerns with the illegal parking (i.e., cars parked in the fire lane) during little league games at Rio Seco School fields. Member Burns noted that during a recent game, a player had a medical emergency and the fire department and paramedics vehicles were unable to access the area and the player had to be carried to receive proper medical attention. He stressed the need for the District to make contact with the league to remind/notify their parents of the illegal parking issue and shared concerns with Project SAFE students still being on school grounds during that time.

Member Burns noted for the record, that when the Board receives complaints from staff via email, as eluded too during public comments, that they are unable to respond due to legal reasons.

J. CLOSED SESSION

President El-Hajj announced that the Board would meet in closed session for:

1. **Conference with Legal Counsel – Pending Litigation** (Gov't. Code § 54956.9)
- OAH #: 2023010762
2. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)
Purpose: *Negotiations*
Agency Negotiators: *Tim Larson, Assistant Superintendent*
Employee Organizations: *Santee Teachers Association (STA); and
Classified School Employees Association (CSEA)*
3. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

The Board entered closed session at 7:37 p.m.

K. RECONVENE TO OPEN SESSION

1. **Conference with Legal Counsel – Pending Litigation** (Gov't. Code § 54956.9)
- OAH #: 2023010762

The Board reconvened to public session at 9:23 p.m. and reported a dispute arose regarding a student's special education program. It was moved by Member Levens-Craig, seconded by Member Ryan, to reach a settlement in an anticipated litigation regarding a student's special education program. The agreement involved a release of potential District liability.

Motion:	<u>Levens-Craig</u>	El-Hajj	<u>Aye</u>	Ryan	<u>Aye</u>
Second	<u>Ryan</u>	Fox	<u>Aye</u>	Levens-Craig	<u>Aye</u>
Vote:	<u>5-0</u>	Burns	<u>Aye</u>		

L. ADJOURNMENT

With no further business, the regular meeting of April 18, 2023, was adjourned at 9:26 p.m.

Dustin Burns, Clerk

Dr. Kristin Baranski, Secretary

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

April 25, 2023
MINUTES

Carlton Hills School
Multi-purpose Room
9353 Pike Road
Santee, CA 92071

A. OPENING PROCEDURES

1. Call to Order and Welcome

The meeting was called to order at 6:00 p.m.

Members present:

Dianne El-Hajj, President

Ken Fox, Clerk

Dustin Burns, Member

Administration:

Dr. Marcia Hamilton, Assistant Superintendent, Business Services

Lisa Arreola, Executive Assistant and Recording Secretary

Due to lack of public attendance, the meeting was not held.

B. PUBLIC COMMUNICATION

There were no public comments.

C. LEAD TESTING UPDATE

No update was presented.

D. ADJOURNMENT

Due to lack of public attendance, the special meeting was adjourned at 6:20 p.m.

Dustin Burns, Clerk

Dr. Kristin Baranski, Secretary

BACKGROUND:

The Revolving Cash Fund of \$20,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

RECOMMENDATION:

It is recommended that the Board of Education approve the Revolving Cash Account.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact is \$279.86 as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.1.

**SANTEE SCHOOL DISTRICT
REVOLVING CASH REPORT- \$20,000**

Date	Number	Name	Memo	Amount
04/14/23	22776	Mission Federal Credit Union	Mission Capt Maint Charges March 2023	\$246.26
04/14/23	22777	CA Dept of Tax & Fee Admin	Acct# 057-145694 Period End Date 3/31/2023	\$31.00

Total Checks Written **\$277.26**

March 2023 Bank Fees **\$2.60**

Amount to be reimbursed by SDCOE **\$0.00**

Total to be Reimbursed **\$279.86**

Total to Deduct from Future Reimbursement **\$0.00**

BACKGROUND:

From time to time, the District contracts with individuals, companies, or organizations to provide various types of general services such as educational presentations/assemblies, or specialized student services. Some services are on an as-needed basis billed on an hourly or daily rate while other services are billed by the job. The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant. Service providers that do not qualify as an independent contractor will be processed through Human Resources under a short-term employment services agreement.

Approval of the following General Services Agreements is requested:

Vendor Name	Description of Services (Location of Services)	Date(s) of Service	Amount	Funding
Science Guys of San Diego	In-School Field Trip (Rio Seco)	05/26/2023	\$10.00/student (not to exceed \$1,030.00)	Rio Seco
Groove Phonix	Groove Phonix Dance Program (Rio Seco, Hill Creek, PRIDE Academy)	04/17/2023 – 06/14/2023	\$5,085.00 (not to exceed)	Out of School Time Program

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify agreements with General Service Providers as presented.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Educational Achievement	Assure the highest level of educational achievement for all students
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact of the General Service Agreements is detailed in the table above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.2.

Consent Item D.2.3.
Prepared by Dr. Marcia Hamilton
May 2, 2023

Approval/Ratification of Expenditure Transactions
Charged to District Issued Purchasing Cards
(P-Cards)

BACKGROUND:

The District has issued Purchasing Cards (P-Cards) to certain management, supervisory, or confidential employees to expedite and streamline purchases of goods and services. P-Card transactions are tracked and monitored to ensure they are properly accounted for and supported by documentation. P-Card transactions are limited to a specified amount each month and approval of the Superintendent is required to exceed these limits.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the period March 1, 2023 through March 31, 2023.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

There were 273 transactions totaling \$35,573.21 charged to various funds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.3.

MARCH 2023
P-CARD TRANSACTIONS

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20230301	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	GIANT PIZZA KING #10	24.00	Board meeting supplies.
20230301	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	MICHAELS #9490	31.49	Board meeting supplies.
20230301	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	MICHAELS #9490	157.42	Board meeting supplies.
20230302	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	MICHAELS #9490	83.95	Board meeting supplies.
20230302	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	5.99	Board meeting supplies.
20230302	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	MICHAELS #9490	251.88	Board meeting supplies.
20230307	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	ALS SPORT SHOP	38.75	PLT namebadges.
20230308	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	HILTON	320.71	Accommodations while attending the Coast2Coast Advocacy trip in Washington, DC.
20230308	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	HILTON	320.71	Accommodations while attending the Coast2Coast Advocacy trip in Washington, DC.
20230308	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	HILTON	320.71	Accommodations while attending the Coast2Coast Advocacy trip in Washington, DC.
20230308	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	HILTON	320.71	Accommodations while attending the Coast2Coast Advocacy trip in Washington, DC.
20230308	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	ALS SPORT SHOP	19.37	PLT namebadges.
20230308	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	AMERICAN AIRLINES	593.90	Airfare for Superintendent to attend Coast2Coast Advocacy in Washington, DC.
20230308	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SANDWICH BAGS DELI & C	138.59	Board meeting supplies.
20230309	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	12.00	Board meeting supplies.
20230309	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	TST* NOTHING BUNDT CAK	30.00	Board meeting supplies.
20230310	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	26.87	Board meeting supplies.
20230312	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	ALASKA AIRLINES INC.	279.00	Airfare for Superintendent to attend Coast2Coast Advocacy trip in Washington, DC.
20230315	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	68.93	Board meeting supplies.
20230315	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	55.53	Board meeting supplies.
20230319	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	AMAZON.COM*HC8UO7GX1 A	132.20	Board meeting supplies.
20230322	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	DELI BELLY	134.36	Board meeting supplies.
20230322	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	ALS SPORT SHOP	19.37	PLT namebadges.
20230322	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SAN DIEGO UNION TRIB-S	98.00	Annual subscription to the San Diego Union Tribune.
20230323	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	12.10	Board meeting supplies.
20230324	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	AMZN MKTP US*H777A8940	8.12	Miscellaneous office supplies.
20230326	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	AMAZON.COM*H76XH5MS1	71.14	Split -Miscellaneous office supplies (74%).
20230326	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	AMAZON.COM*H76XH5MS1	24.99	Split -Miscellaneous office supplies (26%).
20230326	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	AMAZON.COM*H76XM8M81	10.27	Miscellaneous office supplies.
20230326	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	AMZN MKTP US*H72XF2MK1	5.06	Miscellaneous office supplies.
20230328	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	MICHAELS STORES 3256	(11.20)	Credit for broken frames.
20230328	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	MICHAELS STORES 3256	(11.90)	Credit for broken frames.
20230328	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	MICHAELS STORES 3256	(11.20)	Credit for broken frames.
20230330	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	QR-CODE-GENERATOR.COM	83.88	QR code generator program.
				3,665.70	
20230308	AVILA,EVONN	BUSINESS SERVICES	SCHOOL SERVICES OF CAL	(145.00)	Workshop Registration Refund (K. Christensen).
20230324	AVILA,EVONN	BUSINESS SERVICES	SCHOOL SERVICES OF CAL	275.00	Audit Workshop (T. Long)
20230324	AVILA,EVONN	BUSINESS SERVICES	NNA SERVICES LLC	811.82	Notary Commission Training (S. Aldous).
20230326	AVILA,EVONN	BUSINESS SERVICES	CITY OF SANTEE	165.00	Alarm Permits - Districtwide.
				1,106.82	
20230307	BAUTISTA,STEFANIE M	OST PROGRAMS	TARGET 00014852	16.14	ASES classroom supplies.
20230307	BAUTISTA,STEFANIE M	OST PROGRAMS	DOLLAR TREE	28.28	ASES classroom supplies.
20230315	BAUTISTA,STEFANIE M	OST PROGRAMS	WAL-MART #1917	32.08	Snacks for Project SAFE.
20230316	BAUTISTA,STEFANIE M	OST PROGRAMS	SMART AND FINAL 929	48.08	Snacks for Project SAFE.
20230324	BAUTISTA,STEFANIE M	OST PROGRAMS	DOLLARTREE	14.82	Project SAFE classroom supplies.
20230330	BAUTISTA,STEFANIE M	OST PROGRAMS	WAL-MART #1917	248.57	Split - Project SAFE camp supplies. (95%).
20230330	BAUTISTA,STEFANIE M	OST PROGRAMS	WAL-MART #1917	13.08	Split - ELOP camp supplies. (5%).
				401.05	
20230310	BENEDETTO,LINDSAY	CHET F. HARRITT	UTC ICE SPORTS CENTER	1,566.00	Honor Roll field trip.
20230310	BENEDETTO,LINDSAY	CHET F. HARRITT	TARGET 00014852	66.50	PBIS incentives.
20230310	BENEDETTO,LINDSAY	CHET F. HARRITT	UTC ICE SPORTS CENTER	144.00	Honor Roll field trip.
20230315	BENEDETTO,LINDSAY	CHET F. HARRITT	SMART AND FINAL 929	49.02	Attendance incentives.
20230319	BENEDETTO,LINDSAY	CHET F. HARRITT	SMART AND FINAL 929	41.97	Attendance incentives.
20230322	BENEDETTO,LINDSAY	CHET F. HARRITT	BOARD AND BREW SANTEE	431.00	Family STEAM night.
20230324	BENEDETTO,LINDSAY	CHET F. HARRITT	VONS #1897	33.67	Family STEAM night.
20230331	BENEDETTO,LINDSAY	CHET F. HARRITT	SMART AND FINAL 929	34.47	Attendance incentives.
20230331	BENEDETTO,LINDSAY	CHET F. HARRITT	TARGET 00014852	95.85	PBIS incentives.
				2,462.48	
20230302	BONSER,KRISTEN	PRIDE ACADEMY	AMAZON.COM*HD6R03QD1	183.16	Outdoor learning supplies.
20230309	BONSER,KRISTEN	PRIDE ACADEMY	AMZN MKTP US*HG5MZ1180	29.08	Arts Attack supplies.
20230312	BONSER,KRISTEN	PRIDE ACADEMY	PARTY CITY 441	18.43	RFEP ceremony supplies.
20230312	BONSER,KRISTEN	PRIDE ACADEMY	VONS #1897	39.99	RFEP ceremony supplies.
20230314	BONSER,KRISTEN	PRIDE ACADEMY	AMAZON.COM*HG0TS8QK1 A	183.16	Outdoor learning supplies.
20230317	BONSER,KRISTEN	PRIDE ACADEMY	ETSY.COM - GEMSOFPALA	255.37	Social Studies Realia.
20230319	BONSER,KRISTEN	PRIDE ACADEMY	LITTLE CAESARS 1872-00	193.73	Honor Roll supplies.
20230321	BONSER,KRISTEN	PRIDE ACADEMY	AMAZON.COM*HC6X13R01	14.00	Student lit kit book.
				916.92	

MARCH 2023
P-CARD TRANSACTIONS

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20230329	BORDEN,STEPHANIE	EDUCATIONAL SERVICES	DOLLARTREE	10.78	Academic Achievement supplies.
20230329	BORDEN,STEPHANIE	EDUCATIONAL SERVICES	SMART AND FINAL 929	108.16	Academic Achievement supplies.
20230330	BORDEN,STEPHANIE	EDUCATIONAL SERVICES	HYATT HOTELS	221.51	Hotel for Kirsten Stretton to attend Foster/Youth Summit.
				<u>340.45</u>	
20230302	BORTS,KATHERINE	HUMAN RESOURCES	ONLINE JOB ADS INDEED	505.18	Job posting.
20230324	BORTS,KATHERINE	HUMAN RESOURCES	SAN DIEGO COUNTY SUPER	100.00	Job Fair registration.
20230328	BORTS,KATHERINE	HUMAN RESOURCES	PANERA BREAD #204874 O	105.81	Meeting materials.
20230329	BORTS,KATHERINE	HUMAN RESOURCES	ONLINE JOB ADS INDEED	505.84	Job recruitment.
20230330	BORTS,KATHERINE	HUMAN RESOURCES	4ALLPROMOS	764.67	Job recruitment materials.
				<u>1,981.50</u>	
20230301	BRADBURY,SUMMER	PEPPER DRIVE	EINSTEIN BROS ECOM #99	82.21	Food for parents and community readers (Read Across America Week).
20230302	BRADBURY,SUMMER	PEPPER DRIVE	AMZN MKTP US*HD7C062E1	116.27	Garden supplies (water timer and drip line).
20230302	BRADBURY,SUMMER	PEPPER DRIVE	AMZN MKTP US*HD60A7B71	33.60	Timer for classroom use.
20230305	BRADBURY,SUMMER	PEPPER DRIVE	TEACHERSPAYTEACHERS.CO	14.45	Supplementary slides for SIPPS (Reading intervention).
20230309	BRADBURY,SUMMER	PEPPER DRIVE	AMZN MKTP US*HG1M18VK0	82.00	Dice for Family Math Night.
20230309	BRADBURY,SUMMER	PEPPER DRIVE	AMZN MKTP US*HG6X12GM0	20.46	Timer for classroom use.
20230310	BRADBURY,SUMMER	PEPPER DRIVE	AMZN MKTP US*H58JK0KS2	32.31	Timer for classroom use.
20230315	BRADBURY,SUMMER	PEPPER DRIVE	AMZN MKTP US*HC4TQ3140	12.92	Spray bottles for paint.
20230315	BRADBURY,SUMMER	PEPPER DRIVE	AMZN MKTP US*HG5TL0692	89.38	Paint and art supplies.
20230315	BRADBURY,SUMMER	PEPPER DRIVE	AMZN MKTP US*HG8JW6HL2	51.68	Modeling clay.
20230316	BRADBURY,SUMMER	PEPPER DRIVE	AMZN MKTP US*HG15W2YY1	129.29	Paint and art supplies.
20230328	BRADBURY,SUMMER	PEPPER DRIVE	AMAZON.COM*H74XH1B92	156.60	Library games/Alternative recess options.
20230329	BRADBURY,SUMMER	PEPPER DRIVE	AMZN MKTP US*HY5BA8JH1	34.46	Physical activity playing cards.
				<u>855.63</u>	
20230303	BROGAN-BARANSKI,KRISTIN	SUPERINTENDENT'S OFFICE	AMAZON.COM*HD1UO9KV1 A	17.23	Professional Development material.
20230307	BROGAN-BARANSKI,KRISTIN	SUPERINTENDENT'S OFFICE	AMAZON.COM*H53HM5MA1 A	93.57	Professional Development material.
20230309	BROGAN-BARANSKI,KRISTIN	SUPERINTENDENT'S OFFICE	SURVEYMONK* T 43976693	468.00	Online survey platform.
20230312	BROGAN-BARANSKI,KRISTIN	SUPERINTENDENT'S OFFICE	AMAZON.COM*HG7BS50P1	29.09	Professional Development material.
				<u>607.89</u>	
20230328	DOBBINS,TIMOTHY	CARLTON HILLS	LOWES #01661*	62.11	Buckets and pickers for campus clean-up.
20230331	DOBBINS,TIMOTHY	CARLTON HILLS	VONS #1897	24.30	Teacher of the Year celebrations.
				<u>86.41</u>	
20230302	DOWNING,BRIENNE	SPECIAL EDUCATION	AMZN MKTP US*HD2N288Z1	36.64	Items for SPED department office.
20230302	DOWNING,BRIENNE	SPECIAL EDUCATION	AMZN MKTP US*HD47258I1	8.61	Items for SPED department office.
20230305	DOWNING,BRIENNE	SPECIAL EDUCATION	AMAZON.COM*H58XS4F11	13.90	Item for Occupational Therapy.
20230305	DOWNING,BRIENNE	SPECIAL EDUCATION	WESTERN PSYCHOLOGICAL	172.92	Kit for teacher. Learning Loss.
20230307	DOWNING,BRIENNE	SPECIAL EDUCATION	AMZN MKTP US*H53V99EX2	63.27	Items for OT.
20230308	DOWNING,BRIENNE	SPECIAL EDUCATION	ESPECIALNEE	48.90	Item for OT.
20230308	DOWNING,BRIENNE	SPECIAL EDUCATION	GENERATIONGENIUS.COM	85.00	Subscription for SDC teacher, curriculum.
20230308	DOWNING,BRIENNE	SPECIAL EDUCATION	SP MHS: MULTI HEALTH	45.00	Protocols.
20230308	DOWNING,BRIENNE	SPECIAL EDUCATION	SP MHS: MULTI HEALTH	75.00	Protocols.
20230308	DOWNING,BRIENNE	SPECIAL EDUCATION	SP MHS: MULTI HEALTH	67.50	Protocols.
20230309	DOWNING,BRIENNE	SPECIAL EDUCATION	AMAZON.COM*H53KE6UG1 A	36.92	Item for SDC class.
20230309	DOWNING,BRIENNE	SPECIAL EDUCATION	THE WEBSTRAURANT STORE	65.63	Item for OT.
20230312	DOWNING,BRIENNE	SPECIAL EDUCATION	SP MHS: MULTI HEALTH	45.00	Protocols.
20230313	DOWNING,BRIENNE	SPECIAL EDUCATION	AMZN MKTP US*HG2XJ3RN0	78.59	Items for OT.
20230314	DOWNING,BRIENNE	SPECIAL EDUCATION	AMZN MKTP US*HG30Q2B91	39.79	Items for SDC class.
20230321	DOWNING,BRIENNE	SPECIAL EDUCATION	AMZN MKTP US*HC9YD62T1	85.26	Items for OT.
20230322	DOWNING,BRIENNE	SPECIAL EDUCATION	AMZN MKTP US*HC5S00W41	24.54	Item for OT.
				<u>992.47</u>	

MARCH 2023
P-CARD TRANSACTIONS

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20230303	FARREN,MONICA	HILL CREEK	AMZN MKTP US*HD0IY6I41	38.47	HC closet Supplies.
20230306	FARREN,MONICA	HILL CREEK	AMZN MKTP US*H53V51KT0	10.72	HC closet Supplies.
20230306	FARREN,MONICA	HILL CREEK	AMAZON.COM*H50P61371	60.78	Books.
20230308	FARREN,MONICA	HILL CREEK	AMAZON.COM*HG0GA7NA0 A	88.01	Lamination film.
20230308	FARREN,MONICA	HILL CREEK	AMAZON.COM*H55Z00B71	19.90	Binders.
20230309	FARREN,MONICA	HILL CREEK	AMAZON.COM*HG6GD7E50 A	10.76	Books.
20230312	FARREN,MONICA	HILL CREEK	TJ MAXX #863	69.98	Stationary.
20230313	FARREN,MONICA	HILL CREEK	AMAZON.COM*HG9IC8G61 A	60.28	Playground safety supplies.
20230316	FARREN,MONICA	HILL CREEK	AMAZON.COM*HC4CD8O61	28.95	Office supplies.
20230316	FARREN,MONICA	HILL CREEK	APPLE.COM/BILL	10.99	Music subscription.
20230317	FARREN,MONICA	HILL CREEK	AMZN MKTP US*HC76U5OM2	116.28	Student supplies.
20230319	FARREN,MONICA	HILL CREEK	AMZN MKTP US*HC65K0NQ2	62.88	Staff incentives.
20230319	FARREN,MONICA	HILL CREEK	AMZN MKTP US*HC8YD2MG1	32.30	Student engagement supplies.
20230319	FARREN,MONICA	HILL CREEK	BUSINESS OFFICE OUTFIT	156.24	Office chair.
20230319	FARREN,MONICA	HILL CREEK	AMZN MKTP US*HC1C63210	12.88	Student engagement supplies.
20230319	FARREN,MONICA	HILL CREEK	AMZN MKTP US*HC3WL74E2	62.16	Student engagement supplies.
20230320	FARREN,MONICA	HILL CREEK	AMZN MKTP US	(39.61)	Seat cushion return.
20230320	FARREN,MONICA	HILL CREEK	TARGET 00014852	10.98	Student engagement supplies.
20230324	FARREN,MONICA	HILL CREEK	SCR*ALLEGRO	112.11	Middle School gym supplies.
20230329	FARREN,MONICA	HILL CREEK	SMART AND FINAL 931	74.38	Student incentives.
				<u>999.44</u>	
20230302	FLAMION,AMANDA	CHILD NUTRITION	THERMOWORKS, INC.	1,738.42	Digital thermometers.
20230309	FLAMION,AMANDA	CHILD NUTRITION	OPS*CENTRE LDRYVVTM1	2.00	Laundry card.
20230309	FLAMION,AMANDA	CHILD NUTRITION	OPS*CENTRE LDRYVVTM1	40.00	Laundry.
20230309	FLAMION,AMANDA	CHILD NUTRITION	OPS*CENTRE LDRYVVTM1	40.00	Laundry.
20230309	FLAMION,AMANDA	CHILD NUTRITION	SMART AND FINAL 929	26.97	Gluten Free foods.
20230310	FLAMION,AMANDA	CHILD NUTRITION	VONS #1897	56.93	Gluten Free foods.
20230324	FLAMION,AMANDA	CHILD NUTRITION	OPS*CENTRE LDRYVVTM1	40.00	Laundry card refill.
20230324	FLAMION,AMANDA	CHILD NUTRITION	OPS*CENTRE LDRYVVTM1	40.00	Laundry card refill.
20230326	FLAMION,AMANDA	CHILD NUTRITION	VONS #1897	101.37	Gluten Free foods.
				<u>2,085.69</u>	
20230302	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US	(53.10)	Refund for items that was never received- otoscope and juggling scarfs.
20230307	FORSTER,CHASITY	HILL CREEK	HANGSAFEHOOKS.COM	541.37	Outdoor back pack hooks.
20230313	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*HG5CN0X91	168.06	Outdoor learning- outdoor umbrellas.
20230316	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*HC5FG3BA0	116.32	Outdoor learning- garden supplies wire arches.
20230317	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*HC42H5670	50.09	Outdoor learning- gardening supplies.
20230317	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*HC8Y39NR1	19.38	Material and Supplies-Dry erase whiteboard markers.
20230317	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*HC8DD1LH1	101.94	Outdoor learning- plants.
20230319	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*HC6J16A91	11.84	Outdoor learning- garden rocks.
20230320	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*HC5B86112	19.38	Whiteboard markers.
				<u>975.28</u>	
20230303	GREEN,CHRISHAUN	OST PROGRAMS	WALMART.COM 8009666546	139.72	Rolling Cart for Project SAFE, Cajon Park.
20230305	GREEN,CHRISHAUN	OST PROGRAMS	OFFICE DEPOT #5125	61.41	Rolling Cart for Project SAFE, Cajon Park.
20230312	GREEN,CHRISHAUN	OST PROGRAMS	OFFICE DEPOT #5125	(61.41)	Returned rolling cart which arrived damaged.
20230316	GREEN,CHRISHAUN	OST PROGRAMS	WALMART.COM 8009666546	131.22	Ink Cartridge for YALE Preschool.
20230316	GREEN,CHRISHAUN	OST PROGRAMS	ROUNDROOML* JURASSIC W	668.00	Jurassic World field trip tickets.
20230323	GREEN,CHRISHAUN	OST PROGRAMS	WALMART.COM 8009666546	20.90	YALE office supplies.
				<u>959.84</u>	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20230303	HALE,DAVINA	OST PROGRAMS	AMZN MKTP US*HD0CG79H2	36.78	ASES behavior chart.
20230305	HALE,DAVINA	OST PROGRAMS	DOLLARTREE	4.14	Project SAFE art supplies.
20230306	HALE,DAVINA	OST PROGRAMS	LOWES #01661*	421.80	Accidental Personal Purchase- Refund Issued.
20230306	HALE,DAVINA	OST PROGRAMS	GTM DISCOUNT GENERAL S	10.26	YALE classroom supplies.
20230306	HALE,DAVINA	OST PROGRAMS	LOWES #01661*	(421.80)	Personal Purchase- Refund Issued.
20230309	HALE,DAVINA	OST PROGRAMS	WAL-MART #1917	31.16	YALE snacks.
20230310	HALE,DAVINA	OST PROGRAMS	WAL-MART #2253	43.14	ELOP classroom supplies.
20230310	HALE,DAVINA	OST PROGRAMS	WAL-MART #1917	166.78	Spring Break Camp supplies.
20230312	HALE,DAVINA	OST PROGRAMS	WAL-MART #1917	12.64	YALE snacks.
20230312	HALE,DAVINA	OST PROGRAMS	WALMART.COM 8009666546	2.84	YALE supplies.
20230315	HALE,DAVINA	OST PROGRAMS	WAL-MART #1917	27.09	YALE snacks.
20230315	HALE,DAVINA	OST PROGRAMS	WAL-MART #1917	88.33	YALE supplies.
20230315	HALE,DAVINA	OST PROGRAMS	WAL-MART #1917	93.67	YALE Hill Creek snacks.
20230317	HALE,DAVINA	OST PROGRAMS	SMART AND FINAL 929	3.49	Project SAFE snacks.
20230319	HALE,DAVINA	OST PROGRAMS	WAL-MART #2253	64.17	ELOP classroom supplies.
20230319	HALE,DAVINA	OST PROGRAMS	FOOD4LESS #0349	69.75	Project SAFE snacks.
20230322	HALE,DAVINA	OST PROGRAMS	WAL-MART #1917	70.49	Project SAFE snacks.
20230322	HALE,DAVINA	OST PROGRAMS	COMMUNITY CARE LICENSI	726.00	California Dept. of Social Services YALE Preschool Hill Creek Licensing fee.
20230323	HALE,DAVINA	OST PROGRAMS	WAL-MART #1917	(8.75)	Item returned to store.
20230323	HALE,DAVINA	OST PROGRAMS	WAL-MART #1917	(9.14)	Returned item to store.
20230331	HALE,DAVINA	OST PROGRAMS	SMART AND FINAL 929	77.20	Project SAFE snack.
				1,510.04	
20230316	HICKS,TYLENE	SYCAMORE CANYON	AMZN MKTP US*HC50045K0	34.15	TK Play-based learning supplies.
20230316	HICKS,TYLENE	SYCAMORE CANYON	AMZN MKTP US*HC6QV15V0	51.68	TK Play-based learning supplies.
20230321	HICKS,TYLENE	SYCAMORE CANYON	AMZN MKTP US*HC7AJ97Z1	26.93	Winged Shoe Trophy for class Monthly Mile winner.
20230324	HICKS,TYLENE	SYCAMORE CANYON	AMZN MKTP US*H76VNOGL1	201.79	Guest parking signs for the school parking lot.
20230326	HICKS,TYLENE	SYCAMORE CANYON	AMZN MKTP US*H76O59W60	98.92	Handicap parking signs for the school parking lot.
20230328	HICKS,TYLENE	SYCAMORE CANYON	AMZN MKTP US*H73SS98X2	68.94	Reserved parking signs for the school parking lot.
20230331	HICKS,TYLENE	SYCAMORE CANYON	AMZN MKTP US*HY8GB67K0	262.84	Shade sails for providing shade over lunch tables.
				745.25	
20230310	HOHIMER,KAREN	CAJON PARK	VISTAPRINT	121.74	Positive communication postcards.
				121.74	
20230315	HOOKS,TED A	CHET F. HARRITT	SMART AND FINAL 398	76.49	Student Award Assembly supplies.
20230316	HOOKS,TED A	CHET F. HARRITT	AMAZON.COM*HG32P3UL2 A	84.03	DVD player.
20230319	HOOKS,TED A	CHET F. HARRITT	AMZN MKTP US*HC35K73N2	453.06	Family Night supplies (Art).
20230319	HOOKS,TED A	CHET F. HARRITT	AMZN MKTP US*HC2E141V1	123.57	Family Night supplies (Art).
20230319	HOOKS,TED A	CHET F. HARRITT	AMZN MKTP US*HC3L07PR1	95.82	Family Night supplies (Art).
20230319	HOOKS,TED A	CHET F. HARRITT	AMZN MKTP US*HC4IN7U40	25.83	Family Night supplies (Art).
20230323	HOOKS,TED A	CHET F. HARRITT	BOARD AND BREW - SANTE	538.75	Family Night food.
20230326	HOOKS,TED A	CHET F. HARRITT	AMZN MKTP US*H75BF9T42	19.78	Open House materials.
				1,417.33	
20230308	HORNER,NATHAN L	PEPPER DRIVE	TEACHERSPAYTEACHERS.CO	15.00	Flash Cards for English Language Learners to build vocabulary.
20230324	HORNER,NATHAN L	PEPPER DRIVE	SMART AND FINAL 929	9.78	Food for ELAC Parent meeting.
				24.78	
20230301	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	WALMART.COM 8009666546	317.75	Paper.
20230303	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMAZON.COM*H52A33MW0	75.09	Technology office supplies.
20230303	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	EVOLVE VACATION RENTAL	415.91	Travel for training.
20230303	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMAZON.COM*HD91D2U72 A	62.02	Technology office supplies.
20230303	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMAZON.COM*HD1QL5IP1 A	240.97	Touch-Screen monitor.
20230303	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*H59FP5PX0	14.00	CH projector remote.
20230303	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	VRBO FEE	166.00	Travel for training.
20230305	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	CSA-GGA-DAM/TRIPINSURA	59.00	Travel for training.
20230305	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*HD3602YP1	85.07	Loud speaker cable wire.
20230305	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	WAL-MART #1917	11.72	Tech tools.
20230308	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	EVOLVE VACATION RENTAL	970.47	Travel for training.
20230312	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*HG4FF2SR0	79.62	Smart card reader.
20230319	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMAZON.COM*HC4689E52	325.01	Monitor.
20230319	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	SIMPLISAFE	27.99	Security system.
20230319	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*HC6109JM2	33.99	Monitor warranty.
20230321	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*HC7UQ2R71	50.21	Laptop/Phone repair parts.
20230322	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMAZON.COM*HC1FY5YC1	9.70	iPad adapters.
20230328	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	WILLY'S ELECTRONICS	57.93	Raceway.
20230328	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*H74Z30Q92	434.92	Monitor.
20230328	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*HY4LS2010	33.99	Monitor warranty.
				3,471.36	

MARCH 2023
P-CARD TRANSACTIONS

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20230305	MINUTELLI,DAWN	EDUCATIONAL SERVICES	AMAZON.COM*H59LL6OU2 A	48.77	Professional Development book.
20230312	MINUTELLI,DAWN	EDUCATIONAL SERVICES	AMZN MKTP US*HG4V06K10	21.69	Professional Development book.
20230312	MINUTELLI,DAWN	EDUCATIONAL SERVICES	AMAZON.COM*HG4JM7LK2	42.26	Professional Development book.
20230319	MINUTELLI,DAWN	EDUCATIONAL SERVICES	SP EPOCH EDUCATION	559.81	D.E team supplies.
20230323	MINUTELLI,DAWN	EDUCATIONAL SERVICES	READ NATURALLY INC	88.31	Supplies for Alternative School.
				760.84	
20230324	MURPHY,GRETCHEN	CARLTON OAKS	SMART AND FINAL 360	42.37	Good attendance rewards.
20230326	MURPHY,GRETCHEN	CARLTON OAKS	AMZN MKTP US*H77HK43C2	22.08	Schoolwide incentives - golden trash can.
20230327	MURPHY,GRETCHEN	CARLTON OAKS	AMZN MKTP US*HY3G29A90	213.12	Self inking stamps for Jr. High team.
20230327	MURPHY,GRETCHEN	CARLTON OAKS	AMAZON.COM*H79BY7RF1	17.19	Equity books.
20230328	MURPHY,GRETCHEN	CARLTON OAKS	AMAZON.COM*H74FC6YD1	17.19	Equity books.
20230330	MURPHY,GRETCHEN	CARLTON OAKS	WAVE - *COLOR ENVY	228.80	Banner.
				540.75	
20230301	OGDEN,LINDSAY	PRIDE ACADEMY	SQ *CORWIN	22.46	Professional Development book.
				22.46	
20230317	OLANDER,MICHAEL	PUPIL SERVICES	THE STEM LABORATORY	397.00	Reading Roadmap SPED PD for Alegria.
20230323	OLANDER,MICHAEL	PUPIL SERVICES	WESTERN PSYCHOLOGICAL	37.72	Protocols for SPED.
20230324	OLANDER,MICHAEL	PUPIL SERVICES	AMZN MKTP US*HC6FL9WO2	109.86	Headphones for SDC students.
20230326	OLANDER,MICHAEL	PUPIL SERVICES	AMAZON.COM*H77LM0KA1	121.75	Items for PK class.
20230328	OLANDER,MICHAEL	PUPIL SERVICES	AMZN MKTP US*H74IJ3DB2	30.70	OT items.
20230328	OLANDER,MICHAEL	PUPIL SERVICES	REV.COM	9.75	Transcription Service for expulsion hearing.
20230328	OLANDER,MICHAEL	PUPIL SERVICES	REV.COM	9.75	Transcription Service for expulsion hearing.
20230329	OLANDER,MICHAEL	PUPIL SERVICES	AMZN MKTP US*H77KI7UQ2	93.79	VI Low Incidence.
				810.32	
20230301	PEABODY,LESLIE	TRANSPORTATION	AMZN MKTP US*HD9ZU6522	37.69	Safety and Training folders and laptop cord.
20230301	PEABODY,LESLIE	TRANSPORTATION	MARRIOTT	563.76	CASTO conference Burbank 2023.
20230324	PEABODY,LESLIE	TRANSPORTATION	AMZN MKTP US*H79Z21GC1	33.88	Shredder.
20230326	PEABODY,LESLIE	TRANSPORTATION	SOUTHWEST AIRLINES	347.96	STN Conference airplane ticket.
				983.29	
20230319	PIERCE,STEPHANIE	EDUCATIONAL SERVICES	HOLIDAY INNS	335.02	Hannah Rainbolt's hotel accommodations for the PENT Annual Forum.
20230330	PIERCE,STEPHANIE	EDUCATIONAL SERVICES	SAN JOAQUIN * SJCOE-CSC	1,300.00	CSC LIVE Conference (All about SEIS) for Shannon Borden and Jenny Littrell.
20230331	PIERCE,STEPHANIE	EDUCATIONAL SERVICES	SANDIEGOPADRES	532.50	OST Padre tickets for field trip.
				2,167.52	
20230307	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMAZON.COM*H56HK2RT0	371.34	Computer monitor.
20230322	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMAZON.COM*HC6CP7662 A	19.81	HDMI cables, pack of two.
20230328	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	CRUMBL * SANTEE	45.73	Food for professional learning session.
				436.88	
20230305	RAMIREZ,AMANDA	CARLTON HILLS	RAISINGCANES C0282 MOB	140.79	Lunch for yearbook committee, funds from yearbook account.
20230307	RAMIREZ,AMANDA	CARLTON HILLS	SMART AND FINAL 929	59.93	Donations account - supplies for safety patrol luncheon.
20230308	RAMIREZ,AMANDA	CARLTON HILLS	LITTLE CAESARS 1872-00	145.30	Donations account - pizza for safety patrol luncheon.
20230310	RAMIREZ,AMANDA	CARLTON HILLS	SPORTMANS 266	500.00	Field trip account, Stanley's fishing field trips donation.
20230317	RAMIREZ,AMANDA	CARLTON HILLS	APPLE.COM/BILL	10.99	Unrestricted - Apple music account, student engagement.
20230330	RAMIREZ,AMANDA	CARLTON HILLS	CENTER FOR THE COLLABO	139.50	Unrestricted account - curriculum for IRT.
				996.51	
20230308	REYNOSO,JOSE	FACILITIES, MAINTENANCE & OPERATIONS	IN *SQUARE SCRUB LLC	244.75	Parts for the square scrub machines.
				244.75	
20230307	RICHARD,NONA	CARLTON OAKS	AMZN MKTP US*HG6JV7Z80	86.18	Alternative playground options.
20230316	RICHARD,NONA	CARLTON OAKS	AMAZON.COM*HC8EL9MD0 A	11.29	Campus supplies.
20230316	RICHARD,NONA	CARLTON OAKS	AMAZON.COM*HC07Z7O91 A	171.26	Campus supply.
20230316	RICHARD,NONA	CARLTON OAKS	AMAZON.COM*HC1MR9CN1	8.60	Campus supplies.
20230317	RICHARD,NONA	CARLTON OAKS	AMAZON.COM*HC3MK58R0 A	11.29	Campus supply.
20230317	RICHARD,NONA	CARLTON OAKS	AMAZON.COM*HC2WR78R0	11.29	Campus supply.
20230320	RICHARD,NONA	CARLTON OAKS	AMZN MKTP US*H77U85ZG0	689.44	Cell phone storage cabinets.
				989.35	
20230301	ROGERS,CHRISTOPHER	RIO SECO	AMZN MKTP US*HD71M0GI2	13.43	Whiteboard markers for attendance display.
20230301	ROGERS,CHRISTOPHER	RIO SECO	AMZN MKTP US*HD10565D1	160.44	4' rolling whiteboard for attendance display.
20230310	ROGERS,CHRISTOPHER	RIO SECO	AMZN MKTP US*HG15T8FJ1	25.84	Yellow Safety Patrol Vests (10).
20230329	ROGERS,CHRISTOPHER	RIO SECO	SMART AND FINAL 930	139.90	Popsicles for school wide attendance challenge.
20230330	ROGERS,CHRISTOPHER	RIO SECO	SMART AND FINAL 930	28.98	Popsicles for school wide attendance challenge.
				368.59	

MARCH 2023
P-CARD TRANSACTIONS

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20230301	SOUTHCOTT,STEPHANIE	RIO SECO	AT-A-GLANCE US	44.65	Admin supplies.
20230303	SOUTHCOTT,STEPHANIE	RIO SECO	EB 20TH ANNUAL INNOVA	110.40	Professional Development event.
20230305	SOUTHCOTT,STEPHANIE	RIO SECO	TARGET 00014100	125.75	Staff morale items.
20230315	SOUTHCOTT,STEPHANIE	RIO SECO	AMZN MKTP US*HG5HP78Q2	12.84	Lunch arbor items.
20230328	SOUTHCOTT,STEPHANIE	RIO SECO	AMZN MKTP US*HY09091K0	35.93	Supplies for Lunch on the Lawn.
				<u>329.57</u>	
20230307	STARKEY,MARK	INFORMATION TECHNOLOGY	AMZN MKTP US*HG98A3FN0	8.71	Glass screen protector for sped AAC device.
20230310	STARKEY,MARK	INFORMATION TECHNOLOGY	AMZN MKTP US*H58K86WV2	494.57	Kikito professional FRP hard tri-fold truck bed Tonneau Cover for department Ford Maverick.
20230321	STARKEY,MARK	INFORMATION TECHNOLOGY	FREMONT STREET EXPERIE	8.00	Parking at PSUG conference.
20230329	STARKEY,MARK	INFORMATION TECHNOLOGY	AMZN MKTP US*HY0HN1X20	81.86	iPad case with built in keyboard as required by IEP. Ticket 3936.
20230330	STARKEY,MARK	INFORMATION TECHNOLOGY	AMZN MKTP US*HY90L81T1	29.08	AAC iPad case for 6th gen iPad.
20230331	STARKEY,MARK	INFORMATION TECHNOLOGY	AMZN MKTP US*HY55F67S0	27.14	AAC device case for 6th Gen iPad - XF.
				<u>649.36</u>	
20230309	TOMLINSON,ANGELA	COMMUNITY COLLABORATIVE	MTS- PRONTO	72.00	Bus pass renewal for family.
20230310	TOMLINSON,ANGELA	COMMUNITY COLLABORATIVE	REV.COM	4.00	Transcription service for expulsion hearing.
20230315	TOMLINSON,ANGELA	COMMUNITY COLLABORATIVE	SCHOOLHOUSE CONNECTION	450.00	Homeless Conference for Angela - PD.
20230316	TOMLINSON,ANGELA	COMMUNITY COLLABORATIVE	AMZN MKTP US*HG2N67R42	18.95	SSP Counselor supplies.
				<u>544.95</u>	
				<u><u>35,573.21</u></u>	

Consent Item D.2.4.
 Prepared by Dr. Marcia Hamilton
 May 2, 2023

Acceptance of Donations, Grants, and Bequests

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations, grants, and/or bequests have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Received From</i>	<i>Designated For Use At</i>
DONATIONS			
XYZ Printing Pro Davinci 1.0 Professional 3D Printer	\$200.00	Zac Smith	Sycamore Canyon School
Donation to Lorene Foster Children's Fund	\$100.00	Margaret & John Stephen	Districtwide
GRANTS			
(None)			
BEQUESTS			
(None)			
TOTAL RECEIVED	\$300.00		

RECOMMENDATION:

Administration recommends acceptance of the donations, grants, and/or bequests listed above for the District and authorization to send a letter of appreciation on behalf of the governing Board.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Educational Achievement	Assure the highest level of educational achievement for all students
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The donations, grants, and/or bequests listed above are valued at \$300.00.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.4.

Consent Item D.2.5.
Prepared by Dr. Marcia Hamilton
May 2, 2023

Adoption of Resolution No. 2223-18
Requesting Temporary Transfer of Funds

BACKGROUND:

Resolution No. 2223-18 provides for the temporary transfer of funds by the County Treasurer to the District's account as a tax anticipation loan if and when such a transfer is needed to meet district financial obligations.

The District receives a considerable amount of State apportionment which is scheduled for distribution at the end of each month. There have been times the apportionment has not been received by the last day. If this happens during a period when cash on hand is insufficient to meet a payroll, it could present a problem. Approval of this resolution will provide the flexibility to avoid cash flow problems. This is an annual concern and occurrence.

RECOMMENDATION:

It is recommended that the Board of Education adopt Resolution No. 2223-18 requesting temporary transfer of funds for the 2023-24 school year.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

If directed by the Board of Supervisors, funds will be transferred to the District by the Treasurer of the County of San Diego in sums as requested by the District Superintendent and certified by her to be necessary to provide funds for meeting the obligations incurred for maintenance purposes by the District not to exceed the maximum amount specified in the following resolution.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.5.

RESOLUTION NO. 2223-18

RESOLUTION OF GOVERNING BOARD OF
SANTÉE SCHOOL DISTRICT REQUESTING
TEMPORARY TRANSFER OF FUNDS

On motion of member _____, seconded by member _____
the following resolution is adopted:

WHEREAS, the California Constitution, Article XVI, Section 6 and Education Code section 42620 or 85220 provide that the Treasurer of the County shall have the power and it shall be his duty to make such temporary transfer from the funds in his custody as may be necessary to provide funds, meeting the obligations incurred for maintenance purposes by any district whose funds are in his custody and are paid out solely through his office; such temporary transfer of funds shall be made only upon resolution adopted by the governing board of the County to make such temporary transfer; such temporary transfer of funds shall not exceed 85% of taxes accruing to the district, shall not be made prior to the first day of the fiscal year nor after the last Monday in April of the current fiscal year, and shall be replaced from the taxes accruing to such district before any other obligation of the district is met from such taxes; and

WHEREAS, on June 21, 2023, the Board of Education will adopt a final budget.

For this District for the fiscal year 2023-24 pursuant to the provisions of the Education Code sections 42127 or 70901, and taxes accruing to the district for said fiscal year are estimated to be \$22,581,015; and

WHEREAS, taxes accrued to the District during the 2023-24 fiscal year are estimated to be \$22,581,051; and

WHEREAS, it is necessary to provide funds for meeting obligations incurred for maintenance purposes by this District; AND NOW THEREFORE

IT IS RESOLVED AND ORDERED pursuant to the provisions of the California Constitution, Article XVI, Section 6, and Education Code section 42620 or 85220 as follows:

1. The Board of Supervisors of the County of San Diego is requested to direct the Treasurer of the County of San Diego to make a temporary transfer from the funds in his custody to this District during the 2023-24 fiscal year to meet obligations incurred for maintenance purposes in the amount of:
 - a) \$3,838,773 for the period from July 1 until August 31 not to exceed 17% of the authorized limit.

- b) \$19,193,863 after August 31 but not to exceed a total of 85% of taxes accruing to the District. This amount represents the total available temporary transfer approved by the governing board for the 2023-24 fiscal year inclusive of the 17% shown in (a) above.
- 2. If directed by the Board of Supervisors, funds will be transferred to this District by the Treasurer of the County of San Diego in sums as requested by the District Superintendent and certified by him/her to be necessary to provide funds for meeting the obligations incurred for maintenance purposes by the district not to exceed the maximum amount herein specified, provided the Treasurer determines that funds in his custody are available for such transfers.
- 3. The Clerk/Secretary of this Board is directed to file a copy of this resolution with the Board of Supervisors, the County Superintendent of Schools, the County Auditor and Controller, and the County Treasurer-Tax Collector.

PASSED AND ADOPTED by the Board of Education of the Santee School District, County of San Diego, State of California, this 2nd day of May, 2023 by the following votes:

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO)

I, Dustin Burns, Clerk of the Board of Education of the Santee School District, County of San Diego, State of California, do hereby certify that the foregoing is a true copy of a resolution adopted by said Board at a meeting thereof, at the time and by the vote therein stated, which original resolution is on file in the office of said Board.

Dustin Burns
Clerk of the Board of Education

Date

BACKGROUND:

The Santee School District is required to provide for transportation of Special Education students when their Individualized Education Plan (IEP) includes the need for this service. In lieu of the District providing transportation, the District offers parents/guardian the opportunity to transport their own children and receive reimbursement for their incurred mileage at the IRS-approved rate.

The Commercial Warrants Audit manual stipulates that an agreement is to be executed with the Parent/Guardian whenever mileage reimbursement is provided. Agreements with parents/guardians opting to receive mileage reimbursement during the 2022-23 school year for the transportation of their own child(ren) are listed below:

School of Attendance	Round Trip Miles Per Day	# of Days	Per Mile Rate	Total Estimated Annual Cost
Cajon Park School	9.6	65	\$0.655	\$408.72
Cajon Park School	16.4	204	\$0.655	\$2,191.37
Carlton Oaks School	8.4	204	\$0.655	\$1,122.41
Sycamore Canyon School	6.4	119	\$0.655	\$498.85
Sycamore Canyon School	11.2	65	\$0.655	\$476.84
Total:				\$4,698.19

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Parent/Guardian agreements for mileage reimbursement in lieu of District transportation.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact of \$4,698.19 is paid in lieu of District provided transportation.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.6.

BACKGROUND:

Each year agreements are completed between San Diego County school districts to permit regular and special education children to make application to attend school in a district other than the district of residence. While we do enter into these agreements on a routine basis, any student requesting an interdistrict transfer must complete an individual request, which is reviewed on a case-by-case basis. Each school capacity is established separately and when the capacity is reached, the school is closed to new interdistrict transfer requests. Currently, Interdistrict Attendance Agreements are in place for the districts listed below for the term noted:

Alpine Union	7/1/21 – 6/30/26 (5 yrs.)	Murrieta Valley Unified	7/1/21 – 6/30/26 (5 yrs.)
Cajon Valley Union	7/1/21 – 6/30/26 (5 yrs.)	Oceanside Unified	7/1/21 – 6/30/26 (5 yrs.)
Carlsbad Unified	7/1/19 – 6/30/24 (5 yrs.)	Poway Unified	7/1/21 – 6/30/26 (5 yrs.)
Chula Vista Elementary	7/1/21 – 6/30/26 (5 yrs.)	Ramona Unified	7/1/21 – 6/30/26 (5 yrs.)
Coronado Unified	7/1/21 – 6/30/26 (5 yrs.)	San Diego Unified	7/1/19 – 6/30/24 (5 yrs.)
Del Mar	7/1/21 – 6/30/26 (5 yrs.)	San Dieguito Union	7/1/21 – 6/30/26 (5 yrs.)
Escondido Union	7/1/21 – 6/30/26 (5 yrs.)	San Marcos	7/1/21 – 6/30/26 (5 yrs.)
Fallbrook Union	7/1/21 – 6/30/26 (5 yrs.)	San Ysidro	7/1/21 – 6/30/26 (5 yrs.)
Jamul-Dulzura Union	7/1/21 – 6/30/26 (5 yrs.)	Solana Beach	7/1/20 – 6/30/25 (5 yrs.)
Julian Union	7/1/21 – 6/30/26 (5 yrs.)	South Bay Union	7/1/20 – 6/30/25 (5 yrs.)
Lakeside Union	7/1/22 – 6/30/27 (5 yrs.)	Temecula Valley Unified	7/1/21 – 6/30/26 (5 yrs.)
La Mesa-Spring Valley	7/1/21 – 6/30/26 (5 yrs.)	Vista Unified	7/1/21 – 6/30/26 (5 yrs.)
Lemon Grove	7/1/20 – 6/30/25 (5 yrs.)	Warner Unified	7/1/21 – 6/30/26 (5 yrs.)
Mountain Empire Unified	7/1/21 – 6/30/26 (5 yrs.)		
Administration recommends that the Interdistrict Attendance Agreements for the Districts listed below be approved for the term noted:			
Dehesa	7/1/23 – 6/30/28 (5 yrs.)	Sweetwater Union	7/1/23 – 6/30/28 (5 yrs.)

RECOMMENDATION:

It is recommended that the Board of Education approve the Interdistrict Attendance Agreements listed above.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The attendance shall be credited to the district of attendance with the district of attendance assuming all costs of education.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.7.

BACKGROUND:

In order to maintain a current register of persons authorized to act on behalf of the District pursuant to various sections of the Education Code, it is necessary that the Board of Education pass a series of resolutions prior to the beginning of each fiscal year.

RECOMMENDATION:

Administration recommends adoption of the attached resolutions:

- Resolution No. 2223-14 - Resolution Designating Authorized Agent to Receive Mail and Pick Up Warrants at the County Office of Education.
- Resolution No. 2223-15 - Resolution Designating Authorized Agent to Sign Payroll Payment Order.
- Resolution No. 2223-16 - Designating Authorized Agent to Sign School Orders (Commercial Warrants).
- Resolution No. 2223-17 - Resolution Authorizing the Replacement of Warrants

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

There is no fiscal impact in adopting these resolutions. The purpose of adopting these resolutions is to maintain a current register of persons authorized to act on behalf of the District.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.8.

RESOLUTION # _____
RESOLUTION DESIGNATING AUTHORIZED AGENT TO RECEIVE MAIL
AND PICK UP WARRANTS AT THE COUNTY OFFICE OF EDUCATION

_____ School District, San Diego County ON MOTION

OF member _____, seconded by member _____

effective _____ through June 30, _____.

IT IS RESOLVED AND ORDERED that:

1. The authorized agent (**one person only**) to receive mail from the Accounting/Payroll Sections is _____.
2. The authorized person(s) or district(s) to pick up warrants from the County Office (other than the mail addressee) are:

- | | | | | | |
|----|-----------|--------------------------|--------------------------|--------------------------|---|
| | mail | hold | consortium | | |
| 3. | Check one | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Monthly payroll warrants each and every month. |
| | Check one | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Daily/Hourly payroll warrants each and every month. |

IT IS FURTHER RESOLVED that, this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on _____ by the following vote:
(date)

AYES: _____ MEMBERS

NOES: _____ MEMBERS

ABSENT: _____ MEMBERS

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, _____, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Secretary/Clerk of the Governing Board

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable:
(Rubber Stamp)

RESOLUTION # _____
PAYMENT ORDER RESOLUTION

_____ School District, San Diego County ON MOTION
OF member _____, seconded by member _____
effective _____ through June 30, _____.

IT IS RESOLVED AND ORDERED that, in accordance with the provisions of Section 3100 et seq., Chapter 8, Division 4, Title I of the Government Code (**all districts**), the following person(s) be and is hereby designated to ascertain and certify that each employee of said district has taken the oath of allegiance.

_____ or _____.

IT IS FURTHER RESOLVED AND ORDERED that, in accordance with the payroll procedure provided in Education Code Section 45310 (**merit system districts only**), no warrant shall be drawn by or on behalf of the governing board of this district for the payment of any salary or wage to any employee in the classified service unless the assignment bears the certification of the following person:

_____, Personnel Director

IT IS FURTHER RESOLVED that this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on _____ by the following vote:
(date)

AYES: _____ MEMBERS

NOES: _____ MEMBERS

ABSENT: _____ MEMBERS

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, _____, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Secretary/Clerk of the Governing Board

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable:
(Rubber Stamp) Gov Code Sec. 5501

RESOLUTION # _____
RESOLUTION DESIGNATING AUTHORIZED AGENT TO SIGN SCHOOL ORDERS
(COMMERCIAL WARRANTS)

_____ School District, San Diego County ON MOTION
OF member _____, seconded by member _____
effective _____ through June 30, _____.

IT IS RESOLVED AND ORDERED that, pursuant to the provisions of Education Code Section 42632 or 85232, _____ be and is hereby authorized to sign any and all orders in the name of said District, drawn on the funds of said District.

IT IS FURTHER RESOLVED that this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on _____ by the following vote: (date)

AYES: _____ MEMBERS
NOES: _____ MEMBERS
ABSENT: _____ MEMBERS

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, _____, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Secretary/Clerk of the Governing Board

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable:
(Rubber Stamp)

**SANTEE SCHOOL DISTRICT
RESOLUTION NO. 2223-17 AUTHORIZING THE REPLACEMENT OF WARRANTS**

On a motion of Member _____, seconded by Member _____, the resolution is adopted:

WHEREAS, during the course of business, Santee School District issues payroll and commercial warrants for the payments of goods and services received by the District; and

WHEREAS, payroll and commercial warrants are lost, stolen, mutilated, or expire upon occasion; and

WHEREAS, a petition for issuance of a new warrant may be presented by the payee pursuant to Government Code section 29802.

NOW, THEREFORE BE IT RESOLVED by the Board of Education of the Santee School District of San Diego County, California, that the following persons shall be authorized to reissue new payroll and commercial warrants upon presentation of a properly completed petition for issuance of a new warrant if such new warrant does not exceed the amount of the original warrant.

	Manual Signature	Facsimile Signature
Superintendent	_____ Dr. Kristin Baranski	_____
Assistant Superintendent Business Services	_____ Dr. Marcia Hamilton	_____
Assistant Superintendent Human Resources	_____ Tim Larson	_____
Assistant Superintendent Education Services	_____ Dr. Lisa Paisley	_____
Director Fiscal Services	_____ Tory Long	_____

PASSED AND ADOPTED by said Board of Education on May 2, 2023.

AYES: ____ **NOES:** ____ **ABSENT:** ____ **ABSTAIN:** ____

I, Dustin Burns, Clerk of the Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the Board of Education at a regularly called and conducted meeting held on said date.

Dustin Burns, Clerk of the Board of Education

Consent Item D.2.9.
Prepared by Dr. Marcia Hamilton
May 2, 2023

Approval of Agreement with DS&C for
Municipal Advisory Services

BACKGROUND:

Dale Scott & Company, Inc. (“DS&C”) specializes in serving California K-14 school district clients by addressing funding problems with innovative and practical solutions. DS&C has provided advisory services to the District for continuing financial disclosures for existing debt. To assist the District and allow DS&C to advise the District on financing options for capital improvement projects, Administration recommends contracting with DS&C for Municipal Advisory Services. The term of the agreement shall begin upon Board approval of such agreement and remain in effect for five years. Either party may terminate the Agreement at any time with 30 days written notice and payment for expenses and services performed to such date.

RECOMMENDATION:

It is recommended that the Board of Education approve the agreement with DS&C for Municipal Advisory Services.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact for municipal advisory services are: None at this time unless the District pursues financing options for capital improvement projects.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.9.

April 21, 2023

Dr. Marcia Hamilton, Assistant Superintendent, Business Services
Santee School District
9625 Cuyamaca Street
Santee, CA 92071

**Re: Santee School District
Agreement for Municipal Advisory Services**

Dear Dr. Hamilton,

As requested, attached please find our proposal to advise and assist the Santee School District as municipal advisor. We look forward to the opportunity of working with the District.

Sincerely,



Dale Scott, President

**Santee School District
Agreement for Municipal Advisory Services**

The Santee School District (the "District") wishes to address its capital funding needs, review its current debt profile, place one or more general obligation bonds before the voters and issue general obligation bonds, certificates of participation, refunding bonds, and/or bond anticipation notes (collectively, the "Bonds"). In connection with this goal, Dale Scott & Company, Inc. ("DS&C") proposes to advise and assist the District as its municipal advisor as set forth below (the "Agreement").

I. **Advisory Services Provided.** The services to be provided under this Agreement are set forth below:

a. **Pre-Election Services.** If the District prepares for and/or conducts a bond election, DS&C will provide the following services:

- Review District's overall financing needs and recommend appropriate financing vehicle
- Review District project list including anticipated costs
- Develop an election and financing timetable
- Review historical assessed valuation patterns
- Calculate bonding capacity of District, less any outstanding debt
- Prepare a financing plan including alternative amortization schedules of the Bonds' principal repayment, alternative total bond issue amounts, alternative repayment plans (e.g. level debt service, ascending debt), alternative scenarios for timetable of bond issuance
- Analyze impact of alternative bond scenarios on tax rates
- Recommend proposed bond amount and issuance schedule
- Prepare proposed ballot language for legal review
- Review financial aspects of resolutions prepared by bond counsel to confirm that potential financing plans are permitted by the terms of the resolution
- Advise District as to non-legal aspects of information to be distributed to public regarding proposed bond issue
- Prepare tax rate statement for ballot
- Prepare argument for ballot and rebuttal (if necessary)

b. **Voter Survey Research.** If so requested, design and draft a random survey of registered voters of the District, incorporating comments from the District, coordinating the gathering of data, and analyzing and presenting the results to the District. Specific information will include:

- Overall performance of district
- Quality of education
- Quality of district facilities
- Perceived need for a bond issue
- Need for the funding of specific projects
- Willingness to raise taxes for bond

c. **Bond Issuance Services.**

- Analyze issues such as debt capacity, assessed valuation growth, alternative financing structures, and developments in the bond market
- If requested, oversee the selection process and assembly of finance team members
- Prepare schedule of financing and see that all parties take the necessary actions to ensure timely completion of financing
- Size and structure the bond financing to meet District's cash flow needs and tax rate goals
- Provide legal counsel with information necessary for the preparation of authorizing resolutions and related legal documentation
- Advise District as to available and appropriate pricing mechanisms for the Bonds
- Manage bid process for competitive sales including posting of Notice of Sale, monitoring bids, and coordinating the award of Bonds
- Oversee negotiated sales process, review preliminary and proposed interest rate scales provided by underwriter, and advise the District with respect to the competitiveness of proposed interest rates
- Assist with management and coordination of pre-closing and closing as needed

II. **Limitations on Services.**

- a. The services provided under this Agreement are limited to the services described above unless otherwise agreed to in writing by DS&C.
- b. Unless otherwise provided above, DS&C is not responsible for preparing any preliminary or final official statement, or for certifying as to the accuracy or completeness of any preliminary or final official statement, other than with respect to any information about DS&C provided by DS&C for inclusion in such documents.

III. **Compensation.** Payment of all fees and expenses shall be made from either bond proceeds (as permitted) or any other source of legally available funds. For its services, DS&C shall be compensated as follows:

- a. **Pre-Election Services.** For Pre-Election Services, the District shall pay DS&C a fee of \$15,000 per election contingent on the adoption by the Board of a resolution calling for a bond election.
- b. **Voter Survey Research.** Should the District request DS&C to undertake voter survey research, the District shall pay DS&C a fee of \$15,000 per survey for preparation and analysis plus third-party data collection services billed at cost payable upon the completion of the survey.
- c. **Bond Issuance Services.** For Bond Issuance Services, the District shall pay DS&C a fee for each series of Bonds contingent on the sale of each bond series:
 - General obligation bonds and certificates of participation: \$85,000 per series of bonds issued.
 - Bond anticipation notes: \$42,500 per series of bonds issued.
- d. **Expenses.** The District agrees to reimburse DS&C all reasonable and necessary third-party and out-of-pocket expenses at their direct cost plus 5% payable upon receipt of invoice.

IV. Effective Date, Terms, and Conditions. This Agreement shall be effective on the date signed by an authorized representative of the District and remain in effect for five years. Either party may terminate this Agreement at any time with the following conditions: a) If requested by DS&C, written notice shall be provided 30 days prior to such termination; b) if requested by the District, Board action approving such termination shall be provided 30 days prior to such termination and the District agrees to compensate DS&C for its expenses and services performed to date as mutually agreed upon.

The District agrees DS&C shall be the sole municipal advisor in relation to the sale of the Bonds during the term of this Agreement, and that no additional municipal advisors shall be hired by the District for the services described in this Agreement without the written consent of DS&C.

V. Additional Matters.

- a. **Insurance.** DS&C shall maintain in full force and effect workers' compensation insurance and general liability insurance covering its employees at its own expense. Evidence of such insurance shall be provided to the District upon request.
- b. **Entire Agreement and Amendments.** This Agreement contains the entire understanding of the parties with respect to the subject matter herein. No amendment or addition to this Agreement shall be valid unless such amendment or addition is in writing and signed by the parties hereto.
- c. **Jurisdiction.** It is expressly understood and agreed that this Agreement and all questions arising there under shall be construed according to the laws of the State of California, without reference to any conflicts of law provisions. Any litigation or arbitration between the parties will take place in the appropriate court or legal forum located closest to San Francisco, California.
- d. **Assignment.** This Agreement shall be binding upon and inure to the benefit of the parties, their respective successors and permitted assigns; provided however, neither party may assign or transfer any of its rights or obligations hereunder without the prior written consent of the other party.
- e. **Independent Contractor.** DS&C are independent contractors and not agents or employees of the District and shall have no authority to act as an agent of the District, nor to enter into any agreement for or on behalf of the District except as provided herein.
- f. **Property of District.** All work performed by DS&C pursuant to this Agreement shall become the property of the District, is for the sole use of the District, and shall not be released to any third party without prior written consent of the District.
- g. **Notices.** The parties may deliver any documents related to this Agreement or any notices required by email or other electronic means. The parties consent to (i) conduct business electronically, (ii) receive documents and notices by such electronic delivery, and (iii) sign documents electronically. Where written notice is to be given under this Agreement, service shall be sufficient if deposited in the United States mail, postage paid, and shall be effective from the date of mailing. Notice to the parties shall be addressed to the signatories below at their respective addresses listed above.

- h. **Attorneys' Fees.** If either party brings any action or proceeding to enforce, protect or establish any right or remedy arising out of or based upon this Agreement, including but not limited to the recovery of damages for its breach, the prevailing party in said action or proceedings shall be entitled to recovery of its costs and reasonable attorneys' fees, including the reasonable value of the services of the counsel of the District or the counsel of DS&C.
- i. **Counterparts.** This Agreement may be executed in counterparts, each of which when so executed and delivered shall be deemed an original, and all of which together shall constitute one and the same Agreement. Execution of a facsimile copy will have the same force and effect as execution of an original, and a facsimile signature will be deemed original and valid.
- j. **Severability.** If a provision of this Agreement is held to be unenforceable under applicable law, the parties agree to renegotiate such provision in good faith. If the parties cannot reach a mutually agreeable and enforceable replacement, then (i) such provision shall be excluded from this Agreement, (ii) the balance of this Agreement shall be interpreted as if such provision were so excluded and (iii) the balance of this Agreement shall be enforceable in accordance with its terms.
- k. **Certain Mandatory Disclosures.** DS&C agrees to provide to the District disclosures required by Municipal Securities Rulemaking Board ("MSRB") Rule G-42 and Rule G-10 (the "Disclosures"), which are attached here as Appendix A. DS&C agrees to promptly amend or supplement the Disclosures to reflect any material changes or additions, which shall be delivered to the District and shall be deemed incorporated by reference as of the date thereof into this Agreement to the same extent as if set forth herein.

Dale Scott & Company, Inc.

Santee School District

By:

Accepted:



Dale Scott, President

Title:

Date:

**APPENDIX A:
DISCLOSURES REQUIRED UNDER MSRB RULE G-10 AND G-42**

Required Disclosures. MSRB Rule G-10 and G-42 require that DS&C provide you with the following disclosures of actual and potential material conflicts of interest, of information regarding certain legal events and disciplinary history, and of information regarding municipal advisory client education and protection.

- 1) **Disclosures of Conflicts of Interest.** DS&C makes the following disclosures with respect to material conflicts of interest in connection with the Scope of Services under its Agreement with the District, together with explanations of how DS&C addresses or intends to manage or mitigate each conflict. To that end, with respect to all of the conflicts disclosed below, DS&C mitigates such conflicts through its adherence to its fiduciary duty to the District, which includes a duty of loyalty to the District in performing all municipal advisory activities for the District. This duty of loyalty obligates DS&C to deal honestly and with the utmost good faith with the District and to act in the District's best interests without regard to DS&C's financial or other interests. The disclosures below describe, as applicable, any additional mitigations that may be relevant with respect to any specific conflict disclosed below.
 - a) **Compensation-Based Conflicts.** The municipal advisory fees due under DS&C's agreement with the District are contingent upon the completion of the financing for which DS&C is providing municipal advisory services. While contingent compensation is customary in the municipal securities market, this may present a conflict because it could create an incentive for DS&C to advise the District to complete a financing or to alter the structure of a financing. The compensation due under this agreement may also vary based on the size of the bond issue. While this is not unusual in the municipal securities market, it may present a conflict of interest because it could create an incentive for us to advise the District to decrease or increase the size of the issue. These potential conflicts of interest are mitigated by our adherence to MSRB and SEC rules, including compliance with a duty of fair dealing and certain core standards of conduct when engaging in municipal advisory activities.. Further, DS&C works closely and carefully with the District to ensure the structure of the financing is appropriate for the District's needs.
 - b) **Related Disclosure Relevant to the District.** DS&C may have made contributions to bond referendum campaigns or provided in-kind election-related assistance to bond referendum campaigns and the campaigns resulted in voter authorization for an issue under DS&C's agreement with the District. Similarly, DS&C may have made contributions to charitable organizations at the request of personnel of the District. The District may wish to consider any impact such circumstances may have on how it conducts its activities with DS&C under its Agreement.
 - c) **Other Municipal Advisor Relationships.** DS&C serves as municipal advisor to other municipal advisory clients and, in such cases, owes a regulatory duty to such other clients just as it does to the District under its agreement. These other clients may, from time to time and depending on the specific circumstances, have competing interests, such as accessing the new issue market with the most advantageous timing and with limited competition at the time of the offering. In acting in the interests of its various clients, DS&C could potentially face a conflict of interest arising from these competing client interests.

- 2) **Disclosures Regarding Legal Events, Disciplinary History and Client Education and Protection.** MSRB Rule G-42 requires that municipal advisors provide to its clients certain disclosures of legal or disciplinary events material to the clients' evaluation of the municipal advisor or the integrity of the municipal advisor's management or personnel. Additionally, MSRB Rule G-10 requires that municipal advisors provide to its clients certain disclosures of education and protection information. Accordingly, DS&C sets out below required disclosures and related information in connection with such disclosures.
- a) **Registration.** DS&C is registered with the US Securities and Exchange Commission and the MSRB. The website for the MSRB is www.msrb.org.
 - b) **Client Brochure.** A municipal advisory client brochure is available to you on the MSRB website that describes the protections that may be provided by the MSRB rules and how to file a complaint with an appropriate regulatory authority.
 - c) **Material Legal or Disciplinary Events.** We do not believe that there are any legal or disciplinary events that are material to the District's evaluation of DS&C or the integrity of DS&C's management or advisory personnel disclosed, or that should be disclosed, on any Form MA or Form MA-I filed with the SEC. However, please note the disclosure provided in the next paragraph.
 - d) **Most Recent Change in Legal or Disciplinary Event Disclosure.** As required by the SEC, DS&C regularly updates its Forms MA and MA-I with information pertinent to the firm. In response to item 9(C) on DS&C's Form MA, in August 2019, DS&C filed notice regarding an administrative action related to the potential indirect involvement of DS&C in alleged SEC registration violations of certain consultants that worked for DS&C. DS&C agreed to settle with the SEC without admitting or denying any wrongdoing. There were no allegations of any misrepresentations or harm to any school district in the SEC's order.
 - e) **How to Access Form MA and Form MA-I Filings.** DS&C's most recent Form MA and each most recent Form MA-I filed with the SEC are located on the SEC's EDGAR system by searching for "Dale Scott & Co" at:
<https://www.sec.gov/edgar/searchedgar/companysearch.html>

Consent Item D.2.10.
 Prepared by Dr. Marcia Hamilton
 May 2, 2023

Approval of Agreement with Top
 Notch Catering, LLC for Summer
 Meals for ELOP and ASES Programs

BACKGROUND:

Top Notch Catering, LLC (TNC) will provide meals to Santee School District (SSD) students attending the summer Expanded Learning Opportunity (ELOP) program and After School Education & Safety (ASES) program at PRIDE Academy. TNC will ensure that all meals served comply with the nutrition standards established by the United States Department of Agriculture (USDA) for the National School Lunch Program and the Child and Adult Care Food Program. The number of meals prepared by TNC will be determined by the quantity ordered by Santee School District. Meal services with TNC will start June 20, 2023, continuing through August 11, 2023.

RECOMMENDATION:

It is recommended that the Board of Education approve the agreement with Top Notch Catering for summer meal service for students in the ELOP and ASES programs.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The estimated fiscal impact for summer meals through Top Notch Catering, LLC is \$28,770 funded through the ELOP and ASES grants.

Meal Type	Fee Per Meal
Breakfast	\$2.45
Lunch	\$3.75
Snack	\$0.65

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.10.



AGREEMENT TO PROVIDE MEALS

Between Top N Catering LLC. and Santee School District Schools (San Diego), Inc.

Meal Vendor:	Top N Catering LLC 6190 Fairmount Ave Suite G San Diego, CA 92120
Receiving SFA:	Santee School District 9619 Cuyamaca Street Santee, CA 92071

This agreement made this June 20th, 2023 between the Meal Vendor, Top N Catering LLC, Santee School District, is created for the purpose of providing lunch under the CACFP program.

It is hereby agreed that:

A. Statement of Work

TNC will provide lunch to (Santee School District) that comply with the nutrition standards established by the United States Department of Agriculture (USDA) for the National School Lunch Program and the Child and Adult Care Food Program. (Santee School District) will be responsible for claiming reimbursement from the appropriate State agency for all meals served to children enrolled in (Santee School District) schools.

A.1. Meal Ordering and Meal Components

- a. The number of meals prepared by TNC will be determined by the quantity ordered by (Santee School District). (Santee School District) will notify TNC of the quantity needed for each week no later than 12:00 p.m. of each Wednesday for the following week of service. (Santee School District) will place orders via email to totals@topncatering.com.
 - i. If (Santee School District) needs to alter an order after the deadline, (Santee School District) can send a change request to totals@topncatering.com requesting the change. TNC will respond if this can be accommodated and will strive to do so if within 48 hours of delivery.
- b. TNC will provide the following in sufficient quantity for the number of meals ordered: entrées, sides including fruit, vegetable and milk (white milk, choice of lowfat or nonfat) and required utensils as needed.
- c. Field Trips: TNC will provide (Santee School District) with sack lunches for field trips when requested at the standard order time of no later than 12:00 p.m. of each Wednesday for the following week of service.

A.2. Delivery and Service of Meals



- a. TNC will transport meals from the preparation site to the school site. The delivery time to (Santee School District) will be agreed upon by both parties.
- b. Deliveries by TNC will occur Monday-Friday to each of the sites. One meal will arrive hot to be served day of. The second meal delivered will be cold, designed to be stored and served by (Santee School District) and consumed during the following day's breakfast service.
- c. TNC will provide all of the equipment necessary to transport the meals to (Santee School District).
- d. (Santee School District) will provide all personnel necessary to accept delivery, serve, and supervise the consumption of meals.

A.3. Equipment and Care of Meals

- a. TNC will be responsible for the condition and care of meals until (Santee School District) accepts delivery, and thereafter, (Santee School District) will be responsible for maintaining the proper temperature of the meal components until they are consumed.

A.4. Monthly Menu Planning

- a. No later than one (1) week prior to the end of each month, TNC will provide to (Santee School District) a monthly menu covering the meals to be served for the following month.
- b. TNC reserves the right to enact menu changes or substitutions which may be required due to unforeseen circumstances but will always follow (Santee School District) guidelines.
- c. Students with special dietary needs must have on file a CNP-925 Form signed by a medical doctor or a recognized medical authority. Once a signed form is provided to TNC, TNC may take up to 10 business days to create an accommodating menu. TNC accommodates special needs only regarding food allergies resulting from the (8) major allergens as defined by the Food Allergen Labeling and Consumer Protection Act of 2004 (FALCPA): dairy, soy, peanut, tree nut, fish, shellfish, egg, and wheat. TNC reserves the right to deny accommodation for critical cases

A.5. Buy American and FNS-2017-0021

- a. TNC will comply with the Buy American requirement, which dictates that (Santee School District) participating in the federal school meal programs are required to purchase domestic commodities and products for (Santee School District) meals to the maximum extent practicable. Domestic commodity or product means an agricultural commodity that is produced in the U.S. and a food product that is processed in the U.S. substantially (at least 51 percent) using agricultural commodities that are produced in the U.S. (7CFR210.21, 220.16).
- b. Starting July 1, 2019, Top Notch Catering shall adopt the FNS-2017-0021 Child Nutrition Programs: Flexibilities for Milk, Whole Grains, and Sodium Requirements.



B. Agreement Period & Price Negotiation

This agreement will begin on June 20, 2023 and will end August 11, 2023.

C. Meal Price

TNC will charge (Santee School District) the following:

Meal Type	Fee per Meal
Breakfast	\$2.45
Lunch	\$3.75
Snack	\$.65

D. Payment Terms

TNC will issue itemized electronic invoices for the full cost of the lunch program. (Santee School District) shall submit payment to TNC within thirty (30) days of receipt of TNC invoice. TNC reserves the right to charge up to a seven percent interest rate (compounded monthly) on any balance left unpaid on an invoice.

E. Insurance and Permits

TNC will keep and maintain commercial general liability insurance in an amount no less than one million dollars and prepare meals at a site that maintains the appropriate state and local health certifications for the facility, and will maintain certification at all times.

F. Termination

Either party may terminate this agreement at any time by giving sixty (30) days written notification to the other party, setting forth the reason and the effective date of termination. Upon such termination, (Santee School District) and TNC shall make settlement of all amounts due within a thirty (30) day period.

The parties hereto are fully authorized and have executed this agreement. By signing below, I certify that I have read, understand and agree to all of the terms and conditions listed in this contract.



Name and Title of TNC Official Lynley Connor- CEO	Telephone Number
Signature of TNC Official	Date
Name and Title of (Santee School District) Official	Telephone Number
Signature of (Santee School District) Official	Date

Consent Item D.2.11.
 Dr. Marcia Hamilton
 May 2, 2023

Approval/Ratification to Contract for Informal Bids
 through the CUPCCAA Process for Award of Bid
 #2023-012-001, Gunite Spraying of Slope

BACKGROUND:

On September 4, 2012, the Board of Education approved a resolution to utilize the California Uniform Public Construction Cost Accounting Act (CUPCCAA) for public works projects over the \$200,000 formal bid threshold. Staff has developed an approved vendor list following the procedures of the CUPCCAA process. This allows staff to seek informal bids or quotes for public works projects using the qualified vendors list for projects up to \$200,000. Bids that are anticipated to be above the \$200,000 threshold require a formal bid.

The Prospect Avenue Preschool playground has an adjacent slope requiring stabilization. The runoff from the grass slope when it rains makes the grass area of the playground unusable for several days until it dries out. Gunite is used on slopes throughout the District to stabilize them. The District requested three bids for this work; however, there are very few vendors left that conduct this work and one bid was received listed below.

Contractor	Total Bid Price
Superior Gunite	\$70,642.00

RECOMMENDATION:

It is recommended that the Board of Education award Bid #2023-012-001 for spraying of Gunite on the playground slope at Prospect Avenue Preschool.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact is \$70,642 from State Preschool Fund.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.11.

Consent Item D.2.12.
Prepared by Dr. Marcia Hamilton
May 2, 2023

Authorization to Solicit Formal Bids for Fresh
Produce for Child Nutrition Services Department:
Bid #2023-090-001, Fresh Produce

BACKGROUND:

Periodically, it is necessary to solicit bids for the procurement of fresh produce. The District’s current contract for the procurement of fresh produce will expire on June 30, 2023.

On January 1, 2018, Senate Bill 544 (Chapter 395/2017) became effective which added a provision to the Public Contract Code Section 20111 stating the following:

“(c) Procurement bid solicitations and awards made by a school district approved to operate at least one federal nonprofit child nutrition program for purchases in support of those programs shall be consistent with the federal procurement standards in Sections 200.318 to 200.326, inclusive, of Part 200 of Title 2 of the Code of Federal Regulations. These awards shall be let to the most responsive and responsible party. **The price shall be the primary consideration, but not the only determining factor.**”

To further explain the changes made by Senate Bill 544, the California Department of Education issued a management bulletin stating: absent a local policy that is more restrictive, procurement of child nutrition items are now governed primarily by the Code of Federal Regulations (CFR) Section 200.320 and subject to different dollar thresholds. (\$109,300 for formal bids)

In accordance with these regulations, authorization to solicit bids for the purchase of fresh produce is requested. If solicitation of bids is authorized by the Board of Education, the bid schedule will be:

- May 3 - notice soliciting bids posted on District website and published two times (May 3 & 10) in a public newspaper
- May 18 - bid opening at 10:00 a.m.
- June 6 - award of bid presented to the Board of Education for consideration

RECOMMENDATION:

It is recommended that the Board of Education authorize administration to solicit formal bids for Child Nutrition Services Bid #2023-090-001, Fresh Produce.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

This fiscal impact is estimated to be a cost of \$150,000 annually.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.12.

Consent Item D.2.13.
Prepared by Dr. Marcia Hamilton
May 2, 2023

Authorization to Solicit Formal Bids for
Grass Fields at Cajon Park, PRIDE
Academy, and Sycamore Canyon

BACKGROUND:

The District sought input from the Board of Education in generating the current Facilities Needs List. One of the projects identified as a need was to create more useable outdoor grass areas at three schools including Cajon Park, PRIDE Academy, and Sycamore Canyon. The projects will exceed the limits for CUPCAA informal bids and will, therefore, require a formal bid process.

RECOMMENDATION:

It is recommended that the Board of Education authorize the soliciting of formal bids for the grass field projects at Cajon Park, PRIDE Academy, and Sycamore Canyon.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

To be determined.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.13.

Consent Item D.2.14.
Prepared by Dr. Marcia Hamilton
May 2, 2023

Authorization to Solicit Formal Bids for Exterior
Paint Projects at Cajon Park, Carlton Oaks,
Chet F. Harritt, Hill Creek, PRIDE Academy,
District Office, and Educational Resource Center

BACKGROUND:

The District’s Deferred Maintenance Plan incorporates Exterior Paint at Cajon Park, Carlton Oaks, Chet F. Harritt, PRIDE Academy, District Office, and ERC. The projects will exceed the limits for CUPCCAA informal bids and will, therefore, require a formal bid process.

RECOMMENDATION:

It is recommended that the Board of Education authorize the soliciting of formal bids for the exterior paint at Cajon Park, Carlton Oaks, Chet F. Harritt, Hill Creek, PRIDE Academy, District Office, and Educational Resource Center.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

To be determined.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.14.

BACKGROUND:

Each year the District offers to parents a medical insurance plan for students. This plan is voluntary and is generally used by parents who do not have insurance plans that cover their children.

RECOMMENDATION:

It is recommended that the Board of Education approve student accident insurance for the 2023-24 school year available from Guarantee Trust Life Insurance Company through Pacific Educators, Inc. Insurance Services.

RATE SCHEDULE

	Standard Benefit Option	High Benefit Option
School Time Coverage	\$11.00	\$25.00
24-Hour Coverage	\$75.00	\$161.00

Administration also recommends that Pacific Educators, Inc. serve as the servicing broker. This broker handles all claims and referrals from parents of students who are involved in injuries.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Student Well-Being	Provide social, emotional, and health service programs, integrated with community resources, to foster student character and personal well-being

FISCAL IMPACT:

The District does not pay any of the premiums for this coverage.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.15.

Consent Item D.3.1.

Approval to Increase the Agreement with San Joaquin County Office of Education to Provide Claims Administration Services for the Medi-Cal Billing Option Program

Prepared by Dr. Lisa Paisley
May 2, 2023

BACKGROUND:

The District has contracted with San Joaquin County Office of Education (SJCOE) to administer and submit claims under the Local Education Agency (LEA) billing option program since 2016 using their MedAsist Program in conjunction with SEIS, our electronic database for special education services. This has allowed for a larger number of Medi-Cal billable claims, which has resulted in increased revenue. Approval of this agreement will continue these services through the 2022-2023 school year.

SJCOE will submit monthly invoices for their fees that are equal to approximately 12% of the value of paid claims submitted on behalf of LEA.

RECOMMENDATION:

It is recommended that the Board of Education approve to increase the agreement with SJCOE for the LEA billing option program for the period of July 1, 2022 through June 30, 2023.

FISCAL IMPACT:

Administrative fees are not expected to exceed \$50,000 for the 2022-2023 year.

STUDENT ACHIEVEMENT:

Support services may provide a greater potential for student success.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.1.

Consent Item D.3.2.

Ratification of Nonpublic School Master Contract with Stein School for Nonpublic School Services

Prepared by Dr. Lisa Paisley
May 2, 2023

BACKGROUND:

At times, students with disabilities require enrollment in an alternative educational setting (i.e., nonpublic school) due to their specific needs and to demonstrate educational progress. One student with disabilities requires enrollment at Stein School for the 2022-2023 school year to address their unique needs.

RECOMMENDATION:

Administration recommends the Board of Education ratify the Nonpublic School Master Contract with Stein School for one student for the term of April 24, 2023 through June 30, 2023. The contracts will be available at the Board Meeting for review.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

The terms of the Master Contract are as follows:

School/Agency	Number of Students	Duration of Service	Cost	Total Cost
Stein Center	1 student	49 days each including ESY &	\$291.98 per day	\$14,307.02
		Intensive Individual Services (257.25 hrs)	\$23.55 per hour	\$6,058.24

TOTAL: \$20,365.26

STUDENT ACHIEVEMENT:

Some students require alternative settings to demonstrate educational progress.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.2.

Consent Item D.3.3.

Approval of Memorandum of Understanding with Alliant International University, California School of Education for Placement of Practicum Students, Student Teachers and Interns for the Psychology Program or School Counseling Program

Prepared by Dr. Lisa Paisley
May 2, 2023

BACKGROUND:

Santee School District has entered into cooperative agreements with various universities in the past to provide field laboratory classroom placement for practicum students, student teachers, and interns. Santee School District has received a Memorandum of Understanding with Alliant International University, California School of Education for this purpose in the School Counseling and School Psychology Program. The terms of the agreement shall commence on June 1, 2023 through June 30, 2026.

RECOMMENDATION:

Administration recommends approval of the Memorandum of Understanding with Alliant International University, California School of Education.

This recommendation supports the following District goal:

- Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

There is no fiscal impact to the district.

STUDENT ACHIEVEMENT IMPACT:

This agreement supports student learning by placing a practicum student, student teacher or intern in the classroom and provides students with an additional instructional resource.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.3.



Alliant International University
California School
of Education

MEMORANDUM OF UNDERSTANDING

Between

ALLIANT INTERNATIONAL UNIVERSITY, INC. A CALIFORNIA PUBLIC BENEFIT CORPORATION

And

Santee School District

Alliant International University, Inc., a California Public Benefit Corporation (the “University”), and Santee School District (the “District”) agree to the following conditions that apply to Practicum Students, Student Teachers, and Teacher Interns (collectively, “Interns”) who are or will be enrolled in the Teacher Credential Program, the MA/PPS: School Psychology Program or School Counseling Program through the California School of Education at Alliant International University and will be serving their Practicum or Internship in the District. Interns nominated by either the University or the District shall be mutually acceptable by both the University and the District, and shall be subject to a mutually acceptable placement within the District. This Memorandum of Understanding shall become effective June 1, 2023 for a period of three (3) calendar years. This Memorandum of Understanding may be terminated by either party with sixty (60) days’ written notice, unless both parties agree to an earlier termination date. Any termination of the Memorandum of Understanding by either party shall not affect the status of any Intern who has been placed with the District prior to the effective date of termination.

The University agrees and certifies that:

1. Each Candidate shall have passed the Basic Skills Requirement or California Basic Educational Skill Test (CBEST) and, for Student Teachers and Teacher Interns, required subject matter competency prior to assuming Student Teaching or Intern services or responsibilities.
2. Each Candidate shall possess a Bachelor’s Degree, documented by official transcripts with a minimum overall GPA of 2.5. Teacher Credential Interns shall have passed the subject matter requirement.
3. Each Teacher Intern shall have a minimum of 120 hours of verified pre-service experience with students in educational settings. Each School Psychology Intern shall have a minimum of 450 hours of verified Practicum Experience and 1200 hours of Culminating Field Experience or Internship, and each School Counseling Intern shall have a minimum of 100 hours of verified Practicum Experience and 800 hours of Culminating Field Experience or Internship.
4. Each Teacher Intern shall have passed U.S. Constitution coursework or examination.
5. Each Candidate shall be provided adequate supervision, advice, encouragement and support, as appropriate, by University personnel, including but not limited to the University faculty and the University field supervisor as directed by the California Commission on Teacher Credentialing Standards.
6. University Supervisors will observe and evaluate Teacher Interns at least three (3) times during an 8-week term and allocate time with each Intern after each visit to discuss the video observation.

7. Alliant Personnel will interact with District Support Providers at the beginning of the Candidate's field placement in order to establish roles and duties in order to best support the Candidate.
8. For Teacher Education programs, District Support Providers will be required to provide one evaluation per Alliant academic term (8 weeks) using Alliant's evaluative matrix based on the Teacher Performance Expectations (TPE) established by the Commission on Teacher Credentialing (CTC).
9. The University agrees to pay a stipend to master teachers in the amount of \$175 per 8-week term.
10. The University understands that all Student Teacher Candidates, Interns, and PPS Students are required to adhere to all state and local health orders.

FINGERPRINT

The University shall comply with the requirements of California Education Code Section 45125.1, and perform the following acts:

- A. Require all students and employees of University who may enter a school site during the time that pupils are present to submit their fingerprints in a manner authorized by the California Department of Justice (the "CDOJ");
- B. Prohibit students and employees of University from coming into contact with pupils until the CDOJ has ascertained that the student or employee has not been convicted of a felony as defined in California Education Code Section 45122.1;
- C. Certify in writing to the District that neither University nor any of University's employees or students who may enter a school site during the time that pupils are present have been convicted of a felony as defined in California Education Code Section 45122.1 and provide such certification to the District administrator for this contract; and
- D. Provide a list of the names of University's students and employees who may have contact with pupils to the District administrator for this contract. This list shall be updated for student and employee changes and shall list students and employees by appropriate school site.
- E. The District may require the University and its students who may have contact with pupils to submit to additional background checks at the District's sole and absolute discretion

TB CLEARANCE

University certifies that all personnel providing services to students of the District are adequately screened so as to prevent the assignment of personnel who may pose a threat to the safety and welfare of students and that such personnel shall provide evidence of freedom from tuberculosis within the past sixty (60) days before starting service at the school site.

The District agrees and certifies that:

1. The purpose of the Internship Program is to add to the pool of qualified teachers, school psychologists, or school counselors that the District has continually sought to maintain.
2. The District and the University, in partnership, will ensure School Counseling candidates meet with their supervisor for one (1) hour of individual or one-and-one half (1.5) hours of small group (limited 8 candidates per group) supervision per week.
3. The District and the University, in partnership, will ensure that Site Supervisors for School Counselors meet the following qualifications: (1) Possession of a valid PPS School Counselor Credential (2) Minimum of two (2) years PPS experience as appropriate to the candidate's fieldwork setting. (3) The supervisor is responsible to undergo training in models of supervision, the SCPEs, and program fieldwork requirements and share

responsibility for the quality of field experience, design of field experiences, quality of clinical progress, and assessment and verification of candidate competence.

4. The District and the University, in partnership, will ensure that the Site Supervisors for School Psychologists meet the following qualifications: (1) Possession of a PPS School Psychologist Credential (2) Minimum of three (3) years of experience as professional in the field. (3) Knowledge of context and content appropriate to the practicum experience.
5. The Intern's services shall meet the instructional or service needs of the District.
6. The District and Student Teacher or Intern agree to provide quality educational experience to their students through synchronous, asynchronous, in-person and / or online/ distance learning environments.
7. The District and Student Teacher or Intern understand they will be requested to use Video Progress Assessments, Teacher Candidates are required to show their ability to conduct a lesson to, at minimum, a small group of at least 4 students.
8. Each Intern shall be assigned as an Intern under a contract with an appointment of at least .60 FTE of her/his workday, and placed in a job that shall allow for substantial experience in instructional or service duties.
9. No appointment shall be made unless the prospective Intern provides proof of fingerprint clearance of a criminal background check or a photocopy of a California teaching permit, and verification that he or she is free from tuberculosis.
10. No Intern shall displace any fully credentialed employee in the District.
11. Each Intern shall be provided adequate supervision, advice, encouragement and support, as appropriate, by District personnel, including but not limited to both an immediate field supervisor and an in-district mentor as directed by the California Commission on Teacher Credentialing Standards.
12. The District and the University, in partnership, must provide support for each Intern.
13. The District and University, in partnership, must provide a total of 189 hours annually of support for each teacher intern (45 hours of which will be dedicated to ELL support).
14. The Intern's salary shall not be reduced to pay for the supervision of the Intern.
15. The District/School agrees that Student Teacher Candidates shall not receive compensation for hours accrued during their Clinical Practice course work.
16. District Support Providers will interact with Alliant Personnel at the beginning of the candidate's field placement in order to establish roles and duties in order to best support the candidate.
17. The District Support Provider will observe and evaluate each Intern Teacher at least one time during a term (4 times in an academic year because the candidate is required to complete four 8-week terms of clinical practice over the course of the academic year) and allocate time with each Intern after each visit to discuss the observation. The District Support Provider will provide evidence of each observation and evaluation to the University Supervisor.
18. District Site Support Providers must hold credentials in the same areas as the Interns they support and/or hold an Administrative Services Credential.

19. All Intern Teachers and Student Teachers must have experience working with diverse student populations including English Language Learners (ELLs), students with disabilities, and students from varying socioeconomic statuses. For Clinical Practice placements, 10% of each area of the student population must be comprised of each of the following: ELLs, students with disabilities, and students from a low socioeconomic background. If a candidate is in a Clinical Practice placement that falls short of the 10% threshold in any of the aforementioned areas, the District understands that for each percentage point below that threshold, the candidate will be required to observe for two (2) full days in either an ELL classroom, a Special Education classroom, or a classroom at a Title 1 school, depending on the area or areas, of deficient diverse student population group(s), to gain sufficient experience in those student population groups.
20. District Intern Support Providers, and master teachers must have a minimum of three (3) years' teaching experience, have a Clear Credential in the credential area they are supervising (or an Administrative Service Credential), and have a Master's degree or equivalent. The District confirms that its Intern Support Providers have been adequately trained in their supervisory roles.
21. Should an Intern or Student Teacher subject to this MOU fail to adhere to any of the above expectations, District will work with the University to reach a mutually acceptable outcome. If a mutually acceptable outcome cannot be reached between District and the University, District reserves the right to release any Intern or Student Teacher.

INSURANCE

Alliant International University, Inc. shall maintain commercial general liability insurance from an insurance carrier with an AM Best rating of A- VII or better in the minimum amounts of \$1,000,000 per occurrence, \$3,000,000 general aggregate, and shall furnish proof thereof in the form of a certificate of insurance within 30 days of the effective date of this Memorandum of Understanding. Further, University agrees to maintain sexual misconduct liability insurance, at \$2,000,000 for each victim, and \$4,000,000 for each policy year.

The District shall provide and maintain commercial general liability insurance acceptable to Alliant International University, Inc., or utilize a program of self-insurance in the minimum amounts of \$1,000,000 combined single limit, \$3,000,000 general aggregate, and upon request shall furnish proof thereof in the form of a certificate of insurance within 30 days of the effective date of this Memorandum of Understanding.

The parties understand and agree that Interns are not employees, contractors or agents of the parties. Interns are students of the University. It is understood and agreed that the University's students are not to be considered employees of the District and therefore students are not eligible for worker's compensation insurance under the District but that the University does maintain worker's compensation insurance for student coverage.

NON-DISCRIMINATION, HARASSMENT, RETALIATION CLAUSE

The University and the District agree to abide by the requirements of all federal and state laws regarding prohibited discrimination, harassment, and retaliation, as well as equal opportunity, including, but not limited to: Titles VI and VII of the Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972, Federal Executive Order 11246, as amended, the Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Discrimination in Employment Act of 1975, the Americans with Disabilities Act of 1990, the Equal Pay Act, the Fair Employment & Housing Act of 1968, as amended, the California Unruh Civil Rights Act, the California Fair Pay Act, and the California Fair Employment & Housing Act of 1959, as amended.

The University and the District agree not to discriminate in their enrollment and employment practices, and will render services under this Memorandum of Understanding without regard to an individual's age, race, color, religion, creed, sex (including pregnancy, childbirth, breastfeeding, and related medical conditions), sexual orientation, gender, gender expression, gender identification, national origin, ancestry, genetic information, military or veteran status, political affiliation, disabilities, or any other legally protected status. The University and

the District will not permit harassment against individuals based on any of the aforementioned characteristics, nor will they permit retaliation against any individual who makes a good faith complaint regarding discrimination or harassment. Any act of discrimination, harassment, or retaliation committed by the University or the District or failure to comply with these statutory obligations when applicable shall be grounds for termination of this Memorandum of Understanding.

MUTUAL HOLD HARMLESS AND INDEMNIFICATION; LIMITATION OF LIABILITY; STUDENT STATUS

The University shall hold harmless, defend and indemnify the District and its officers, employees, and agents from and against any and all losses, demands, claims, damages (including costs and attorneys' fees), or causes of action arising from any negligent act or omission or willful misconduct of the University, its officers, employees, or student teachers, incurred in the performance of this Memorandum of Understanding, but only in proportion in and to the extent that such liability, loss, expense, attorneys' fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the University, its officers, employees and agents.

The District shall hold harmless, defend and indemnify the University and its officers, employees, and agents from and against any and all losses, demands, claims, damages (including costs and attorneys' fees), or causes of action arising from any negligent act or omission or willful misconduct of the District, its officers, employees, or agents, incurred in the performance of this Memorandum of Understanding, but only in proportion in and to the extent that such liability, loss, expense, attorneys' fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the District, its officers, employees and agents.

Except for the indemnifying party's obligations pursuant to the immediately preceding two paragraphs or the other party's gross negligence or willful misconduct: (i) neither party shall be liable to the other party for any special, incidental, consequential, indirect or punitive damages (including loss of (anticipated) profits), and/or reasonable attorneys' fees and costs, arising in any way out of this Memorandum of Understanding, however caused and on any theory of liability.

Subject to the first two paragraphs of this section, a party shall have no liability to the other party for any loss suffered which arises out of any action or inaction if, in good faith, it is determined that such course of conduct was in the best interests of the parties involved and such course of conduct did not constitute gross negligence or intentional misconduct.

The parties to this Memorandum of Understanding hereby assert that no liability is assumed by either party for damages or injuries which arise from participants independently traveling to or from service sites.

The parties understand and agree that Interns are not employees, contractors or agents of the parties. Interns are students of the University. It is understood and agreed that the University's students are not to be considered employees of the District and therefore students are not eligible for worker's compensation insurance under the District but that the University does maintain worker's compensation insurance for student coverage.

The parties to this Memorandum of Understanding also agree that each is responsible only for the actions of their respective officers, agents, and employees. Neither party hereto is to be considered the agent of the other party for any purpose whatsoever, and neither party has any authority to enter into any contract or assume any obligation for the other party or to make any warranty or representation on behalf of the other party.

CONFIDENTIALITY

The parties acknowledge that many student educational records are protected by the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g; 34 C.F.R. Part 99, as amended ("FERPA"), and that the permission of students must be obtained before student data can be released to anyone.

The parties' mutual understanding on the treatment of Confidential Information (as defined below) is as follows:

1. The District and the University shall not, and shall not permit any of their respective employees, agents or contractors, to use, reproduce, distribute, publish, disclose, transmit or otherwise transfer, directly or indirectly, to any other person, organization or entity, any Confidential Information of the other party (or any portion thereof), except (i) to the extent necessary to perform its obligations to the other party in connection with this Memorandum of Understanding; or (ii) with the prior written permission of the other party. Each party agrees to disclose the Confidential Information of the other party solely to those of its employees, agents and contractors having a good faith need to know such information. Each party shall protect the Confidential Information of the other party by exercising at least the same measures that such party uses to protect its own confidential information of like character, which shall be no less than a reasonable standard of care. Each party shall be held responsible for any and all breaches of this paragraph by or through any employee, agent or contractor of such party. Each party shall (x) inform all employees, agents and contractors having access to any or all of the Confidential Information of the other party of the existence of this Memorandum of Understanding and the confidentiality obligations set forth herein; and (y) take sufficient steps to cause such employees, agents and contractors to observe the confidentiality obligations set forth herein. If either party or one of their employees, agents or contractors is compelled (by deposition, interrogatory, request for documents, subpoena, civil investigation demand or similar process) to disclose any of the Confidential Information of the other party, that party shall provide the other party with prompt prior written notice of such compulsion so that the other party may seek, at its own expense, a protective order or other appropriate remedy or, if appropriate, waive compliance with the terms of this Memorandum of Understanding.
2. As used herein, “Confidential Information” means all confidential information in documents or other tangible materials clearly marked as proprietary or confidential about, or disclosed by, either party to this Memorandum of Understanding, including knowledge, technical and business information relating to such party’s products, research and development, production, costs, engineering processes, artwork, designs, computer software, formulas, methods, ideas, concepts, contemplated new services, improvements, associations with other organizations, profit or margin information, finances, customers, suppliers, marketing, and past, present or future business plans and business arrangements, and information concerning employees (including, in the case of the University and the District, faculty), Interns, and students or prospective students (provided any disclosure relating to any student or prospective student is permitted by and carried out in accordance with FERPA). Notwithstanding the foregoing, no information shall be deemed Confidential Information if such information: (i) is generally known to the public on the date of disclosure of same or becomes generally known to the public after such date through no breach of this Memorandum of Understanding or any other obligation of confidentiality; (ii) was known by the party receiving such information under this Memorandum of Understanding (the “Receiving Party”) without any obligation to hold it in confidence at the time of disclosure; (iii) is received by the Receiving Party after the date of disclosure by the other party (the “Disclosing Party”) hereunder from a third party without imposition, knowledge or breach of any obligation of confidentiality; (iv) is independently developed by the Receiving Party after the date of disclosure by the Receiving Party without access to Confidential Information of the Disclosing Party; or (v) is approved for release by written authorization of the Disclosing Party.
3. The District and the University acknowledge that the University’s use of the internship programs may be subject to the privacy regulations outlined in FERPA, for the handling of such information. The District shall not knowingly disclose Confidential Information to any third party in violation of FERPA. The District represents and warrants that it will comply with FERPA to the extent applicable and will instruct its employees handling Intern student information provided by the University of its obligations under FERPA. The District further agrees that it will prohibit its employees from accessing any records of any student or prospective students at the University, including Interns, without a valid business reason to access such records.

GENERAL TERMS

This Memorandum of Understanding contains all of the terms and conditions between the parties. This Memorandum of Understanding may be revised or modified only by mutual agreement and written amendment signed by both parties.

Each party represents and warrants to the other party that: (i) it has all requisite power and authority to execute this Memorandum of Understanding and to perform its obligations hereunder; (ii) the execution, delivery and performance of this Memorandum of Understanding have been duly authorized and approved by each party, and will not conflict with any agreement of, or law applicable to, such party; (iii) this Memorandum of Understanding is a valid and binding agreement of each party enforceable in accordance with its terms.

In addition to its representations in the immediately preceding paragraph, the District represents and warrants to the University that:

1. it is and will continue to be in compliance all applicable federal, state, and local laws, including without limitation all privacy, data protection, advertising and marketing laws, and contracts;
2. neither it nor any of its affiliates has been debarred or suspended, or engaged in any activity that is cause for debarment or suspension, pursuant to applicable state law; and
3. it shall take any and all actions, or refrain from or cease such actions, as is necessary to maintain the University's reputation, accreditation, state approvals, Title IV eligibility, and academic integrity, including, but not limited to, adherence with the U.S. Department of Education's misrepresentation regulations provided at 34 C.F.R. Part 668 Subpart F.

Neither party may, without written approval of the other, assign this Memorandum of Understanding or transfer its interest or any part thereof under this Memorandum of Understanding to any third party, except that a party may assign its rights or obligations to a third party in connection with the merger, reorganization or acquisition of stock or assets affecting all or substantially all of the properties or assets of the assigning party.

This Memorandum of Understanding constitutes the entire understanding and agreement among the parties hereto with respect to the subject matter hereof, and there are no agreements, understandings, restrictions or warranties among the parties other than those set forth herein provided for.

If any of the sections of this Memorandum of Understanding shall be deemed invalid, void, or for any reason unenforceable, that section shall be deemed severable and shall not affect the validity and enforceability of any remaining section.

Except for ancillary measures in aid of arbitration and for proceedings to obtain provisional or equitable remedies and interim relief, including, without limitation, injunctive relief, any controversy, dispute or claim arising out of or in connection with or relating to this Memorandum of Understanding, or the breach, termination or validity thereof or any transaction contemplated hereby (any such controversy, dispute or claim being referred to as a "Dispute"), shall be finally settled by arbitration administered by Judicial Arbitration & Mediation Services, Inc. ("JAMS"), pursuant to its Comprehensive Arbitration Rules & Procedures (the "JAMS Rules"). The parties understand and agree that, by signing this Agreement, they are expressly waiving, to the fullest extent permitted by law, any and all rights to a trial before a judge or jury or hearing before an adjudicative agency, regarding any disputes and claims which they now have or which they may in the future have that are subject to arbitration under this Agreement. There shall be one neutral arbitrator that shall be mutually agreed to by the parties or, if the parties do not agree, then one shall be appointed pursuant to JAMS's procedures, in each case, within 30 business days of receipt of the demand for arbitration by the respondent(s) in any such proceeding. An arbitration pursuant to this paragraph shall take place in San Diego, California. A final award shall be rendered as soon as reasonably possible. The Arbitrator shall permit both parties to engage in reasonable pre-hearing discovery to obtain information to prosecute or defend the asserted claims. The arbitration decision or award shall be in writing. The arbitrator shall have the authority to award any relief authorized by law in connection with the asserted claims or disputes. Judgment on the decision or award rendered by the arbitrator may be entered and specifically enforced in any court having jurisdiction thereof. All arbitrations commenced pursuant to this Memorandum of Understanding, or any

other related agreement or document, shall be consolidated and heard by the initially appointed arbitrator. The arbitration award or ruling shall provide for payment by the losing party of the fees and costs of the arbitration, including without limitation, the reasonable attorneys' fees and attorneys' costs incurred by the prevailing parties.

This Memorandum of Understanding, and any controversy arising out of or relating to this Memorandum of Understanding, shall be governed by and construed in accordance with the internal laws of the State of California, without regard to conflict of law principles that would result in the application of any law other than the law of the State of California.

This Memorandum of Understanding may be executed and delivered by email signature and in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument and each of which may be executed by less than all parties, each of which shall be enforceable against the parties actually executing such counterparts, and all of which together shall constitute one instrument.

The titles and subtitles used in this Memorandum of Understanding are used for convenience only and are not to be considered in construing or interpreting this Memorandum of Understanding.

All notices and other communications given or made pursuant to this Memorandum of Understanding shall be in writing and shall be deemed effectively given: (a) upon personal delivery to the party to be notified, (b) when sent by confirmed facsimile if sent during normal business hours of the recipient, and if not so confirmed, then on the next business day, (c) five (5) days after having been sent by registered or certified mail, return receipt requested, postage prepaid, or (d) one (1) business day after deposit with a nationally recognized overnight courier, specifying next business day delivery, with written verification of receipt. All communications shall be sent to the respective parties at their address as set forth on the signature page hereto, or to such facsimile number or address as subsequently modified by written notice given in accordance with this paragraph.

The Sections titled "Non-Discrimination, Harassment, and Retaliation Clause," "Mutual Hold Harmless and Indemnification; Limitation of Liability; Student Status," "Confidentiality," and "General Terms" shall survive the termination of this Memorandum of Understanding.

The obligations of the parties to this MOU are subject to prevention by causes beyond the parties' control that could not be avoided by the exercise of due care, including, but not limited to, natural disasters, riots, wars, epidemics, pandemics, or any other similar cause.

(Signatures on following page)

IN WITNESS WHEREOF, and intending to be legally bound, the parties have duly executed this Memorandum of Understanding by their authorized representatives as of the date first written above.

Alliant International University, Inc.:

**Dr. Kristy Pruitt, Dean
California School of Education
Alliant International University, Inc.**

Date

Address:

**10455 Pomerado Rd.
San Diego, CA 92131**

Dr. Lisa Paisley, Assistant Superintendent, Ed. Services

Date

**Santee School District
9625 Cuyamaca St.
Santee, CA 92071**

Consent Item D.3.4.

Approval of Affiliation Agreement with Rutgers, The State University of New Jersey, Departments of Rehabilitation and Movement Sciences for Placement of Practicum Students in the Clinical Education Program

Prepared by Dr. Lisa Paisley
May 2, 2023

BACKGROUND:

Santee School District has entered into cooperative agreements with various universities in the past to provide field laboratory classroom placement for practicum students, student teachers and interns. Santee School District has received an Affiliation Agreement with Rutgers, the State University of New Jersey for the clinical education of students in rehabilitation and movement sciences (i.e., Occupational Therapy, Speech and Language). The terms of the agreement shall commence on May 2, 2023 through April 18, 2024.

RECOMMENDATION:

Administration recommends approval of the Affiliation Agreement with Rutgers, The State University of New Jersey, Departments of Rehabilitation and Movement Sciences.

This recommendation supports the following District goal:

- Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

There is no fiscal impact to the district.

STUDENT ACHIEVEMENT IMPACT:

This agreement supports student learning by placing a practicum student, student teacher or intern in the classroom and provides students with an additional instructional resource.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.4.

CLINICAL AFFILIATION AGREEMENT

This Clinical Affiliation Agreement by and between Rutgers, The State University of New Jersey, an instrumentality of the State of New Jersey, a public entity, on behalf of its Rutgers Biomedical and Health Sciences (“RBHS”)-School of Health Professions (“University”) for the clinical education of students in the Departments of Rehabilitation and Movement Sciences, and Psychiatric Rehabilitation and Counseling Services, and Santee School District (“Facility”).

The University offers instruction in selected allied health disciplines. As part of each Program, University seeks relevant, supervised experiences in clinical practice settings. The purpose of this Clinical Affiliation Agreement is to identify the mutual responsibilities and expectations of the University and the clinical Facility.

1. General Information.

- A. The Facility will accept students in the University’s Rehabilitation and Movement Sciences, Physical Therapy, Occupational Therapy, Speech-Language Pathology Programs, and Psychiatric Rehabilitation and Counseling Professions, Occupational Therapy Assistant Program, for clinical instruction in physical therapy, occupational therapy, speech-language pathology, and occupational therapy assisting. This Clinical Affiliation Agreement shall commence on the Effective Date (as defined below).
- B. The period of time for each student’s clinical education or independent study project shall be agreed upon in writing by the University and Facility at least one month before the beginning of the clinical education Program.
- C. The number of students eligible to participate in the clinical education Program or independent study projects shall be mutually determined by agreement of the parties and may be altered by mutual agreement.
- D. There shall be no discrimination against any employee engaged in the work required to produce the services and programs covered by this Clinical Affiliation Agreement, or against any applicant for such employment because of race, creed, color, national origin, nationality, ancestry, age, sex (including pregnancy and sexual harassment), marital status, domestic partnership or civil union status, affectional or sexual orientation, gender identity or expression, atypical hereditary cellular or blood trait, genetic information liability for military service, or mental or physical disability, including AIDS and HIV related illnesses or their belonging to any category now or later protected by law. This provision shall include, but not be limited to, the following: employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training including apprenticeship. The Facility shall insert a similar provision in all subcontracts.

- E. The parties to this Clinical Affiliation Agreement do hereby agree that the provision of *N.J.S.A.* 10:2-1 through 10:2-4, dealing with discrimination in employment on public agreements, and the rules and regulations promulgated pursuant thereto, as the same may be amended or modified, are hereby made a part of this Clinical Affiliation Agreement and are binding upon them.
- F. The University will not be obligated to compensate the Facility for any of the activities, services, or facilities provided for in this Clinical Affiliation Agreement.
- G. The University and the Facility do not consider the student an employee of the Facility, but a student in the clinical education or independent study phase of his/her professional education.
- H. Under this Clinical Affiliation Agreement, both the University and the Facility shall continue to be autonomous and shall be governed independently by their respective governing bodies and administrations except insofar as this Clinical Affiliation Agreement specifically states to the contrary.

2. Responsibility of the University.

- A. The University shall provide the basic academic preparation of the students through classroom instruction and laboratory practice, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the curriculum. The University shall also provide each student with instruction in infection control and safety procedures applicable to their clinical practice and patient contact.
- B. The University will designate a Clinical Coordinator to plan and evaluate with designated Facility personnel the clinical education Program as outlined in Section 1 above.
- C. The University will provide to appropriate personnel at the Facility a list of University students to receive clinical training at the Facility and will update such list as necessary.
- D. The University will promptly consider any reasonable request by the Facility for withdrawal of students for sufficient and good cause.
- E. The University shall provide the staff of the Facility's clinical department with opportunities to participate in the development of specific educational objectives for each student experience as well as in the joint planning and evaluation of these experiences.

F. Liability Insurance:

1. The University shall provide for professional and general liability coverage insuring the School and its faculty, students and employees performing activities under this Agreement. Professional Liability coverage is provided through a Program of Self-Insurance providing limits of coverage of not less than \$1,000,000/\$3,000,000 on an occurrence type basis and general liability coverage with limits of \$2,000,000/\$5,000,000 on an occurrence basis is provided through an insured program. The University, its faculty, students and employees are subject to liability pursuant to the terms and provisions of the State of New Jersey Tort Claims Act, NJSA 59:1-1, et seq. through 59:12-3. School assumes any all obligations for its employees that are required pursuant to the Workers Compensation Laws of the State of New Jersey through self-funding.
2. Nothing stated in this Clinical Affiliation Agreement shall be construed to imply indemnification of any party by the University.

3. Responsibility of the Facility.

- A. The Facility shall provide clinical instruction and supervision of the students by personnel qualified in physical therapy, occupational therapy, speech-language pathology, or occupational therapy assisting who meet the standards of recognized professional accrediting agencies or state agencies and the stated objectives of the University. The Facility shall designate in writing to the University the name and professional academic credentials of staff members participating in the clinical education program.
- B. Designated Facility personnel and the University's Clinical Coordinator for the physical therapy, occupational therapy, speech-language pathology, and/or occupational therapy assistant program shall jointly plan and evaluate the clinical experience.
- C. The Facility shall provide immediate emergency health care to the faculty, if any, and students in any instance of injury or illness at the expense of the faculty or the student. The Facility shall also orient the student to the infection control and safety procedures at the Facility that are applicable to their clinical rotation.
- D. The Facility will permit faculty, if any, and students to utilize the parking/library facilities. The Facility will permit faculty, if any, and students to utilize the Facility's cafeteria at their own expense.

E. Liability Insurance:

1. The Facility shall either obtain and maintain at its own expense during the term of this Clinical Affiliation Agreement, and any renewal thereof, a liability policy including professional and general liability, insuring the Facility and its employees, staff, and agents against any and all claims for bodily injury or death and property damage resulting from the performance of services by the Facility, its employees, staff, and agents under this Clinical Affiliation Agreement or provide a program of self-insurance as described below. Such policy shall protect the Facility, its employees, staff, and agents against claims arising against the Facility, its employees, staff, and agents with limits of not less than \$1,000,000 with respect to injury or death to any one person and not less than \$3,000,000 in the aggregate. Should such policy or policies be made on a claims made basis, the Facility shall assume liability for all future claims presented with regard to the performance of services by the Facility, its employees, staff, and agents in accordance with this Clinical Affiliation Agreement. Should the Facility provide this coverage through a program of self-insurance, the University reserves the right to review with Facility the nature of its self-insurance program, and to evaluate the adequacy of funding such program and to either approve or disapprove such program, as it pertains to this Clinical Affiliation Agreement.
2. The Facility shall furnish the University with evidence that it has complied with the requirements for liability coverage. Two (2) certificates of such insurance shall be furnished to the University prior to the effective date of this Clinical Affiliation Agreement. Any failure to furnish such material or to keep such insurance coverage in full force and effect during the term of this Clinical Affiliation Agreement shall constitute cause for termination.

- F. Every patient receiving health services shall be treated with the understanding of the patient and where necessary, of the patient's parents or guardian, that he/she will be involved in the teaching program for students of the University under the guidance of the teaching staff of the School of Health Professions, and supervised by the supervisory personnel of the Facility. The Facility shall assume the responsibility of obtaining any necessary consent, and/or issuing any necessary notices, to a patient or a patient's parents or guardian.

4. Responsibilities of the Students.

- A. ~~Students of the University shall, at all times, follow the rules and regulations established by the Facility, and shall do so under the specific instruction of supervisory personnel of the Facility.~~
- B. Each student shall provide evidence that his/her own health care is covered in the event of sickness or accident by appropriate insurance policy. The University

shall advise and direct its students that students are required to comply with the RBHS policies on “Student Accident and Health Insurance.” See the Policy at: <https://academichealth.rutgers.edu/sites/default/files/2022-09/rbhs-policy-101-1-25.pdf>

- C. The University shall advise and direct its students that students are required to comply with the RBHS policies on “Student Immunizations and Health Requirements.” See the Policy at: <https://policies.rutgers.edu/10-3-13-currentpdf>

5. Criminal Background Checks for Students.

- A. If the Facility requires evidence of criminal background checks for students engaged in training at the Facility, the Facility agrees that it will either permit University students to participate in training pursuant to this Clinical Affiliation Agreement based on the University’s statement that a criminal background check with outcome deemed acceptable by the University was completed either at the time of admission or prior to the student’s enrollment in clinical coursework, or conduct its own criminal background check on each student at the Facility’s sole expense.
- B. The School shall advise and direct its students that students are required to comply with the University’s policies on “Criminal Background Checks for Accepted Applicants for Admission to RBHS Schools and Educational Programs and for Currently Enrolled Students.” See the Policy at: <https://academichealth.rutgers.edu/sites/default/files/2022-09/rbhs-policy-101-1-5.pdf>

6. Term of Clinical Affiliation Agreement.

- A. The term of this Clinical Affiliation Agreement shall run from April 19, 2023 (the “Effective Date”) until April 18, 2024. This Clinical Affiliation Agreement shall thereafter be automatically renewed for periods of one (1) year unless either party hereto shall notify the other party in writing not less than ninety (90) days prior to the termination of this Clinical Affiliation Agreement that either party wishes not to renew this Clinical Affiliation Agreement. Such written notice shall be sent by facsimile or overnight mail through a courier with a reliable system for tracking delivery to the addresses set forth below:

To the University:

Steven Andreassen
Chief of Staff
Rutgers, The State University of New Jersey
65 Bergen Street, Suite 1441
Newark, New Jersey 07103

With a copy to:

Dean
Rutgers-SHP
65 Bergen Street, Room 124
Newark, New Jersey 07107-3001

To the Facility:

Dr. Brienne Downing
Director of Special Education
Santee School District
9619 Cuyamaca Street
Santee, CA 92071

- B. It is understood and agreed that the parties to this Clinical Affiliation Agreement may revise or modify this Clinical Affiliation Agreement by written amendment when both parties agree to such amendment.
- C. Upon early termination of this Clinical Affiliation Agreement, a student currently receiving clinical training shall be provided with a reasonable amount of time to complete his or her clinical education.

7. Insertion of Law.

It is the intent and understanding of the parties to this Clinical Affiliation Agreement that each and every provision required by law to be inserted in this Clinical Affiliation Agreement shall be and is deemed inserted herein. Furthermore, it is hereby stipulated that every such provision is deemed to be inserted herein, and if through a mistake or otherwise, any such provision is not inserted or is not inserted in correct form, then this Clinical Affiliation Agreement shall forthwith upon the application by either party be amended by such insertion so as to comply strictly with the law, without prejudice to the rights of either party.

8. Choice of Law and Venue.

This Clinical Affiliation Agreement shall be deemed to have been executed in the State of New Jersey, and shall be governed by and construed, and the rights and obligations of the

parties hereto shall be determined, in accordance with the laws of the State of New Jersey, without resort to the conflicts of laws principles of the State of New Jersey. The parties agree that any and all claims arising under this Clinical Affiliation Agreement, or related thereto, shall be heard and determined either in the courts of the United States with venue in New Jersey or in the courts of the State of New Jersey.

9. Warranties.

- A. The undersigned warrants and represents that this Clinical Affiliation Agreement has not been solicited or secured, directly or indirectly, in a manner contrary to the laws of the State of New Jersey and that said laws have not been violated and shall not be violated as they relate to the procurement or performance of this Clinical Affiliation Agreement by any conduct, including the paying or giving of any fee, commission, compensation, gift, gratuity, or consideration of any kind, directly and indirectly, to any State employee, officer or official.
- B. The Facility warrants and represents that it is qualified by training and experience to perform the required services and programs in the manner and on the terms and conditions set forth herein.

10. Compliance Statement

- A. In the performance of their obligations under this Agreement, the parties will comply with all applicable laws and regulations. Without limiting the generality of the foregoing, the parties will observe and comply with the provisions relating to the federal Anti-kickback statute, set forth at 42 U.S.C. & 1320a-7b (b) (“Anti-Kickback Statute”), and the federal prohibition against physician self-referrals, set forth at 42 U.S.C. & 1395nn (“Stark Law”).
- B. Nothing contained in this Agreement will be construed to require any University Staff (as that term is defined herein) to refer patients to the Facility, nor will University track any referrals made by any University Staff, nor will any compensation paid by University to any University Staff performing services under this Agreement be related to the volume or value of referrals by such University Staff to the Facility and such compensation will be consistent with fair market value as determined in arms’-length transactions.
- C. In no event will any payments, grants, or other funding from the Facility to the University be based unlawfully, directly or indirectly, on the volume or value of referrals or other business generated between the parties.
- D. Notwithstanding anything to the contrary herein, all payments associated with this Agreement are intended to comply with the requirements of applicable New

Jersey State Laws, such as the Codey Law, N.J. S. A & 15:9-22.1 et seq. (as it may be amended from time to time) and the regulations promulgated thereunder.

- E. Each party represents and warrants that it will not violate the Anti-Kickback Statute or the Stark law, with respect to the performance of its obligations under this Agreement.
- F. To the extent that the compliance office of a party to this Agreement receives a report or otherwise has knowledge of an allegation that an employee of the other party has or probably has violated the Anti-Kickback Statute, the Stark Law or Federal False Claims Act with respect to the performance of its obligations under this Agreement, and the party believes such information to be reasonably credible, such party will report the probable violation to the compliance office of the other party.

11. Counterparts.

This Clinical Affiliation Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

12. Patient Confidentiality.

The parties shall keep all patient information confidential in accordance with all applicable federal and state laws and regulations including, but not limited to, the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”) and the Health Information Technology for Economic and Clinical Health Act (the “HITECH Act”), as amended from time to time.

IN WITNESS WHEREOF, the parties hereto have caused this Clinical Affiliation Agreement to be executed by their duly authorized representatives as of the dates written below.

SANTEE SCHOOL DISTRICT

**RUTGERS, THE STATE UNIVERSITY
OF NEW JERSEY, ON BEHALF OF ITS
SCHOOL OF HEALTH PROFESSIONS**

Name: Dr. Brienne Downing
(Please print or type)

Signature: 

Title: Director of Special Education

Date: 4/19/23

Approved By:

Name: Steven Andreassen

Signature: _____

Title: Chief of Staff

Date: _____

Approved By:

Name: _____

(Please print or type)

Signature: _____

Title: _____

Date: _____

Recommended By:

Name: _____

Signature: _____

Title: Dean-Rutgers SHP

Date: _____

Consent Item D.3.5.

Ratification of Nonpublic Agency Master Contract with ProCare Therapy due to Cost Increase

Prepared by Dr. Lisa Paisley
May 2, 2023

BACKGROUND:

At the February 7, 2023 meeting, the Board ratified the Nonpublic Agency Master Contract with ProCare Therapy, which contained SELPA approved rates. The rates previously identified on the February 7th item are higher than previously approved. The item is being presented for ratification due to exceeding 10% difference in cost rates.

RECOMMENDATION:

Administration recommends the Board of Education ratify the cost increase to the Nonpublic Agency Master Contract with ProCare Therapy for the term of January 30, 2023 through June 30, 2023.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

The fiscal impact noted at the February 7, 2023 Board Meeting was \$454,352.80 and the additional fiscal impact is \$135,927.20.

STUDENT ACHIEVEMENT:

These services are necessary for some students with disabilities to demonstrate educational progress.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.5.

BACKGROUND:

The following personnel appointments, changes of status, leave requests, resignations, dismissals, and consultant requests are submitted for Board consideration. Italicized information indicates a change.

Certificated Staff

A. New Appointments:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date

B. Temporary Rehires:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date

C. Change of Status/Location:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date

D. Unpaid Leave Requests:

Employee	Location	Class/Step	Reason	Recommendation	Effective Date

E. Resignations:

Employee	Location	Class/Step	Reason	Effective Date
1. Knight, Vania	Hill Creek	V-3	Resignation	06-14-23
2. Sellers, Kimberly	Pepper Drive	VI-30	Retirement	06-14-23
3. Wilson, Deborah	Hill Creek	IV-20	Retirement	06-14-23

F. 39-Month Reemployment:

Employee	Location	Class/Step	Reason	Effective Date

G. Dismissals:

Employee	Location	Class/Step	Effective Date

Classified Staff

H. New Appointments:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date

I. Rehires:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date

J. Change of Status/Location:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date

K. Unpaid Leave Requests:

Employee	Location	Position/Class/Hours	Reason	Recommendation	Effective Date

L. Resignations:

Employee	Location	Position	Reason	Effective Date
1. Cooper, Heather	Carlton Hills	Instructional Assistant Special Education II	Resignation	04-28-23
2. Meza, Diane	Sycamore Canyon	Site Custodian	Retirement	04-28-23

M. 39-63 Month Reemployment:

Employee	Location	Position/Class/Hours	Effective Date

N. Dismissals:

Employee	Location	Position	Effective Date

RECOMMENDATION:

It is recommended that the Board of Education approve the listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.1.

Consent Item D.4.2.
Prepared by Tim Larson
May 2, 2023

Ratification of Internship Affiliation
Agreement with San Diego County
Superintendent of Schools (SDCOE)

BACKGROUND:

San Diego County Superintendent of Schools (SDCOE) is requesting to extend an agreement with Santee School District for the purpose of providing Education Specialist interns. The SDCOE intern credential programs are partnered between the California Commission on Teacher Credentialing (CTC), an approved program sponsor and the district.

Ratification of the internship affiliation agreement will be in effect for three (3) years commencing January 1, 2023 and shall expire December 31, 2026. Either party may terminate this agreement without cause by giving thirty (30) calendar days advance written notice to the other party.

RECOMMENDATION:

It is recommended that the Board of Education ratify the internship affiliation agreement with San Diego County Superintendent of Schools.

FISCAL IMPACT:

There is no additional cost as a result of implementing this program.

STUDENT ACHIEVEMENT IMPACT:

This agreement will support student learning by increasing the pool of qualified teachers and to better prepare future special education teachers.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.2.

Services Agreement

This Agreement, for the provision of services is entered into this [1st] day of [January, 2023], by and between **the SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS** (hereinafter referred to as "SDCOE") and **SANTEE SCHOOL DISTRICT** (hereinafter referred to as "Contractor") who agrees to provide the following services to the SDCOE:

1. Scope of Services.

Contractor shall provide services as described in Exhibit "A" entitled "Special Provisions" attached hereto and made a part hereof.

In the event of a conflict in or inconsistency between the terms of this agreement and Exhibit A, the Agreement shall prevail. Unless specifically stated otherwise, the order of precedence for the purpose of determining any conflict or inconsistency between the terms of this agreement and any other documents shall be as follows 1) Any amendment to this agreement, 2) this agreement, 3) Exhibit(s) to this agreement, 4) Other associated documents named in the agreement.

2. Term of Agreement.

This Agreement shall be effective from the period commencing **[January 1, 2023], and ending [December 31, 2026]**, unless sooner terminated by SDCOE as provided in the section of this Agreement entitled "Termination." Upon expiration or termination of this Agreement, Contractor shall return to SDCOE any and all equipment, documents or materials and all copies made thereof which Contractor received from SDCOE or produced for SDCOE for the purposes of this Agreement.

3. Termination.

This Agreement may be terminated with or without cause by SDCOE. Termination without cause shall be effective only upon thirty (30) days' written notice to Contractor. During said thirty-day period shall perform all consulting services in accordance with this Agreement.

This Agreement may also be terminated by either party for cause in the event of a material breach of this Agreement, misrepresentation in connection with the formation of this Agreement or the performance of services, or the failure to perform services. Termination for cause shall be effected by delivery of written notice by the non-breaching party. It is understood and agreed the termination may be delivered via email and shall be effective on the date sent.

4. Compensation and Reimbursement.

There is no exchange of compensation between the parties under this agreement.

5. Confidential Relationship.

SDCOE may from time to time communicate to Contractor certain information to enable Contractor to effectively perform the services. Contractor shall treat all such information as confidential, whether or not so identified, and shall not disclose any part thereof without the prior written consent of the SDCOE. Contractor shall limit the use and circulation of such information, even within its own organization, to the extent necessary to perform the services. The foregoing obligation of this Paragraph 5, however, shall not apply to any part of the information that (i) has been disclosed in publicly available sources of information; (ii) is, through no fault of Contractor, hereafter disclosed in publicly available sources of information; (iii) is now in the possession of Contractor without any obligation of confidentiality; (iv) is required to be disclosed by operation of law; or (v) has been or is hereafter rightfully disclosed to

Contractor by a third party, but only to the extent that the use or disclosure thereof has been or is rightfully authorized by that third party.

Contractor shall not disclose any reports, recommendations, conclusions or other results of the services or the existence of the subject matter of this Agreement without the prior written consent of the SDCOE. In its performance hereunder, Contractor shall comply with all legal obligations it may now or hereafter have respecting the information or other property of any other person, firm or corporation.

6. Public Records Act.

Contractor acknowledges that the SDCOE is a public agency subject to the requirements of the California Public Records Act Cal. Gov. Code section 6250 et seq. The SDCOE acknowledges that Contractor may submit information that Contractor considers confidential, proprietary, or trade secret information pursuant the Uniform Trade Secrets Act (Cal. Civ. Code section 3426 et seq.), or otherwise protected from disclosure pursuant to an exemption to the California Public Records Act (Government Code sections 6254 and 6255). Contractor acknowledges that the SDCOE may submit to Contractor information that the SDCOE considers confidential or proprietary or protected from disclosure pursuant to exemptions to the California Public Records Act (Government Code sections 6254 and 6255). Upon request or demand of any third person or entity not a party to this Agreement (“Requestor”) for production, inspection and/or copying of information designated by a Disclosing Party as Confidential Information, the Receiving Party as soon practical but within three (3) days of receipt of the request, shall notify the Disclosing Party that such request has been made, by telephone call, letter sent via facsimile and/or by US Mail to the address and facsimile number listed at the end of the Agreement. The Disclosing Party shall be solely responsible for taking whatever legal steps are necessary to protect information deemed by it to be Confidential Information and to prevent release of information to the Requestor by the Receiving Party. If the Disclosing Party takes no such action, after receiving the foregoing notice from the Receiving Party, the Receiving Party shall be permitted to comply with the Requestor’s demand and is not required to defend against it.

7. Ownership of Documents.

All memoranda, reports, plans, specifications, maps and other documents prepared or obtained under the terms of this Agreement by or for SDCOE shall be the property of SDCOE and shall be delivered to SDCOE by Contractor upon demand.

Services provided to the SDCOE, and all participating schools therein, and all related materials including, but not limited to; audio; video; images; Contractor’s name, slogans, quotes, writings; posters; and any other related materials which are exclusively owned by the Contractor will remain the exclusive property of the Contractor.

8. Fund Availability

Funding of this Agreement, if funded by the SDCOE, is contingent upon appropriation and availability of funds. Work performed in advance of Agreement approval shall be done at the sole risk of Contractor. In the event the funds are not available by operation of law or budget determination, SDCOE shall have the exclusive right to withhold funding.

9. Data Privacy and Protection

All SDCOE content/data (to include but not limited to: students, teachers, interns, aides, Principals, and other administrative personnel) involved in this agreement shall continue to be the property of and under the control of the SDCOE.

All content/data created by the SDCOE or by its students or personnel using the service(s) provided by Contractor pursuant to this Agreement will cease to be retained by the Contractor at the conclusion of this Agreement and will, in fact, be removed from the Contractor's records.

The Contractor will not use any information in a student or personnel record for any purposes other than those required or specifically permitted by this Agreement. Any other use of the SDCOE's student and personnel information will not be undertaken without the express, written consent of the SDCOE.

The Contractor certifies it uses and adheres to the following methods to ensure the privacy and security of all electronically stored information:

- transmission of student and personnel information is always via secure protocols (SFTP, SSL and/or encryption)
- no data transmission occurs via email
- student and personnel data are stored in an encrypted form and programmatic access to that data is done using secure coding standards without visible account or password information
- all server systems including data storage are maintained in a locked, secure, environmentally controlled facility
- all server systems have been hardened with industry standard recommended measures for security protection

The Contractor will notify the SDCOE within 24 hours of the Contractor discovering an unauthorized access or disclosure of SDCOE data.

The Contractor and the SDCOE will work together to ensure compliance with FERPA regulations as applicable.

10. No Assignments.

Neither any part nor all of this Agreement may be assigned or subcontracted, except as otherwise specifically provided herein, or to which SDCOE, in its sole discretion, consents to in advance thereof in writing. Any assignment or subcontracting in violation of this provision shall be void.

11. Audit.

Contractor agrees to maintain and preserve, until three (3) years after termination of the Agreement with the SDCOE and to permit the State of California or any of its duly authorized representatives, to have access to and to examine and audit any pertinent books, documents, papers, and records related to this Agreement.

12. Independent Contractor.

It is expressly understood that at all times, while rendering the services described herein, and in complying with any terms and conditions of this Agreement, Contractor is acting as an independent contractor and not as an officer, agent, or employee of the SDCOE. Except as SDCOE may specify in writing, Contractor shall have no authority express or implied, to act on behalf of SDCOE in any capacity whatsoever as an agent. Contractor shall have no authority, express or implied, to bind SDCOE to any obligation whatsoever.

13. Licenses, Permits, Etc.

Contractor represents and declares to SDCOE that it has all licenses, permits, qualifications, and approvals of whatever nature that is legally required to practice its profession. Contractor represents and warrants to SDCOE that Contractor shall, at its sole cost and expense, keep in effect at all times during

the term of this Agreement, any license, permit, or approval which is legally required for Contractor to practice its profession.

14. Contractor's Insurance.

The Contractor shall maintain and shall cause each Subcontractor to maintain Public Liability and Property Damage Insurance to protect them and the SDCOE from all claims for personal injury, including accidental death, as well as from all claims for property damage arising from the operations under this Agreement. The minimum amounts of such insurance shall be as hereinafter set forth.

Required Amounts of Insurance:

General Liability

Bodily Injury and Comprehensive form - Property Damage Products/Completed Operations	\$1,000,000 Amount
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Auto Liability

Bodily Injury and Comprehensive form - Property Damage Owned, Non-owned Hired Combined	\$100,000/\$300,000 Amount
--	-------------------------------

The Contractor shall file, with the SDCOE, Certificates of Insurance indicating a thirty-day (30) cancellation notice and naming the **SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS** as an additional insured.

15. Workers' Compensation.

The Contractor shall provide workers' compensation insurance or shall self-insure their services in compliance with provisions of Section 3700 of the Labor Code of the State of California. A Certificate of Insurance may be provided, providing for such, or Contractor shall sign and file on company letterhead stationery with the SDCOE the following certificate:

"I am aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provision of that Code, and I will comply with such provision before commencing the performance of the work of this Agreement."

16. Tuberculosis Clearance.

Contractor shall certify in writing that Contractor's employees, volunteers, and subcontractors receive clearance for TB. In such cases where Contractor does not have in-person contact with students, contractor shall not be required to obtain TB clearance.

17. Pupil Safety/School Safety Act.

Contractor shall comply with all provisions of Education Code section 45125.1 et seq., as applicable to the determination below. The SDCOE has completed the "Pupil Safety Provisions" below certifying the level of contact that Contractor is expected to have with SDCOE'S pupils.

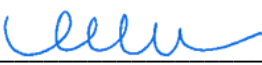
_____ The SDCOE has determined that greater than limited contact (including electronic contact) with pupils may occur under the terms of this Agreement. Fingerprinting and certification will be required of

the Contractor. No work may take place until the requirements of Education Code section 45125.1 have been met.

The SDCOE has determined that limited contact with pupils may occur under the terms of this Agreement. In lieu of fingerprinting, a SDCOE employee will provide supervision at all times when the Contractor has contact with pupils.

The SDCOE has determined that there will be no contact with pupils under the terms of this Agreement.

The above determination is made by Conni Campbell Coordinator; Human Resource Services

Signature  Date 11/22/2022
(SDCOE Program Manager/Director)

18. Indemnification.

To the fullest extent allowable by law, Contractor agrees to hold harmless, defend, and to indemnify the SDCOE, accept any and all responsibility for loss or damage to any person or entity, including SDCOE, and to indemnify, hold harmless, and release SDCOE, its officers, agents, and employees, from and against any actions, claims, damages, liabilities, disabilities, or expenses, that may be asserted by any person or entity, including Contractor, that arise out of, pertain to, or relate to Contractor's or its agents', employees', contractors', subcontractors', or invitees' performance or obligations under this Agreement. Contractor agrees to provide a complete defense for any claim or action brought against SDCOE based upon a claim relating to such Contractor's or its agents', employees', contractors', subcontractors', or invitees' performance or obligations under this Agreement. Contractor's obligations under this Section apply whether or not there is concurrent negligence on SDCOE's part, but to the extent required by law, excluding liability due to SDCOE's conduct. SDCOE shall have the right to select its legal counsel at Contractor's expense, subject to Contractor's approval, which shall not be unreasonably withheld. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for Contractor or its agents under workers' compensation acts, disability benefits acts, or other employee benefit acts.

19. Tobacco-Free Facility.

The SDCOE is a tobacco-free facility. Tobacco use (smoked or smokeless) is prohibited at all times on all areas of or within SDCOE property.

20. Notices.

All notices, legal or otherwise, shall be provided as follows:

SDCOE: Intern Program, Teacher Effectiveness & Preparation
6401 Linda Vista Rd
San Diego, CA 92111
619 - 295-7737
Intern@sdcoe.net

With copy to: Chief Business Officer and
SDCOE Legal Services
6401 Linda Vista Rd
San Diego, CA 92111

Contractor: Santee School District
9625 Cuyamaca Street
Santee, CA 92071
619-258-2309
tim.larson@santeesd.net

21. Amendment.

No oral or other agreements or understandings shall be effective to modify or alter the written terms of this Agreement. This Agreement may be amended or modified only by a written instrument signed by the SDCOE and by a duly authorized representative of the Contractor.

22. Governing Law/Venue.

In the event of litigation, the Agreement and related matters shall be governed by and construed in accordance with the laws of the State of California. Venue shall be with the appropriate state or federal court located in San Diego County.

23. Mediation.

In the event of any dispute, claim, question, or agreement or disagreement arising from or relating to this Agreement or breach thereof, the parties hereto shall use their best efforts to settle the dispute, claim, question, or disagreement. To this effect, they shall consult and negotiate with each other in good faith, recognize their mutual interests, and attempt to reach a just and equitable solution satisfactory to both parties. If the parties are unable to resolve the issue(s) within a period of thirty (30) days, then upon notice of either party to the other, all disputes, claims, questions, or disagreements shall be resolved through mediation. The parties will select a mediator by their mutual agreement, within 30 days. If there can be no such agreement, each party will submit a list of five mediator choices to the other, rank ordered by preference. The mediator will then be selected based on a further discussion, unless an individual is on both lists and then that person would have preference. Each party shall bear its own costs, including without limitation one half of the cost of the fees and costs of mediation.

24. Compliance with Law.

The Contractor shall be subject to, and shall comply with, all federal, state, and local laws and regulations applicable to its performance under this Agreement including, but not limited to: licensing, employment, purchasing practices, wages, hours, and conditions of employment, including non-discrimination COVID requirements as stated in Exhibit B to this agreement.

To the extent that this Agreement may be funded by fiscal assistance from another governmental entity, Contractor and any subcontractor(s) shall comply with all applicable rules and regulations to which SDCOE is bound by the terms of such fiscal assistance program.

25. Debarment, Suspension or Ineligibility Clause.

By signing this Agreement, the Contractor certifies that the Contractor, and any of its principles and/or subcontractors:

- i. Are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any federal agency, and;
- ii. Have not, within a three-year period preceding this Agreement, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with containing, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery falsification or destruction of records, making false

statements, or receiving stolen property. Contractor certifies that no employee, officer, agent, or subcontractor who may come in contact with students in performance of this Agreement, has been convicted of a serious or violent felony.

26. Authorization to Perform Services.

Contractor is not authorized to perform services or incur costs under this agreement until executed by both the Contractor and approved by signature of the SDCOE Superintendent of Schools or his designee, the Deputy Superintendent, Chief Business Officer.

27. Employment with Public Agency and Retirees.

Contractor, if an employee of another public agency, agrees that Contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are being performed pursuant to this Agreement. Retirees should seek guidance from their respective retirement system to avoid a loss of retirement benefits.

In the event that Contractor or any employee, agent, or subcontractor of Contractor providing services under this Agreement is determined by a court of competent jurisdiction, the California Public Employees Retirement System (PERS) or the State Teachers Retirement System (STRS) to be eligible for enrolment as an employee of SDCOE, Contractor shall indemnify, defend, and hold harmless SDCOE for the payment of any employee and/or employer contributions for such retirement benefits on behalf of Contractor or its employees, agents, or subcontractors, as well as payment for any penalties and interest on such contributions, which would otherwise be the responsibility of SDCOE.

28. Conflict of Interests.

Contractor may serve other clients, but none whose activities or whose business, regardless of location, would place the Contractor in a "conflict of interest" as the term is defined in the Political Reform Act, codified at California Government Code Section 81000 et seq. Contractor shall not employ any SDCOE official in the work performed pursuant to this Agreement. No officer or employee of SDCOE shall have any financial interest in this Agreement that would violate California Government Code Sections 1029 et seq. Contractor warrants that it is not now, nor has it been in the previous twelve (12) months, an employee, agent, appointee, or official of SDCOE. Contractor understands that if this Agreement is or was made in violation of Government Code 1090 et seq. the entire Agreement is void and Contractor will not be entitled to any reimbursement of expenses, and Contractor will be required to reimburse SDCOE for any sums paid to the Contractor. Contractor understands that, in addition to the foregoing, it may be subject to criminal prosecution for a violation of Government Code 1090 and, if applicable, will be disqualified from holding public office in the State of California.

29. Counterparts.

This Agreement (and any amendments) may be executed in multiple counterparts, each of which shall be deemed an original, but all of which, together, shall constitute one and the same instrument. Documents delivered electronically shall be valid and binding.

30. Severability.

If a court of competent jurisdiction finds or rules that any provision of this Agreement is invalid, void, or unenforceable, the provisions of this Agreement not so adjudged shall remain in full force and effect. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.

31. Entire Agreement.

This Agreement represents the entire Agreement and understandings of the parties hereto and no prior writings, conversations or representations of any nature shall be deemed to vary the provisions hereof.

This Agreement may not be amended in any way except by a writing duly executed by both parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed, such parties acting by their representatives being thereunto duly authorized.

**SAN DIEGO COUNTY SUPERINTENDENT
OF SCHOOLS**

SANTEE SCHOOL DISTRICT

By (Authorized Signature)

By (Authorized Signature)

Michael Simonson
Name (Type or Print)

Tim Larson
Name (Type or Print)

Deputy Superintendent, Chief Business Officer
Title

Assistant Superintendent, Human Resources
Title

Date

May 2, 2023
Date

**EXHIBIT A
SPECIAL PROVISIONS**

INTERN CREDENTIAL PROGRAM AGREEMENT

The special provisions of this agreement by and between **the SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS** (hereinafter referred to as "Program Sponsor") and the Contractor, **SANTEE SCHOOL DISTRICT** (hereinafter referred to as "Employing Agency") includes the following special provisions with regards to the Teacher Effectiveness and Preparation DHH Intern Credential Program.

RECITALS

WHEREAS, teacher intern programs are a partnership between the California Commission on Teacher Credentialing (CTC), approved Program Sponsor and the California Employing Agency that elects to employ an individual on the basis of an intern credential;

WHEREAS, SDCOE is a CTC-approved Program Sponsor and District is an Employing Agency that elects to employ individuals on the basis of an intern credential;

WHEREAS, Employing Agency acknowledges that there is a shortage of teachers and that current certificated employees will not be displaced when hiring interns, and interns meet the *Every Student Succeeds Act* (ESSA) regulations and definitions, and the interns will be placed in a classroom to teach a subject area compliant with their district intern credentials;

WHEREAS all parties are aware that intern credentials are limited to an EL authorization that satisfies requirements for Specially Designed Academic Instruction Delivered in English (SDAIE) and do not satisfy requirements to teach ELD in a departmentalized setting;

WHEREAS, the supervision and support of interns is the responsibility of both the Program Sponsor and the Employing Agency;

WHEREAS, SDCOE and Employing Agency agree to partner together to provide the Teacher Effectiveness and Preparation (TEP) Intern Program for eligible teachers working in the Employing Agency;

WHEREAS Intern programs are the result of a partnership between the institution who prepare teachers (SDCOE) and the employer. Pursuant to Section 80033 of Title 5 of the California Code of Regulations (C.C.R.), every approved intern program must have a signed agreement between the Employing Agency and the SDCOE detailing the support and supervision that will be provided to interns. CTC states that the supervision and support of interns is the responsibility of both the Commission-approved teacher preparation program and the employer. The combination of employer-provided support and mentoring, and program supervision provided to the intern, should be a minimum of 3-4 hours per week. (CTC, PSC 3C-22)

ACCORDINGLY, IT IS HEREBY AGREED between the parties hereto as follows:

1. **TERM:** This THREE-YEAR agreement shall become effective as of January 1, 2023 and shall expire December 31, 2026.

0. RESPONSIBILITIES OF THE PARTIES:

a. EMPLOYING AGENCY

1. The Employing Agency will assign a representative (e.g. Assistant Superintendent or site Principal) to act as a contact person with the SDCOE TEP District Intern Program.
2. At the time of hiring an intern teacher, the Employing Agency will identify a mentor teacher and allocate additional personnel if needed to provide on-site support for the intern.
3. The mentor teacher and additional personnel working with the intern shall possess a Clear or Life Credential in the same areas as the intern, have a minimum of three years of successful teaching experience, and have an English Language Authorization.
 - a. The Employing Agency shall determine the terms of employment for the mentor teacher and additional personnel. It is at the discretion of the Employing Agency to determine if the mentor teacher and additional personnel receive compensation, and, if so, compensation is the responsibility of the Employing Agency.
 - b. No intern's salary may be reduced by more than 1/8 of its total to pay for supervision, and the salary of the intern shall not be less than the minimum base salary paid to a regularly certificated person. If the intern salary is reduced, no more than eight interns may be advised by one district support person.
 - c. To meet the CTC and 5 CCR § 80033 requirement of 189 hours of required support and supervision per year (144 hours of general support and 45 hours related to working with English learners), the District will ensure that the intern receives a minimum of 50 hours of support (no less than 5 hours per month) with the mentor teacher and an additional 100 hours with additional personnel per year. Support may include, but is not limited to, weekly planning of curriculum and assessments, coaching in the classroom, problem-solving regarding student issues, lesson planning based on student data analysis and professional learning communities. The intern and on-site mentor will be responsible for documenting hours of support provided by the Employing Agency.
 - d. For those interns who do not already have an English Language Authorization from a current California credential or passing score on the California Teacher of English Learners ("CTEL") exam, the Employing Agency will ensure that the intern receives an additional 25 hours of the required 45 hours per year related to working with English Learners. (For additional ideas for support, see CTC Professional Services Committee ["PSA"] 13-06 Appendix B.)
 - e. The mentor teacher and additional personnel should be immediately available to assist the intern with planning lessons that are appropriately designed and differentiated for English Learners, including assessing language

- needs and progress, and supporting making content instruction accessible for English Learners, e.g. through in-classroom modeling and coaching as needed.
- f. The Employing Agency will ensure there is protected time for the mentor and additional personnel to work with the intern within the school day and school week.
 - g. The onsite mentor will receive a minimum of 10 hours of training per CTC requirement from the Program Sponsor, part of which may be provided by the Employing Agency with evidence provided to the Program Sponsor.
4. As defined in Education Code Sections 56031, 56360, and 56361, for Education Specialist candidates' experiences will reflect the continuum of special education services provided from 0-22 to meet the diverse needs of students with a broad range of service delivery options, to include general education settings. Opportunities for experiences in additional classrooms will be provided at candidates' school site or district/agency.
 5. The Employing Agency will advise site administrators regarding inappropriate assignment of interns to extremely challenging / complex teaching assignments
 6. The Employing Agency will advise site administrators that TEP intern candidates require a timely departure from school campus on the days that they are attending TEP classes.
 7. The Employing Agency will minimize extra duty assignments for TEP intern candidates.
 8. The Employing Agency will provide internet access to visiting TEP program personnel.
 9. The Employing Agency will support and assist the interns who must meet the video-recording requirement for CalTPA Cycle 1 and Cycle 2, and required fieldwork assignments, including permission slips.
 10. If appropriate, the Employing Agency will assist the SDCOE TEP District Intern Program Accounts Manager to establish monthly payroll deduction for the intern or encourage hired interns to make other payment arrangements to make sure their program tuition stays current.
 11. The Employing Agency will provide evaluation data as requested by the CTC and the SDCOE TEP District Intern Program, including survey completion, demographic and/or retention information.
 12. The Employing Agency will release SDCOE TEP District Program intern teachers to participate in 2 half-days (5 half-days for PK-3 interns) per year of professional development observations to fulfill program standards related to experiencing diverse settings and a variety of service delivery models.
 13. The Employing Agency will apply all TEP units earned for the advancement of the candidate on the district salary when the preliminary credential is granted as per ED CODE 44327.
 14. If necessary, if the intern's site is located outside the local area of SDCOE (e.g. more than 45 minutes away), the Employing Agency may be asked to assist in identifying a Field Supervisor for the intern.

b. PROGRAM SPONSOR

1. The Program Sponsor will provide administration, management, and coordination of the TEP DHH Intern Program as approved by CTC.
2. The Program Sponsor shall provide training to administrators to acquaint them with TEP District Intern Program goals, requirements for participants, and administrator responsibilities.
3. The Program Sponsor shall identify a Field Supervisor and allocate additional personnel if needed to provide on-site support for the intern.
 - a. The Field Supervisor and additional personnel working with the intern shall possess a Clear or Life Credential in the same area as the intern, have a minimum of three years of successful teaching experience, and have an English Language Authorization.
 - b. The Program Sponsor shall provide appropriate orientation and training for the Field Supervisor and additional personnel, including, but not limited to, characteristics of coaching, time and frequency of visitations, Teaching Performance Expectations (rev. 2018), both universal and credential specific, and process for documenting observations and evaluation of the intern.
 - c. The Program Sponsor will ensure that the intern receives a minimum of 40-50 hours of support from the Field Supervisor (a minimum of 16 visits each year), and at least 8 formal observations each year using program-approved forms documenting intern candidate's teaching practice, reflective conversation and next steps. Support may include, but is not limited to, reflecting on the candidate's planning of curriculum and assessments, coaching within the classroom, analyzing instruction with reference to the Teaching Performance Expectations, and problem-solving regarding student issues. The intern and Field Supervisor will be responsible for documenting hours received from the Program Sponsor, e.g., administrators, instructors, and additional personnel.
 - d. For those interns who do not already have English Language Authorization from a California credential or passing score on the CTEL exam, the Program Sponsor will ensure that the intern receives an additional 20 hours of in-classroom coaching specific to the needs of English Learners from the Field Supervisor and additional personnel.
4. The Program Sponsor will maintain records of the TEP interns and provide advisement and feedback to the participants as to their progress.
5. Onsite mentors will receive a minimum of 10 hours of training from the Program Sponsor (and possibly the Employing Agency) per CTC requirement.
6. The Program Sponsor will be responsible for establishing effective and on-going communication with Employing Agency and TEP District Intern personnel (e.g. Field Supervisor, Advisors, Intern Coordinator) as appropriate to ensure a successful teaching experience for the intern.
7. The Program Sponsor will ensure that the district human resources director and site administrator are informed about the requirement of staying in good academic and financial standing with the program in order to continue with employment.

8. The Program Sponsor will be responsible for providing the intern with procedures to document and monitor the CTC required hours of mentoring and support from the employer and the District Intern program.
9. The Program Sponsor will provide all CTC-required coursework for the preliminary credential.
10. The Program Sponsor will coordinate Leadership Advisory meetings to provide an ongoing system of program development and evaluation that leads to substantive program improvements in teacher development associated with the CTC requirements.
11. The County Superintendent will submit the District Intern credential application and provide assistance and support with credentialing issues.

3. COST OF SERVICES:

- a. The cost per year for the program is five thousand, five hundred Dollars (\$5,500.00), paid by the intern candidate. Cost of the program is subject to change annually, and dependent on the specific credential earned.

4. DURATION OF INTERNSHIP:

- a. Once a student has been accepted as an Intern by SDCOE, and if the student remains in good standing in the Program at SDCOE and within the Employing Agency's policies and performance standards, the Intern is expected to finish his/her internship at Employing Agency. However, an Intern who performs below acceptable Employing Agency or SDCOE standards, after appropriate support and advice efforts have been performed, may be removed from the paid internship position by the Employing Agency and/or removed from his/her Program by SDCOE. All services provided by SDCOE and Employing Agency pursuant to this Agreement shall terminate upon an Intern's removal from the Employing Agency or termination of participation in the Program.

0. INTERN AGREEMENT:

- a. All Interns will be required to review and complete an Intern Program Agreement, enumerating program policies, tuition schedule and other applicable fees.

EXHIBIT B
COVID-19 Vaccination & Testing Requirements

The San Diego County Office of Education (“SDCOE”) is a public agency that has a duty to implement health and safety protocols to address COVID-19 in accordance with all state and local regulations. As a Contractor/Vendor for SDCOE, you are responsible for ensuring that your agents and employees are complying with applicable state, county and SDCOE guidelines whenever services are performed on all SDCOE operated facilities.

It is the responsibility of the Contractor/Vendor to ensure there is no interruption of service to SDCOE if the Contractor/Vendor and any employee, volunteer and/or agent of the Contractor/Vendor fails to adhere to COVID-19 state and local regulations. Failure by the Contractor/Vendor to comply with the terms of this Addendum or any applicable county or state health order, may result in termination of the agreement to provide services.

This Addendum is hereby incorporated into the Agreement as though fully set forth. No other terms or conditions of the Agreement are changed, and in the event of a conflict the terms of This Exhibit B shall prevail.

Consent Item D.4.3.
Prepared by Tim Larson
May 2, 2023

Approval to Purchase Social, Academic,
Emotional, Behavior Risk Screener
(SAEBRS) Product and Services

BACKGROUND:

At the March 21, 2023 Board of Education meeting, The Screening to Care Initiative was approved, including the administration of a universal screening tool, called the Social, Academic, Emotional, Behavior Risk Screener (SAEBRS). The intent is to make available behavioral health interventions for all students in 6th, 7th, and 8th grades.

Administration of SAEBRS takes between one and three minutes per student, twice per year, and is accessed through the students' iPad. SAEBRS consist of twenty questions in three areas: Social Behavior, Academic Behavior, and Emotional Behavior. Administration of SAEBRS would take place over three years.

RECOMMENDATION:

It is recommended that the Board of Education approve the purchase of SAEBRS screener and professional development.

FISCAL IMPACT:

The annual costs of the universal screening tool and professional development are detailed below:

Year 1 – Applications & Professional Services	\$13,247.48
Year 2 – Applications & Professional Services	\$6,747.48
Year 3 – Applications & Professional Services	\$6,747.47
Total	\$26,742.43

This will be paid for by the Unrestricted General Fund.

STUDENT ACHIEVEMENT IMPACT:

Provide social, emotional, and health service programs, integrated with community resources, to foster student character and personal well-being.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.3.

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Federal I.D. 39-1559474
www.renaissance.com

Santee Elementary School District - 269759

Reference ID: 661055

9880 Riverwalk Dr
Santee, CA 92071-5209
Contact: Mike Olander - (619) 258-2300
Email: mike.olerander@santeesd.net

Quote Summary

School Count: 1

Renaissance Products & Services Total	\$27,784.52
Applied Discounts	\$(1,042.08)
Shipping and Processing	\$0.00
Sales Tax	\$0.00
Grand Total	USD \$26,742.44

This quote includes: FastBridge.

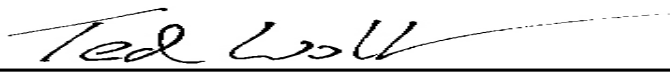
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- consents on behalf of parents/legal guardians to the collection, use, and disclosure of the personal information of children under the age of 13 with respect to use of the Renaissance Products and Services, as described in Renaissance's Children's Online Privacy Notice <https://docs.renaissance.com/R63871>

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	By:
Name: Ted Wolf	Name:
Title: VP - Corporate Controller	Title:
Date: 4/20/2023	Date:
	Invoice Date:

Email: electronicorders@renaissance.com

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United States government and agency transactions into Arizona: The Tax or AZ-TPT item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the Arizona Transaction Privilege Tax ("TPT"). The incidence of the TPT is on Renaissance Learning for the privilege of conducting business in the State of Arizona. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply.

Hawaii residents only: Orders shipped to Hawaii residents will be subject to the 4.166% (4.712% O'ahu Is.) Hawaii General Excise tax. United States government and agency transactions into Hawaii: The Tax or General Excise Tax item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the Hawaii General Excise Tax. The incidence of the General Excise Tax is on Renaissance Learning for the privilege of conducting business in the State of Hawaii. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply.

New Mexico residents only: Orders shipped to New Mexico residents will be subject to the 5.125% (Location Code: 88-888) Gross Receipts tax. United States government and agency transactions into New Mexico: The Tax or Gross Receipts Tax item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the New Mexico Gross Receipts Tax. The incidence of the Gross Receipts Tax is on Renaissance Learning for the privilege of conducting business in the State of New Mexico. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply. Starting July 1, 2021 New Mexico requires sellers to collect tax on the state and local rate. This varies depending on the city and county.

Students can become their most amazing selves – only when teachers truly shine. Renaissance amplifies teachers' effectiveness in the classroom – transforming data into actionable insights to improve learning outcomes. Remember, we're here to ensure your successful implementation. Please allow 30-90 days for installation and set-up.

Item E. DISCUSSION AND/OR ACTION ITEMS

Agenda Item E.

Discussion and/or Action Item E.1.1.
Prepared by Dr. Kristin Baranski
May 2, 2023

Approval to Live Stream Board of
Education Meetings

BACKGROUND:

The Santee School District Board of Education meetings are currently only held in-person. However, the topic of live streaming each Board meeting to provide the Santee community with accessibility and convenience to meeting content has been an ongoing topic of discussion.

In October 2022, the Board of Education approved an audiovisual upgrade to the Board meeting room and the majority of the equipment was installed during the first two weeks of April 2023. Some of the delay was due to a shortage of available equipment but all the equipment is expected to be installed by the middle of June 2023.

Administration recommends the Board of Education meetings be held in-person and be streamed live for the community, with a tentative start date of July 18, 2023. If a community member chooses to provide public comment to the Board of Education, public comment will only be available at the in-person meetings.

RECOMMENDATION:

It is recommended that the Board of Education approve the live streaming of Board of Education meetings tentatively commencing July 18, 2023.

FISCAL IMPACT:

Based on Board of Education action in October 2022, the District invested \$60,000 to support the increased technological needs to live stream meeting content to the community.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.1.

Discussion and/or Action Item E.2.1.
Prepared by Dr. Marcia Hamilton
May 2, 2023

Approval of Monthly Financial Report

BACKGROUND:

Administration has prepared the accompanying Monthly Financial Report covering the period March 1, 2023 through March 31, 2023 prepared on a cash and modified accrual basis and include the District’s revenue, expenditure, and cash activities.

RECOMMENDATION:

It is recommended that the Board of Education approve the Monthly Financial Report, as presented.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The Monthly Financial Report shows a beginning cash balance of \$34,446,529; cash receipts of \$9,818,582; and disbursements of \$8,542,518 are reflected for the period of March 1, through March 31, 2023 resulting in an ending cash balance of \$35,722,593 as of March 31, 2023.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.1.

Monthly Financial Report - March

1

CASH REPORT FOR MARCH

	Actual	Projected*	Difference
Beginning Cash Balance as of March 1, 2023	\$34,446,529	\$34,446,528	\$ 1
INCOME			
A. Local Control Funding Formula			
State Aid	2,121,984	2,121,984	\$ -
Property Taxes	501,081	818,018	\$ (316,937)
B. Federal Income			
Federal Funding	1,078,499	201,877	\$ 876,622
C. State Income			
Lottery	540,669	-	\$ 540,669
Other State Funding	325,736	243,750	\$ 81,986
EPA Funding	4,270,879	4,313,189	\$ (42,310)
D. Local Income			
Other Local Income	239,829	238,368	\$ 1,461
Spec Ed	667,649	606,221	\$ 61,428
E. Due to/Due from other funds	72,256	96,341.00	\$ (24,085)
F. Debt Proceeds			\$ -
TOTAL INCOME	\$9,818,582	8,639,748	\$ 1,178,834
Beginning Balance Plus Income	\$44,265,111	\$43,086,276	\$ 1,178,835
DISBURSEMENTS			
G. Commercial Warrants	\$ 1,374,198	\$ 1,437,146	\$ (62,948)
H. Salary and Benefits	7,015,631	8,100,198	\$ (1,084,567)
I. Other Outgo	152,689	154,817	\$ (2,128)
J. Interfund Transfers Out	-	3,817,238	\$ (3,817,238)
K. Debt Service	-	396,526	\$ (396,526)
TOTAL DISBURSEMENTS	\$8,542,518	\$13,905,925	\$ (5,363,407)
Ending Cash Balance as of March 31, 2023	\$35,722,593	\$29,180,351	\$ 6,542,242

* Based on Cash Flow Projection at Second Interim FY 2022-23

**Budget Revisions
Through March 31, 2023
2022-23 Revised Budget**

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
Beginning Fund Balance	23,384,154	3,332,953	26,717,107
Estimated Income	57,495,855	47,193,478	104,689,333
Estimated Expenditures	58,078,651	37,776,004	95,854,655
Change in Fund Balance	(582,796)	9,417,474	8,834,678
Projected Ending Fund Balance	22,801,358	12,750,427	35,551,785
Less: Restricted Program Carryovers	-	12,750,427	12,750,427
Less: Non-Spendable			
Prepaid Expenses	375,869	-	375,869
Revolving Cash Fund	20,000	-	20,000
Stores Inventory	244,934	-	244,934
Less: Assigned Vacation Carryover	466,538	-	466,538
Assigned Site Carryover Balances	-	-	-
Less: Economic Uncertainty Reserve	2,875,640	-	2,875,640
Less: Reserve for State Budget Uncertainty	-	-	-
Uncommitted/Unassigned/Unappropriated Fund Balance	18,818,376	-	18,818,376
Fund 17 Projected End of Year Balance	-	-	-
Projected Reserves	<u>21,694,015</u>	<u>-</u>	<u>21,694,015</u>
	<u>March</u>	<u>February</u>	
Projected Reserve % 2022-23¹	22.63%	22.64%	
Projected Reserve % 2023-24²	23.15%	23.15%	
Projected Reserve % 2024-25²	18.53%	18.53%	

As a % of the Estimated Expense Total¹

Based on Multi-Year Projection at 2nd Interim- January 2023²

Item F. BOARD POLICIES AND BYLAWS

Agenda Item F.

Board Policies and Bylaws Item F.1.1.
Prepared by Dr. Kristin Baranski
May 2, 2023

Second Reading: Board Bylaw (BB):

- Revised Board Bylaw 9250 -
Renumeration, Reimbursement, and
Other Benefits

BACKGROUND:

BB 9250 – Renumeration, Reimbursement, and Other Benefits

Board Bylaws are established to impose and enforce rules for its own government consistent with state law and regulations. BB 9250 was presented as a first reading at the April 18, 2023 meeting, to reflect changes to the number of meetings a Board member may miss during a calendar year.

RECOMMENDATIONS:

Revised Board Bylaw 9250 – Renumeration, Reimbursement, and Other Benefits is being presented for a second reading and adoption.

FISCAL IMPACT:

There is no fiscal impact to the District by revising this Board policy.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.1.

REMUNERATION, REIMBURSEMENT AND OTHER BENEFITS

Remuneration

Each member of the Governing Board may receive a monthly compensation of \$240. (Education Code 35120)

On an annual basis, the Board may increase the compensation of Board members beyond the limit delineated in Education Code 35120 in an amount not to exceed five percent based on the present monthly rate of compensation (Education Code 35120).

Board members are not required to accept payment for meetings attended.

Any member who does not attend all Board meetings during the month is eligible to receive only a percentage of the monthly compensation equal to the percentage of meetings he/she attended, unless otherwise authorized by the Board in accordance with law. (Education Code 35120)

A member may be compensated for meetings he/she missed when the Board finds he/she was performing designated services for the district at the time of the meeting or that he/she was absent because of illness, jury duty, or a hardship deemed acceptable by the Board and excused at time of the meeting. (Education Code 35120) Additionally, Board members may miss two regular board meetings during a calendar year. Board members should notify the Board President or Superintendent of an absence prior to the start of the meeting.

~~A member may be compensated for meetings he/she missed when the Board, by resolution, finds that he/she was performing designated services for the district at the time of the meeting or that he/she was absent because of illness, jury duty or a hardship deemed acceptable by the Board. (Education Code 35120)~~

Whenever a quorum of Board members serves as another legislative body which will meet simultaneously or in serial order to a Board meeting, the Board clerk or a member of the Board shall verbally announce the amount of any additional compensation or stipend that each member will be entitled to receive as a result of convening the simultaneous or serial meeting. (Government Code 54952.3)

Reimbursement of Expenses

Board members shall be compensated at the monthly rate of \$125 for miscellaneous expenses incurred as authorized services for the district. Board members shall be reimbursed for traveling expenses incurred when performing services directed by the Board. (Education Code 35044) Authorized purposes may include, but are not limited to, attendance at educational seminars or conferences designed to improve Board members' skills and knowledge; participation in regional, state, or national organizations whose activities affect the district's interests; attendance at district or community events; and meetings with state or federal officials on issues of community concern.

REMUNERATION, REIMBURSEMENT AND OTHER BENEFITS

Personal expenses shall be the responsibility of individual Board members. Personal expenses include, but are not limited to, the personal portion of any trip, tips or gratuities, alcohol, entertainment, laundry, expenses of any family member who is accompanying the Board member on district-related business, personal use of an automobile, and personal losses and traffic violation fees incurred while on district business.

Any questions regarding the propriety of a particular type of expense should be resolved by the Superintendent or designee before the expense is incurred.

Board members may use district-issued credit cards while on official district business and consistent with the limits established for district personnel. Personal expenses shall not be charged on a district-issued credit card, even if the Board member intends to subsequently reimburse the district for the personal charges.

Health and Welfare Benefits for Current Board Members

Board members may participate in the health and welfare benefits program provided for district employees.

Health and welfare benefits for Board members shall be no greater than that received by the district's nonsafety employees with the most generous schedule of benefits. (Government Code 53208.5)

The district shall pay the premiums required for Board members electing to participate in the district health and welfare benefits program to the same extent that it pays for district employees.

Health and welfare benefits provided to Board members shall be extended at the same level to their spouse/registered domestic partner and to their eligible dependent children as specified in law and the health plan.

Health and Welfare Benefits for Former Board Members

Former Board members may participate in the health and welfare benefits program provided for district employees under the conditions specified below.

Health and welfare benefits for former Board members shall be no greater than those received by district nonsafety employees with the most generous schedule of benefits. (Government Code 53208.5)

The district shall pay the premiums for health and welfare benefits of any former Board member who served in office after January 1, 1981, began his/her term before January 1, 1995, and has served for 12 or more years. (Government Code 53201)

REMUNERATION, REIMBURSEMENT AND OTHER BENEFITS

Any other former Board member who served at least one term may participate in the health and welfare benefits program at his/her own expense if coverage is in effect at the time he/she leaves office. (Government Code 53201)

Health and welfare benefits provided to a former Board member shall be extended, at his/her expense and at the same level, to his/her spouse/registered domestic partner and eligible dependent children as specified in law and the health plan.

Legal References:

EDUCATION CODE

- 33050-33053 General waiver authority
- 33362-33363 Reimbursement of expenses for attendance at workshops
- 35012 Board members; number, election and term
- 35044 Payment of traveling expenses of representatives of board 35120 Compensation for services as member of governing board
- 35172 Promotional activities
- 44038 Cash deposits for transportation purchased on credit

FAMILY CODE

- 297-297.5 Rights, protections and benefits under law; registered domestic partners

GOVERNMENT CODE

- 8314 Use of public resources
- 20322 Elective officers; election to become member
- 20420-20445 Membership in Public Employees' Retirement System; definition of safety employees
- 53200-53209 Group insurance
- 54952.3 Simultaneous or serial meetings; announcement of compensation

HEALTH AND SAFETY CODE

- 1373 Health services plan, coverage for dependent children

INSURANCE CODE

- 10277-10278 Group and individual health insurance, coverage for dependent children

UNITED STATES CODE, TITLE 26

- 403(b) Tax-sheltered annuities

UNITED STATES CODE, TITLE 42

- 18011 Right to maintain existing health coverage

CODE OF FEDERAL REGULATIONS, TITLE 26

- 1.403(b)-2 Tax-sheltered annuities, definition of employee

COURT DECISIONS

- Thorning v. Hollister School District, (1992) 11 Cal.App.4th 1598
- Board of Education of the Palo Alto Unified School District v. Superior Court of Santa Clara County, (1979) 93 Cal.App.3d 578

ATTORNEY GENERAL OPINIONS

- 91 Ops. Cal. Atty. Gen. 37 (2008)
- 83 Ops. Cal. Atty. Gen. 124 (2000)

Management Resources:

INSTITUTE FOR LOCAL GOVERNMENT PUBLICATIONS

- Sample Expense and Use of Public Resources Policy Statement, January 2006

INTERNAL REVENUE SERVICE PUBLICATIONS

- Tax-Sheltered Annuity Plans (403(b) Plans) for Employees of Public Schools and Certain Tax-Exempt Organizations, Publication 571, rev. February 2013

WEB SITES

- CSBA: <http://www.csba.org>
- Institute for Local Government: <http://www.ca-ilg.org>
- Internal Revenue Service: <http://www.irs.gov>
- Public Employees' Retirement System: <http://www.calpers.ca.gov>

Adopted: April 17, 1979
Revised: April 7, 1992; October 17, 1995;
January 7, 1997, September 5, 2000; March 2, 2021
Reviewed: February 17, 2009

SANTEE SCHOOL DISTRICT
Santee, CA

Board Policies and Bylaws Item F.1.2.
Prepared by Dr. Lisa Paisley
May 2, 2023

Second Reading: Revised Board Policies (BP):

- BP 6142.6 – Visual and Performing Arts Education
- BP 6142.7 – Physical Education

BACKGROUND:

The attached revised Board Policy and Board Bylaw were updated to conform with California School Board Association’s (CSBA) language.

BP 6142.6 – Visual and Performing Arts Education

Policy updated to reflect revised content standards for visual and performing arts, including media arts, adopted by the State Board of Education. Policy incorporates the philosophical foundation, lifelong goals, and artistic processes upon which the state standards are based.

BP 6142.7 Physical Education

Policy updated to add statement on equal access and equal opportunities for participation in physical education regardless of gender, gender expression, sexual orientation, and mental or physical disability, as included in CDE's Federal Program Monitoring instrument. Policy also reflects U.S. Department of Health and Human Services recommendations for moderate to vigorous physical activity in children and clarifies credential requirements for teachers of physical education.

RECOMMENDATIONS:

Revised Board Policy BP 6142.6 – Visual and Performing Arts Education and BP 6142.7 - Physical Education are being presented for first reading. Action, if any, is at the discretion of the Board.

FISCAL IMPACT:

There is no fiscal impact to the district by revising this board policy.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.2.

VISUAL AND PERFORMING ARTS EDUCATION

The Governing Board believes that visual and performing arts are essential to a well-rounded educational program and should be an integral part of the course of study offered to students at all grade levels. The district's arts education program shall ~~provide opportunities for appreciation, creation, performance, and appreciation of the arts.~~ be designed to foster students' artistic competencies, cultivate students' appreciation and understanding of the arts in ways that are enjoyable, fulfilling, and transferable to students' personal, academic, and professional endeavors, and support students to fully engage in lifelong arts learning.

The Board shall adopt academic standards for dance, media arts, music, theatre, and visual arts that describe the skills, knowledge, and abilities that lead to artistic literacy and promote access and equity in the arts. ~~students shall be expected to possess at each grade level. The district's District standards shall describe the skills, knowledge, and abilities that students are expected to possess at each grade level and shall meet or exceed state standards. meet or exceed state content standards for each of these disciplines.~~

The Superintendent or designee shall develop a sequential curriculum for dance, music, theatre, and visual arts which is consistent with the state curriculum framework and includes the following ~~strands:~~ artistic processes:

1. ~~Artistic perception: processing, analyzing, and responding to sensory information through the use of language and skills unique to each arts discipline~~
2. ~~Creative expression: composing, arranging, and performing a work and using a variety of means to communicate meaning and intent in one's own original works~~
3. ~~Historical and cultural context: understanding the historical contributions and cultural dimensions of an arts discipline~~
4. ~~Aesthetic valuing: analyzing and critically assessing works of dance, music, theatre, and visual arts~~
5. ~~Connections, relationships, and applications: connecting, comparing, and applying what is learned in one arts discipline to learning in the other arts, other subject areas, and careers~~
 1. Creating: conceiving and developing new artistic ideas and work
 2. Performing/producing/presenting: realizing artistic ideas and work through interpretation and presentation
 3. Responding: understanding and evaluating how the arts convey meaning
 4. Connecting: relating artistic ideas and work with personal meaning and external content

VISUAL AND PERFORMING ARTS EDUCATION

The Board shall adopt standards-based instructional materials for visual and performing arts which may incorporate a variety of media and technologies. ~~in accordance with applicable law, Board policy, and administrative regulation, which may incorporate a variety of media and technologies.~~

As appropriate, the Superintendent or designee shall provide a standards-based professional development program designed to increase teachers' knowledge of and ability to teach the arts ~~and to implement adopted instructional materials.~~ education program.

The Superintendent or designee shall encourage the integration of community arts resources into the educational program. Such resources may include opportunities for students to attend musical and theatrical performances, observe the works of accomplished artists, and work directly with artists-in-residence and volunteers. In addition, the Superintendent or designee may collaborate with community organizations to share resources and seek grant opportunities.

The Superintendent or designee shall regularly evaluate the implementation of the district's arts education at each grade level and report to the Board regarding its effectiveness in enabling students to meet academic standards.

Legal Reference:

EDUCATION CODE

8950-8957 *California summer school of the arts*
 32060-32066 *Toxic art supplies*
 35330-35332 *Field trips*
 51210 *Course of study, grades 1-6*
 51220 *Course of study, grades 7-12*
 51225.3 *Graduation requirements*
 58800-58805 *Specialized secondary programs*
 60200-60210 *Instructional materials, elementary schools*
 60400-60411 *Instructional materials, high schools*
 99200-99206 *Subject matter projects*

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Visual and Performing Arts Framework for California Public Schools: Kindergarten through Grade 12, 2004

Visual and Performing Arts Content Standards, January 2001

Arts Education Program Toolkit: A Visual and Performing Arts Program Assessment Process, 2001

WEB SITES:

CSBA: <http://www.csba.org>

Arts Education Partnership: <http://aep-arts.org>

California Alliance for Arts Education: <http://www.artsed411.org>

California Arts Council: <http://www.cac.ca.gov>

VISUAL AND PERFORMING ARTS EDUCATION

California Art Education Association: <http://www.caea-arteducation.org>

California Dance Education Association: <http://www.edeandance.org>

California Department of Education, Visual and Performing Arts: <http://www.ede.ca.gov/ci/vp>

California Educational Theatre Association: <http://www.cetoweb.org>

California Music Educators Association: <http://www.calmusiced.com>

The California Arts Project: <http://esmp.ucop.edu/teap>

PHYSICAL EDUCATION

~~The Governing Board recognizes the positive benefits of physical activity on student health, well-being, and academic achievement. The Board desires to provide a physical education program that supports the district's coordinated student wellness program, provides an adequate amount of moderate to vigorous physical activity, builds interest and proficiency in movement skills, and encourages students' lifelong fitness through physical activity. Besides promoting high levels of personal achievement and a positive self image, physical education activities should teach students how to cooperate in the achievement of common goals.~~

The district shall provide all students the opportunity to be physically active on a regular basis through high-quality physical education instruction and may provide additional opportunities for physical activity throughout the school day. The district's physical education and activity programs shall support the district's coordinated student wellness program and encourage students' lifelong fitness.

~~The Board shall approve the components of the physical education program. The district's program shall be aligned with state model content standards and curriculum frameworks for physical education and shall provide a developmentally appropriate sequence of instruction including, at appropriate grade levels, the effects of physical activity upon dynamic health, the mechanics of body movement, aquatics, gymnastics and tumbling, individual and dual sports, rhythms and dance, team sports, and combatives such as self defense and fencing.~~

~~The district's program shall provide equal opportunities for participation in physical education instruction regardless of gender.~~

~~An appropriate alternative activity or exemption from the physical education class shall be provided for a student with disabilities in accordance with his/her individualized education program or Section 504 accommodation plan.~~

~~Physical education staff shall appropriately adjust the amount or type of physical exercise required of students during air pollution episodes, hot weather, or other inclement conditions or as needed to accommodate individual student health needs.~~

~~The district's physical education program shall be provided by appropriately credentialed teachers. Continuing professional development shall be offered to physical education teachers and to classroom teachers serving as instructors of physical education in order to enhance the quality of instruction and the variety of activities offered.~~

~~The Superintendent or designee shall annually administer the physical fitness test designated by the State Board of Education to students in grades 5, 7, and 9. (Education Code 60800)~~

~~The Superintendent or designee shall annually report to the Board the results of the physical fitness testing for each school and applicable grade level. He/she shall also report to the Board regarding~~

PHYSICAL EDUCATION

~~the number of instructional minutes offered in physical education for each grade level, the number of two-year and permanent exemptions granted pursuant to Education Code 51241 as described below, and any other data agreed upon by the Board and the Superintendent or designee to evaluate program quality and the effectiveness of the district's program in meeting goals for physical activity.~~

The Superintendent or designee shall report the aggregate results of the physical fitness testing in the annual school accountability report card required by Education Code 33126 and 35256.

Physical education classes shall be conducted in the coeducational, inclusive manner prescribed by law. The district shall provide instruction in physical education that provides equal access and equal opportunities for participation for all students in grades 1-12 regardless of gender, gender expression, sexual orientation, and mental or physical disability. (Education Code 220, 221.5, 33352; 5 CCR 4900, 4930, 4931, 4940, 4960; 34 CFR 106.33, 106.34, 300.108)

The district's physical education program shall provide a developmentally appropriate sequence of instruction aligned with the state's model content standards and curriculum framework.

The district's physical education program shall engage students in age-appropriate moderate to vigorous physical activity, as defined in the accompanying administrative regulation, including aerobic, muscle-strengthening, and bone-strengthening activities. The Superintendent or designee shall develop strategies to monitor the amount of moderate to vigorous physical activity that takes place in the physical education instructional program.

The Superintendent or designee shall develop strategies to supplement physical education instruction with additional opportunities for students to be physically active before, during, and after the school day.

Students with disabilities shall be provided instruction in physical education in accordance with their individualized education program or Section 504 accommodation plan.

During air pollution episodes, extreme weather, or other inclement conditions, physical education staff shall make appropriate adjustments to the program or shall seek alternative indoor space to enable students to participate in active physical education.

Staffing

Physical education instruction shall be delivered by appropriately credentialed teachers who may be assisted by instructional aides, paraprofessionals, and/or volunteers.

The district shall provide physical education teachers with continuing professional development, including classroom management and instructional strategies designed to keep students engaged

PHYSICAL EDUCATION

and active and to enhance the quality of physical education instruction and assessment.

Physical Fitness Testing

The Superintendent or designee shall annually administer the physical fitness test designated by the State Board of Education (FITNESSGRAM) to students in grades 5 and 7. (Education Code 60800; 5 CCR 1041)

Temporary Exemptions

The Superintendent or designee may grant a temporary exemption from physical education under either of the following conditions: (Education Code 51241)

1. The student is ill or injured and a modified program to meet his/her needs cannot be provided.
2. The student is enrolled for one-half time or less.

Program Evaluation

The Superintendent or designee shall annually report to the Board each school's FITNESSGRAM results for each applicable grade level. The Superintendent or designee shall also report to the Board regarding the number of instructional minutes offered in physical education for each grade level, and any other data agreed upon by the Board and the Superintendent or designee to evaluate program quality and the effectiveness of the district's program in meeting goals for physical activity and student well-being.

*EDUCATION CODE**5 CCR 10060 Criteria for high school physical education programs**5 CCR 1040-1044 Physical performance test**5 CCR 1047-1048 Testing variations and accommodations**5 CCR 3051.5 Adapted physical education for individuals with exceptional needs**5 CCR 4600-4670 Uniform complaint procedures**5 CCR 4900-4965 Nondiscrimination in elementary and secondary educational programs receiving state or federal financial assistance**5 CCR 80020 Additional assignment authorizations for specific credentials**5 CCR 80037 Designated subjects teaching credential; special teaching authorization in physical education**5 CCR 80046.1 Added authorization to teach adapted physical education**220 Prohibition of discrimination**221.5 Equal opportunity**33126 School accountability report card**33350-33354 CDE responsibilities re: physical education**35256 School accountability report card**44250-44277 Credentials and assignment of teachers**49066 Grades; physical education class**51210 Course of study, grades 1-6**51220 Course of study, grades 7-12*

PHYSICAL EDUCATION

51222 Physical education
 51223 Physical education, elementary schools
 51241 Temporary or permanent exemption from physical education
 51242 Exemption from physical education for athletic program participants
 52316 Excuse from attending physical education classes
 60800 Physical performance test

CODE OF REGULATIONS, TITLE 51040-1048 Physical performance test3051.5 Adapted physical education for individuals with exceptional needs10060 Criteria for high school physical education programs UNITED STATES CODE, TITLE 29794 Rehabilitation Act of 1973, Section 504UNITED STATES CODE, TITLE 421751 Note Local wellness policyATTORNEY GENERAL OPINIONS53 Ops. Cal. Atty. Gen. 230 (1970)Management Resources:CSBA PUBLICATIONSPhysical Education and California Schools, Policy Brief, rev. October 2007Monitoring for Success: Student Wellness Policy Implementation Monitoring Report and Guide, 2007Student Wellness: A Healthy Food and Physical Activity Policy Resource Guide, rev. April 2006CALIFORNIA DEPARTMENT OF EDUCATION PROGRAM ADVISORIES0418.89 Physical Education, April 18, 1989CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONSPhysical Education Model Content Standards for California Public Schools: Kindergarten Through Grade 12, January 2005Physical Education Framework for California Public Schools: Kindergarten Through Grade 12, 1996CALIFORNIA DEPARTMENT OF HEALTH SERVICES PUBLICATIONSSchool Idea and Resource Mini Kit, 2000CENTERS FOR DISEASE CONTROL AND PREVENTION PUBLICATIONSSchool Health Index for Physical Activity and Healthy Eating: A Self-Assessment and Planning Guide for Elementary and Middle/High Schools, 2000NATIONAL ASSOCIATION OF STATE BOARDS OF EDUCATION PUBLICATIONSFit, Healthy and Ready to Learn, 2000Management Resources: (continued) WEB SITESCSBA: <http://www.csba.org>California Department of Education, Physical Fitness Testing: <http://www.cde.ca.gov/ta/tg/pf/> California Department of Health Services, School Health Connections: <http://www.dhs.ca.gov/ps/edie/she/default.htm>California Healthy Kids Resource Center: <http://www.californiahealthykids.org>Centers for Disease Control and Prevention: <http://www.cdc.gov>Educational Data System, California physical fitness: <http://www.eddata.com/projects/current/epf>FITNESSGRAM®, Cooper Institute: <http://www.fitnessgram.net>Healthy People 2010: <http://www.healthypeople.gov>National Association for Sports and Physical Education: <http://www.aahperd.org/naspe>National Association of State Boards of Education (NASBE): <http://www.nasbe.org>National School Boards Association: <http://www.nsba.org>The California Endowment: <http://www.calendow.org>

Board Policies and Bylaws Item F.1.3.
Prepared by Dr. Lisa Paisley
May 2, 2023

First Reading: Revised Board Policy (BP):
• BP 6020 – Parent Involvement

BACKGROUND:

The attached revised Board Policy and Board Bylaw were updated to conform with California School Board Association’s (CSBA) language.

BP 6020 – Parent Involvement

Policy updated to reflect the requirements to work with parents/guardians and family members to jointly develop the district’s parent involvement policy and to include strategies for family engagement in the local control and accountability plan (LCAP). For districts that receive federal Title IV funding for family engagement programs, policy adds the requirement to inform parents/guardians and organizations of the existence of the program. Policy also contains material formerly in the AR regarding the inclusion of the Title I local educational agency plan into the LCAP and the distribution of the district and school-level parent involvement policies.

RECOMMENDATIONS:

Revised Board Policy BP 6020 Parent Involvement is being presented for a first reading. Action, if any, is at the discretion of the Board.

FISCAL IMPACT:

There is no fiscal impact to the district by revising this board policy.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.3.

PARENT INVOLVEMENT

The Governing Board recognizes that parents/guardians are their children's first and most influential teachers and that sustained parent/guardian involvement in the education of their children contributes greatly to student achievement and a positive school environment. The Superintendent or designee shall ~~consult~~ work with parents/guardians and family members to jointly develop and agree upon policy and strategies to meaningfully involve parents/guardians and family members in district and school activities at all grade levels; advisory, decision-making, and advocacy roles; and activities to support learning at home. ~~in the development of meaningful opportunities for them to be involved in district and school activities at all grade levels; advisory, decision-making, and advocacy roles; and activities to support learning at home.~~

Parents/guardians shall be notified of their rights to be informed about and to participate in their children's education and of the opportunities available to them to do so.

The district's local control and accountability plan (LCAP) shall include goals and strategies for parent/guardian involvement and family engagement, including district efforts to seek parent/guardian input in district and school site decision making and to promote parent/guardian participation in programs for English learners, foster youth, students eligible for free and reduced-price meals, and students with disabilities. (Education Code 42238.02, 52060)

The Superintendent or designee shall regularly evaluate and report to the Board on the effectiveness of the district's parent/guardian and family engagement efforts, including, but not limited to, input from parents/guardians, family members, and school staff on the adequacy of involvement opportunities and on barriers that may inhibit participation.

Title I Schools

The Superintendent or designee shall involve parents/guardians and family members in establishing district expectations and objectives for meaningful parent/guardian and family engagement in schools supported by Title I funding, developing strategies that describe how the district will carry out each activity listed in 20 USC 6318, as contained in the accompanying administrative regulation, and implementing and evaluating such programs, activities, and procedures. As appropriate, the Superintendent or designee shall conduct outreach to all parents/guardians and family members. (Education Code 11503; 20 USC 6318)

When the district's Title I, Part A allocation exceeds the amount specified in 20 USC 6318, the Board shall reserve at least one percent of the funding to implement parent/guardian and family engagement activities. The Superintendent or designee shall involve parents/guardians and family members of participating students in decisions regarding how the district's Title I funds will be allotted for parent/guardian and family engagement activities and shall ensure that priority is given to schools in high poverty areas in accordance with law.

When the district's Title I, Part A allocation exceeds the amount specified in 20 USC 6318, the Board shall reserve at least one percent of the funding to implement parent/guardian and family

PARENT INVOLVEMENT

engagement activities and shall distribute at least 90 percent of those reserved funds to eligible schools, with priority given to high-need schools as defined in 20 USC 6631. The Superintendent or designee shall involve parents/guardians and family members of participating students in decisions regarding how the district's Title I funds will be allotted for parent/guardian and family engagement activities. (20 USC 6318)

Expenditures of such funds shall be consistent with the activities specified in this policy and shall include at least one of the following: (20 USC 6318)

1. Support for schools and nonprofit organizations in providing professional development for district and school staff regarding parent/guardian and family engagement strategies, which may be provided jointly to teachers, principals, other school leaders, specialized instructional support personnel, paraprofessionals, early childhood educators, and parents/guardians and family members
2. Support for programs that reach parents/guardians and family members at home, in the community, and at school
3. Dissemination of information on best practices focused on parent/guardian and family engagement, especially best practices for increasing the engagement of economically disadvantaged parents/guardians and family members
4. Collaboration, or the provision of subgrants to schools to enable collaboration, with community-based or other organizations or employers with a record of success in improving and increasing parent/guardian and family CSBA Sample District Policy Manual CSBA Policy Management Console engagement. ~~Collaboration with community-based or other organizations or employers with a record of success in improving and increasing parent and family engagement~~
5. Any other activities and strategies that the district determines are appropriate and consistent with this policy

If the district also receives funds under federal Title IV, Part E, to coordinate and enhance family engagement programs, the Superintendent or designee shall inform parents/guardians and organizations of the existence of Title IV. (20 USC 6318)

The district's Board policy and administrative regulation containing parent/guardian and family engagement strategies shall be incorporated into the district's LCAP in accordance with 20 USC 6312. (20 USC 6318)

PARENT INVOLVEMENT

The Superintendent or designee shall ensure that each school receiving Title I funds develops a school-level parent/guardian and family engagement policy in accordance with 20 USC 6318.

District and school-level parent/guardian and family engagement policies and administrative regulations shall be distributed to parents/guardians of students participating in Title I programs and shall be available to the local community. Parents/guardians shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents/guardians can understand. (20 USC 6318)

Non-Title I Schools

The Superintendent or designee shall develop and implement strategies ~~to be utilized by~~ applicable to each school that does not receive federal Title I funds to encourage the involvement and support of parents/guardians in the education of their children including but not limited to, strategies describing how the district and schools will address the purposes and goals described in Education Code 11502. . (Education Code 11504)

*Legal Reference:*EDUCATION CODE*5 CCR 18275 Child care and development programs; parent involvement and education**11500-11506 Programs to encourage parent involvement**48985 Notices in languages other than English**51101 Parent rights and responsibilities**52060-52077 Local control and accountability plan**54444.1-54444.2 Parent advisory councils, services to migrant children**56190-56194 Community advisory committee, special education**64001 Single plan for student achievement*LABOR CODE*230.8 Time off to visit child's school*CODE OF REGULATIONS, TITLE 5*18275 Child care and development programs, parent involvement and education*UNITED STATES CODE, TITLE 20*6311 State plan**6312 Local educational agency plan**6314 Schoolwide programs**6316 School improvement**6318 Parent and family engagement**6631 Teacher and school leader incentive program, purposes and definitions*CODE OF FEDERAL REGULATIONS, TITLE 28*35.104 Definitions, auxiliary aids and services**35.160 Communications**Management Resources:*

PARENT INVOLVEMENT

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Title I School Level Parental Involvement Policy

Family Engagement Framework: A Tool for California School Districts, 2014

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Parental Involvement: Title I, Part A, Non-Regulatory Guidance, April 23, 2004

WEB SITES

CSBA: <http://www.esba.org>

California Department of Education, Family, School, Community Partnerships:

<http://www.ede.ca.gov/ls/pf>

California Parent Center: <http://parent.sdsu.edu>

California State PTA: <http://www.capta.org>

National Coalition for Parent Involvement in Education: <http://www.nepie.org>

National PTA: <http://www.pta.org>

Parent Information and Resource Centers: <http://www.pirc-info.net>

Parents as Teachers National Center: <http://www.parentsasteachers.org> U.S.

Department of Education: <http://www.ed.gov>

Policy adopted: May 5, 2009

Reviewed: August 17, 2010

Revised: February 19, 2019

SANTEE SCHOOL DISTRICT

Santee, CA

Item G. EMPLOYEE ASSOCIATION COMMUNICATION

Item H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Item I. CLOSED SESSION

Item J. RECONVENE TO PUBLIC SESSION

Item K. ADJOURNMENT

Agenda Items G, H, I, J, and K.